

PHYSICAL PLANTS AND FACILITIES COMMITTEE MINUTES

OCTOBER 28, 2013; FOLLOWING CIT
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Ms. Donna Zariczny, Committee Chair
Mr. Tom Knapp, Committee Member

Ms. Mary Anne Paris, Committee Member
Dr. Norbert Kennerknecht, Director

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Arthur Stewart, Board President
Paul Yourchisin, Board Member
John Grant, Board Member
Mike Zamborik, Board Member
Marcy Morgan, Board Member
Jack Werner, Board Member
Ruth Huck, Board Secretary
Bill Clark, Superintendent
Amy Stewart, Director
Gary Weber, Director
Jim Grosch, Director

Ruth Nelson, Interim Director
Matt Jones, Administrator
Brian Collopy, Administrator
Mike Kiehl, Administrator
Phil Knapp, Administrator
Sue Turner, Administrator
Jen Dilks, Administrator
Melissa McLean, Recording Secretary
Josh Cotton, *Times Observer*
Approximately 4 members of the Public

1. Opening Activities

1.1 Call to Order

Meeting called to order at 7:08 p.m. by Committee Chairperson Ms. Donna Zariczny.

1.2 Public Comment

None

2. Old Business

None

3. New Business

3.1 Presentation: PTO Brick Sales – Ms. Amy O'Donnell

Discussion:

The SAVES (Sheffield Allegheny Valley Elementary Schools) PTO would like to sell 4x8 and 8x8 bricks to use in creating a permanent walkway at the entry to the new addition. The purchased colors will be selected to match the existing structure. Individuals and businesses can have their names etched onto the bricks. The money raised would be used for unexpected expenses such as relocating playgrounds, purchasing additional bulletin boards for the school and other additional items to benefit the school.

Action:

No formal Board action is needed at this time. Administration will continue to work closely with PTO regarding parameters of this project.

Motion:

None.

3.2 Discussion: Public/Private Partnership Act

Discussion:

Eli Evankovich, a Member of the Pennsylvania House of Representatives, has announced his intention to introduce legislation to amend Title 62 (Procurement) to allow municipalities and school districts to use Public-Private Partnerships to build and/or operate public facilities. Administration will continue to monitor and investigate this amendment for merit within the WCSD.

Action:

Administration will continue to investigate and monitor the progression of this amendment through the Pennsylvania legislature.

Motion:

None.

3.3 Discussion: Master Facilities Plan

Discussion:

The WCSD's current Master Facilities Plan was amended in March of 2102, and expires in March of 2014. One of the key elements in applying for reimbursement for a project is the effective date of the district's Master Facilities Plan; submission of PlanCon is only permissible with a MFP that is no older than two years. The renovation of Warren Area High School is the next project in the series of projects laid out in the WCSD's current MFP. Committee requested that the administration also look at the Warren County Career Center.

Action:

Forward motion for Educational Specifications proposals to November 11, 2013 Board meeting.

Motion:

That the Board of School Directors enter into a contract with _____ to write Educational Specifications for Warren Area High School (WCSD Project #1301).

3.4 Discussion: GOB 2014 (Jamie Doyle, Public Financial Management)

Discussion:

Jamie Doyle, Director with Public Financial Management (PFM), presented via conference call the clean-up issue need to complete the current construction projects. The previously passed Parameters Resolution covers the planned borrowing amount, as long as that amount stays less than \$10,000,000. Committee would like administration and PFM to investigate borrowing additional monies to begin Ed. Spec. and design work for WAHS.

Action:

Administration will continue to work with PFM regarding financing and bring all recommendations to the Board at such time it is necessary.

Motion:

None.

3.5 Discussion: PDE School Safety Targeted Grants

Discussion:

PDE has announced a targeted grant to fund programs to address school violence. The maximum individual grant will be \$25,000 and can be used to purchase security-related technology including: metal detectors, protective lighting, surveillance equipment, special emergency communications equipment, electronic locksets, deadbolts and theft control devices, and student, staff and visitor identification systems. Deadline to apply is December 6, 2013.

Action:

Forward motion to November 11, 2013 Board meeting.

Motion:

That the Board of School Directors authorizes the administration to submit an application to the Safe Schools Targeted Grant to acquire security-related technology for use in the schools of the Warren County School District.

4. Informational Items

4.1 Project Reports / Updates

Discussion:

EMHS Renovation & Additions (K-12) (WCSD #1002 & #1203):

- EMHS Addition completion date (for use of building) is August 2014.
- EMHS Renovation portion of project – there will be a large move over the Christmas break. Contractors will be releasing rooms in the current phase for District use, and will begin demo in the next phase.

BWMS Renovation (WCSD #1103):

- The current completion date is December 31, 2013. A prime contractor has requested an extension which the District is reviewing. This shouldn't affect students or use of building.

SAMHS Additions & Alterations (K-12) (WCSD #1204):

- Completion date (for use of building) is August 2014.

4.2 Utilities Reports

4.3 Work Order Reports

5. Other

5.1 Central Office & LEC Move to Russell Elementary School

Discussion:

Administration is reviewing drawings and securing a proposal from architect for Russell Elementary School in preparation for moving Central Office, the LEC and other programs to that location.

Action:

None.

Motion:

None.

6. Closing Activities

6.1 Next Meeting

The next meeting will be held on November 18, 2013; 6:00 p.m.; at the Warren County Career Center.

6.2 Adjournment

Meeting adjourned at 7:47 p.m.