

FINANCE COMMITTEE

MINUTES

September 30, 2013

WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Mr. John Grant, Chairperson
Ms. Mary Anne Paris
Ms. Marcy Morgan

OTHERS PRESENT:

Mr. Tom Knapp, Board Member	Mr. Brian Collopy, Administrator
Mr. Michael Zamborik, Board Member	Mr. Mike Kiehl, Administrator
Ms. Donna Zariczny, Board Member	Mr. Matt Jones, Administrator
Dr. Paul Yourchisin, Board Member	Mr. Kelly Martin, Administrator
Dr. William Clark, Superintendent	Mr. Phil Knapp, Administrator
Ms. Amy Stewart, Director	Ms. Ann Ryan, Administrator
Dr. Norbert Kennerknecht, Director	Ms. Sue Turner, HR Supervisor
Mr. Jim Grosch, Director	Ms. Melissa McLean, Secretary
Mr. Gary Weber, Director	Ms. Ruth Huck, Board Secretary
Ms. Ruth Nelson, Director	Mr. Josh Cotton (WTO)

1. Opening Activities

1.1 Call to Order

The meeting was called to order at 8:04 p.m. by Mr. John Grant, Chairperson. Note was made that modification is being made to the agenda from what was posted on eSB. Two items are being added, 2.7 Life Insurance and 2.8 Aramark Release Form. One item, 2.6 PlanCon K for 2013A Bond Refunding is being moved from Informational Items to New Business.

1.2 Public Comment - None

2. New Business

2.1 Tax Collector Resolutions

Discussion:

The attachment includes back-up for the two motions that are recommended; exonerating the tax collectors for the delinquent taxes, and exonerating the tax collectors for the per capita taxes uncollected for the years 2006, 2007, and 2008.

Action:

The committee agreed to forward this to the Board for approval.

Motion I – That the Board of School Directors exonerates the following Tax Collectors in the amounts as listed on real estate property returned for non-payment to the County

Commissioners as certified by said collectors for the year 2012 to be approved by the Solicitor.

Motion II – That the Board of School Directors exonerates in the several amounts listed for per capita taxes uncollected for the years 2006, 2007 and 2008.

2.2 Tax Collector Resolutions

Discussion:

The purpose of this item is to appoint tax collectors for the 2013 tax collecting year. All names will be verified and the most current file will be attached for the Oct. 14th Board Meeting.

Action:

The committee agreed to forward this to the Board for approval.

Motion:

That the Board of School Directors adopts the resolution to appoint Tax Collectors per the attached document.

2.3 Citrix Campus Agreement Renewal

Discussion:

Citrix is infrastructure software that is used to deliver applications and desktop images to students and faculty, providing a platform that delivers access to resources 24/7 to internet connected devices as well as district owned equipment.

Action:

The committee agreed to forward this to the Board for approval.

Motion:

That the Board of School Directors approves the quote from Citrix for the amount of \$87,000 to enroll in the Citrix Education Program Campus-Wide Option for one year.

2.4 Citrix PVS Server Replacement Purchase

Discussion:

Some project funding had been cut when the last major upgrade was implemented. As a result, some of the existing servers were re-purposed. Extra maintenance equipment and spare servers had been stocked to use as replacements as needed. All of the spare servers have been used and others are showing signs of failure. Quotes were requested based on state contract pricing. Superintendent approval was given to order the servers in advance of the next board meeting. This not only allowed for the locking in of the prices, but the installation of the servers in the most expedient manner, thus preventing additional stress on teachers and students.

Action:

The committee agreed to forward this to the Board for approval.

Motion:

That the Board of School Directors approves the quote from govConnection for \$17,664.50 for servers off of the COSTARS state contract pricing program.

2.5 Repository Sale

Discussion:

This is the normal process for a purchase request for property that is not on the tax rolls due to non-payment of taxes.

Action:

The committee agreed to forward this to the Board for approval.

Motion:

That the Board of School Directors approves the repository sale per the attached document.

2.6 PlanCon K for 2013A Bond Refunding

Discussion:

The Department of Education has requested that PlanCon K be completed for the School District's General Obligation Bonds, Series A of 2013.

Action:

The committee agreed to forward this to the Board for approval.

Motion:

That the Board of School Directors approves PlanCon K for 2013A bond refunding to be submitted to PDE.

2.7 Life Insurance

Discussion:

We are in the process of negotiating our Life Insurance Renewal Policy. Currently we have Boston Mutual. Davevic Benefit Consultants, our broker, has requested competitive quotes for us to determine the best rates. Information will be received and a recommended motion will be ready for the October 14th Board Meeting.

Action:

The committee agreed to forward this to the Board for approval.

Motion:

2.8 Aramark Release Form

Discussion:

Aramark has agreed to give us the \$150,000 guarantee and requests a financial release form be signed that we mutually agree not to come back on them with any financial ramifications after the release is signed. Information will be available in detail for the Oct. 14th Board Meeting.

Action:

The committee agreed to forward this to the Board for approval.

Motion:

3. Old Business - None

4. Informational Items

4.1 Financial Reports

Discussion:

If there are any questions or concerns with any of the reports contact Mr. Grosch.

5. Other - None

6. Closing Activities

6.1 Next Meeting Date – October 28, 2013 following PACCA at WCCC.

6.2 Executive Session

None

6.3 Adjournment

Meeting adjourned at 8:16 p.m.