

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
SEPTEMBER 30, 2013; FOLLOWING CIT
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM**

COMMITTEE MEMBERS PRESENT:

Ms. Donna Zariczny, Committee Chair
Ms. Mary Anne Paris, Committee Member

Mr. Tom Knapp, Committee Member
Dr. Norbert Kennerknecht, Director

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Marcy Morgan, Board Member
John Grant, Board Member
Paul Yourchisin, Board Member
Mike Zamborik, Board Member
Ruth Huck, Board Secretary
William Clark, Superintendent
Amy Stewart, Director
Gary Weber, Director
Jim Grosch, Director
Ruth Nelson, Interim Director

Phil Knapp, Administrator
Sue Turner, Administrator
Brian Collopy, Administrator
Matt Jones, Administrator
Mike Kiehl, Administrator
Ann Ryan, Principal
Kelly Martin, Principal
Melissa McLean, Recording Secretary
Josh Cotton, *Times Observer*

1. Opening Activities

1.1 Call to Order

Meeting called to order at 7:36 p.m. by Committee Chairperson Ms. Donna Zariczny.

1.2 Public Comment

None

2. Old Business

None

3. New Business

3.1 Dedication Plaque for BWMS Renovations (WCSD #1103)

Discussion:

Board Policy #6530 – Names on Plaques designates who gets recognized on plaques for construction projects. For the four current projects (BWMS Renovations, EMHS Renovations, EMHS Elementary Additions & SAMHS Elementary) the WCSD administrators and Board members will be similar. Brandon Hufnagel was Superintendent for the approval of the Beaty project; Amy Stewart was Acting Superintendent for the approval of the other three projects. Names of architectural firms and contractors will also vary from plaque to plaque, as will the dates of Board approval and the names of the Board members.

The PPF Committee would like to recommend to the Board that, in recognition for his work in securing the funding for the projects and dedication to guiding the projects during the planning and construction phases, Director of Buildings and Grounds, Dr. Norbert J. Kennerknecht, be added to all four plaques. It is also recommended that all those who have achieved the title of “Dr.” be so indicated on the plaques. The plaques for Beaty and Sheffield require corrections due to typographical errors.

Action:

Forward motion to October 14, 2013 Board meeting.

Motion:

That the Board of School Directors approves, as per Board Policy #6530 - Names on Plaques, the attached names for the dedication plaque for the project known as the Beaty Warren Middle School Renovation project (WCSD #1103).

3.2 Dedication Plaque for EMHS Renovations (WCSD #1002)

Discussion:

See discussion for item 3.1.

Action:

Forward motion to October 14, 2013 Board meeting.

Motion:

That the Board of School Directors approves, as per Board Policy #6530 - Names on Plaques, the attached names for the dedication plaque for the project known as the Eisenhower Middle High School Renovations (WCSD #1002).

3.3 Dedication Plaque for the Eisenhower Elementary Addition (WCSD #1203)

Discussion:

See discussion for item 3.1.

Action:

Forward motion to October 14, 2013 Board meeting.

Motion:

That the Board of School Directors approves, as per Board Policy #6530 - Names on Plaques, the attached names for the dedication plaque for the project known as the Eisenhower Elementary Addition (WCSD #1203).

3.4 Dedication Plaque for the Sheffield Elementary Addition (WCSD #1204)

Discussion:

See discussion for item 3.1.

Action:

Forward motion to October 14, 2013 Board meeting.

Motion:

That the Board of School Directors approves, as per Board Policy #6530 - Names on Plaques, the attached names for the dedication plaque for the project known as the Sheffield Elementary Addition (WCSD #1204).

4. Informational Items

4.1 Project Reports / Updates

Discussion:

EMHS Renovation & Additions (K-12) (WCSD #1002 & #1203):

- A slideshow of progress pictures was presented.
- Steel recently went in for the addition.
- Contractors will work on the addition through the winter.

BWMS Renovation (WCSD #1103):

- A slideshow of progress pictures was presented.
- Phase II is currently undergoing demolition. Other parts of Phase II are having metal studs installed as well as piping and wiring.
- Project is currently scheduled to have another move in December 2013. The feasibility of this is being discussed at the job meetings.

SAMHS Additions & Alterations (K-12) (WCSD #1204):

- A slideshow of progress pictures was presented.
- New boilers are being installed
- The new road is installed.
- Contractors will continue to work through the winter.

4.2 Utilities Reports

4.3 Work Order Reports

5. Other

None

6. Closing Activities

6.1 Next Meeting

The next meeting will be held on October 28, 2013; following C.I.T.; at the Warren County Career Center.

6.2 Adjournment

Meeting adjourned at 8:04 p.m.