

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES
MONDAY, NOVEMBER 11, 2013

1.0 Opening Activities

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mr. Stewart, President, at 7:05 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.2 Roll Call

Present:

Mr. John Grant
Mr. Thomas Knapp
Ms. Mary Anne Paris
Mr. Arthur Stewart

Mr. John Werner
Dr. Paul Yourchisin
Mr. Michael Zamborik
Mrs. Donna Zariczny

Roll Call

Absent:

Mrs. Marcy Morgan

Others Present:

Dr. William Clark, Superintendent; Mrs. Amy Stewart, Director of Instructional Technology/Communications; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mr. Gary Weber, Director of Curriculum, Instruction & Assessment; Mrs. Ruth Nelson, Interim Director; Dr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Josh Cotton, Times Observer; Mr. Eugene Casasanta, Hearing Officer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Brian Collopy, Technology Coordinator; Mr. Philip Knapp, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mr. Matt Jones, Coordinator of Grants & Foundation Development; Mr. Jeff Flickner, Principal; Mr. Kelly Martin, Principal; Mrs. Marcia Madigan, Principal; Mrs. Amy Beers, Principal; Mr. Steve Parinella, Principal; and approximately 50 members of the public in the audience.

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mrs. Amy Stewart, Title IX/Section 504 Coordinator at 589 Hospital Drive, Suite A, Warren, PA 16365 or (814) 723-6900.

1.3 Recognitions & Presentations

Dr. Clark introduced Dr. Frederick Johnson, Executive Director of IU5, who brought greetings to the district.

Mr. Gary Weber introduced the following principals who in turn introduced and recognized students from their schools.

- Mr. Jeffrey Flickner, Warren Area High School, introduced, Ryan Haslett who, along with his team, participated in the PA Free Enterprise Week. They won five first place awards out of six categories at the competition – The Top Company, Advertising, Stockholders, Management Skills, and Return on Net Assets. The only area they did not win was the volleyball competition. Ryan will receive an \$8,000 scholarship to attend Lycoming College or a \$2,000 scholarship for Penn Tech should he decide to attend either.
- Mr. Kelly Martin and Mr. Mark Napolitan, Eisenhower Middle/High School, introduced Jessalyn Peterson who was awarded the Best Drum Major at the Atlantic Coast Conference competition. She will participate in the Thanksgiving Parade in Philadelphia.
- Mr. Kelly Martin and Mrs. Beech, Eisenhower Middle/High School, introduced Devin Van Guilder, a state medalist in Cross Country.
- Mrs. Amy Beers introduced and thanked Ms. Sarah Korchak and band members Jacob Maxwell, Trent Whyte and Jacob Jamison, from Sheffield Area Middle/High School and commended them for their perseverance, dedication, determination, endurance, drive, confidence, courage, poise, and spirit because the Wolverine marching band is back after a two year hiatus. Ms. Korchak thanked the band boosters, community, and students for making it possible to field a band this year.
- Mrs. Amy Beers introduced Head Coach David Fitch and football team members Ricky Prosen, Calvin Sutton, Adam Higby, Slater Taister, Noah Heeter, Daniel Pierson, Jeremy Ehgott, and Dakota Schooler, describing them as passionate, kind, community-minded, thoughtful, and philanthropic. The coaching staff instilled important lifelong lessons to their players. The homecoming football game was dedicated to little Bobby Johnson, a five year old kindergartener at Warren Area Elementary Center. Bobby has an illness which will prevent him from playing sports, but the Sheffield team included him as part of the team this year.
- Mr. Flickner introduced Luke Wortman, Bennett Steber, Cameron Daniels and Alec Colosimo who created a winning video for “How Cool Is Your School.” A live television broadcast took place from the school on the WICU, Channel 12 TV station.
- Mrs. Madigan introduced Ms. Head who introduced Zoey Reynolds, Chloe Senz, Thomas Baran, and Owen Trumbull. These students act as directors and camera men for a news broadcast to the student body every day.

1.4 Pledge of Allegiance

Zoey Reynolds, Chloe Senz, Thomas Baran, and Owen Trumbull led the Pledge of Allegiance.

1.5 Reading of the Mission Statement – Mr. Jack Werner

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

1.6 Reading of the WCSD/PSBA Standards for Effective School Governance and Code of Conduct - Mrs. Donna Zariczny

TO PROMOTE STUDENT GROWTH AND ACHIEVEMENT, AN EFFECTIVE SCHOOL BOARD...

Monitors results by: (a) using data appropriately to make informed decisions; (b) ensuring effective practices for evaluation of staff, programs, plans and services; (c) evaluating its own performance; (d) assessing student growth and achievement; and (e) evaluating the effectiveness of the strategic plan.

1.7 Public Comment

There was no public comment.

1.8 Agenda Adoption

MOTION: It was moved by Mr. Knapp and seconded by Ms. Paris that the Board of School approves the agenda dated November 11, 2013.

The result of the vote: passed unanimously.

Agenda
Adoption
Approved
8-0-0

1.9 Approval of Minutes - October 14, 2013

MOTION: It was moved by Ms. Paris and seconded by seconded by Mr. Knapp that the Board of School Directors approves the minutes of October 14, 2013.

The result of the vote: passed unanimously.

October 14, 2013
Minutes
Approved
8-0-0

1.10 Financial Reports

MOTION: It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Voting Yes: Mrs. Zariczny, Mr. Grant, Mr. Knapp, Ms. Paris,
Mr. Stewart, Dr. Yourchisin, Mr. Zamborik

Abstaining: Mr. Werner

Financial
Reports
Approved
7-0-1

1.11 Hearing Officer's Report

MOTION: It was moved by Mr. Werner and seconded by Ms. Paris that the Board of School Directors approves the Hearing Officer's Report dated November 11, 2013, (Cases: A-E).

The result of the vote: passed unanimously.

Hearing
Officer's Report
Approved
8-0-0

2.0 President's Statement

2.1 Reports & Information

1. I.U.5 - Mrs. Donna Zariczny

There was no report.

2. PSBA Liaison - Mr. John Grant

There was no report.

3. Career Center Advisory - Dr. Paul Yourchisin and Mr. Michael Zamborik

There was no report.

4. PSBA Conference Update

Dr. Clark, Mr. Stewart, Mrs. Zariczny, and Mrs. Huck reported on the sessions they attended at the Leadership Conference and some of the changes that are taking place internally at PSBA.

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
1.	November 18, 2013	4:00 p.m.	New Board Member Orientation	WCCC
2.	November 18, 2013	6:00 p.m.	Physical Plant & Facilities Committee Personnel/Athletics & Co-Curricular Activities Committee Curriculum, Instruction, & Technology Committee Finance Committee	WCCC
3.	November 21, 2013	12:30 – 3:00 p.m.	Board Visitation – Sheffield Area Middle High School	SAMHS
4.	December 5, 2013	7:00 p.m.	Organization Board Meeting	WCCC
5.	December 5, 2013	Following Organization Meeting	Regular Board Meeting	WCCC

2.3 Announcements

An Executive Session was held Monday, October 28, 2013, at 8:30 p.m. to discuss personnel issues.

2.4 Recognitions

Mr. Stewart recognized Mr. Grant and Dr. Yourchisin for their service as board members, praising their professionalism, substantive knowledge, and courtesy to fellow board members and the constituent they served. He thanked them for what their presence on the board has meant and what a difference it made in the decision-making process. They were presented with plaques commemorating their service.

The meeting recessed at 8:15 p.m. for cake and punch.

The meeting reconvened at 8:30 p.m.

2.5 Other

3.0 Superintendent's Reports and Recommendations

3.1 General Comments - Dr. William Clark

3.2 Backpack Program – Dr. William Clark

The Backpack Program was introduced. It provides eight items of food – breakfast, lunch and dinner – to students for the weekend. It is ready to start at Allegheny Valley Elementary with generous donations from the communities in Sheffield and Clarendon. The program will likely expand to Youngsville and other areas of need.

3.3 School Performance Profile

Mr. Gary Weber gave a brief overview of the new School Performance Profile.

3.4 Warren County Career Center – Dr. Darrell Jaskolka & Mr. John Bonavita

Dr. Darrell Jaskolka and Mr. John Bonavita shared that they would like to start the process of looking at new programs at the WCCC in the near future. The new programs would provide students with industry certification, entry level skills for employment opportunities, provide a path to become a certified nursing assistant or dental hygienist, and prepare them for a two or four year college. The Board will be kept informed as they move through the process of developing the programs by presenting costs and course descriptions for the programs.

3.5 Informational Report

3.6 Committee Reports

3.7 Other

4.0 New Business - Consent Agenda

4.1 Consent Agenda

Items removed for separate action:

- 4.18 School Police Officer/School Resource Officer Targeted Grant - Ms. Mary Anne Paris

MOTION: It was moved by Mr. Knapp and seconded by Ms. Paris that the Board of School Directors approves the consent agenda with the exception of item 4.18.

Voting Yes: Mr. Zamborik Mrs. Zariczny, Mr. Grant, Mr. Knapp, Ms. Paris, Mr. Stewart, Mr. Werner, Dr. Yourchisin

The result of the vote: passed unanimously.

Consent Agenda Approved 8-0-0

4.2 Certificated Personnel Report - PACCA - Mr. Jack Werner

Certificated
Personnel Report
Approved
8-0-0

MOTION: That the Board of School Directors approves the Certificated Personnel Report.

The result of the vote: passed unanimously under the Consent Agenda.

4.3 Support Personnel Report - PACCA - Mr. Jack Werner

Support Personnel
Report
Approved
8-0-0

MOTION: That the Board of School Directors approves the Support Personnel Report.

The result of the vote: passed unanimously under the Consent Agenda.

4.4 Athletic Supplemental Contracts - PACCA - Mr. Jack Werner

Athletic Supplemental
Contracts
Approved
8-0-0

MOTION: That the Board of School Directors approves the athletic supplemental contracts and the PACCA Winter 13-14 Coach Listing.

The result of the vote: passed unanimously under the Consent Agenda.

4.5 Co-Curricular Supplemental Contracts - PACCA - Mr. Jack Werner

Co-Curricular
Supplemental
Contracts
Approved
8-0-0

MOTION: That the Board of School Directors approves the Co-Curricular Supplemental Contracts

The result of the vote: passed unanimously under the Consent Agenda.

4.6 New Bus Drivers - PACCA - Mr. Jack Werner

New Bus Drivers
Approved
8-0-0

MOTION: That the Board of School Directors approves the list of new bus drivers.

The result of the vote: passed unanimously under the Consent Agenda.

4.7 New Position Request - PACCA - Mr. Jack Werner

New Position Request
Approved
8-0-0

That the Board of School Directors approves the new position of a Grade IV Cafeteria Helper at Allegheny Valley Elementary School.

The result of the vote: passed unanimously under the Consent Agenda.

4.8 Volunteer Report - PACCA - Mr. Jack Werner

Volunteer Report
8-0-0

MOTION: That the Board of School Directors approves the Volunteer Reports.

The result of the vote: passed unanimously under the Consent Agenda.

4.9 Compensation Study - PSBA - PACCA - Mr. Jack Werner

Compensation Study
Approved
8-0-0

MOTION: That the Board of School Directors approves using PSBA to perform an Act 93 Compensation Study for the Warren County School District.

The result of the vote: passed unanimously under the Consent Agenda.

4.10 Study Island Writing and Science - CIT - Dr. Paul Yourchisin

MOTION: That the Board of School Directors approves the purchase of Study Island licensing for Writing and Science for the elementary and middle schools in the district, as per the attached quote.

Study Island
Writing &
Science
Approved
8-0-0

The result of the vote: passed unanimously under the Consent Agenda.

4.11 Field Trip to Peru in 2015 - CIT - Dr. Paul Yourchisin

MOTION: That the Board of School Directors approves the field trip to Peru in June 2015 as presented.

Field Trip to
Peru in 2015
Approved
8-0-0

The result of the vote: passed unanimously under the Consent Agenda.

4.12 Erie Business Center Articulation Agreement - CIT - Dr. Paul Yourchisin

MOTION: That the Board of School Directors authorizes the administration to develop an Articulation Agreement between the Erie Business Center and the Warren County School District for the 2013-2014 school year.

Erie Business
Center
Articulation
Agreement
Approved
8-0-0

The result of the vote: passed unanimously under the Consent Agenda.

4.13 GradPoint Courses - CIT - Dr. Paul Yourchisin

MOTION: That the Board of School Directors approves the GradPoint credit recovery planned instructions as presented.

GradPoint
Courses
Approved
8-0-0

The result of the vote: passed unanimously under the Consent Agenda.

4.14 GRANT: Beef and Veal in the Classroom Grant - CIT - Dr. Paul Yourchisin

MOTION: That the Board of School Directors authorizes the administration to submit an application to the Pennsylvania Beef Council for each Warren County School District building with a Family and Consumer Science instructor interested in receiving beef and/or veal products for use in instruction.

Beef & Veal
Grant
Submission
Approved
8-0-0

The result of the vote: passed unanimously under the Consent Agenda.

4.15 GRANT: Pets in the Classroom Grant(BWMS) - CIT - Dr. Paul Yourchisin

MOTION: That the Board of School Directors authorizes the administration to submit an application to the Pets in the Classroom Grant for a new pet habitat.

Pets in the
Classroom Grant
Submission
Approved
8-0-0

The result of the vote: passed unanimously under the Consent Agenda.

4.16 GRANT: Temporary Assistance for Needy Families (TANF) Youth Programs (SAMHS Envirothon) - CIT - Dr. Paul Yourchisin

MOTION: That the Board of School Directors authorizes the administration to submit an application to the Venango Training and Development Center for a 2013-14 TANF Youth Program Grant in the amount of \$1,500 to support SAMHS' participation in the annual Envirothon competition.

TANF Grant
Submission
SAMHS
Envirothon
Approved
8-0-0

The result of the vote: passed unanimously under the Consent Agenda.

- 4.17 GRANT: Temporary Assistance for Needy Families (TANF) Youth Programs (SAMHS JETS/Science Olympiad) - CIT - Dr. Paul Yourchisin

TANF Grant
Submission
SAMHS
JETS/Science
Olympiad
Approved
8-0-0

MOTION: That the Board of School Directors authorizes the administration to submit an application to the Venango Training and Development Center for a 2013-14 TANF Youth Program Grant in the amount of \$1,500 to support SAMHS participation JETS competition and Science Olympiad.

The result of the vote: passed unanimously under the Consent Agenda.

- 4.18 GRANT: School Police Officer/School Resource Officer Targeted Grant - CIT - Dr. Paul Yourchisin

Removed for separate action.

- 4.19 GRANT: PDE Safe School Initiative Targeted Granted for Equipment - PPF - Mrs. Donna Zariczny

Safe School
Initiative Grant
Submission
Approved
8-0-0

MOTION: That the Board of School Directors authorizes the administration to submit an application to the Safe Schools Targeted Grant to acquire security-related technology for use in the schools of the Warren County School District.

The result of the vote: passed unanimously under the Consent Agenda.

- 4.20 Pitney Bowes Postage Meter Contracts for Eisenhower and the Warren County Career Center - FIN - Mr. John Grant

Pitney Bowes
Meter at EMHS
Approved
8-0-0

MOTION: That the Board of School Directors approves the contracts with Pitney Bowes for Postage Meters with a monthly lease amount of \$27 a month, billed quarterly, for a term of 36 months.

The result of the vote: passed unanimously under the Consent Agenda.

- 4.21 Salvage Committed Fund Balance - FIN - Mr. John Grant

Salvage Funds
Purchase
Approved
8-0-0

MOTION: That the Board of School Directors directs administration to purchase FFE for the Beaty, EMHS and SAMHS as needed using the scrap fund.

The result of the vote: passed unanimously under the Consent Agenda.

- 4.22 Budget Timeline - FIN - Mr. John Grant

Budget Timeline
Approved
8-0-0

MOTION: That the Board of School Directors directs administration to prepare a preliminary budget for the January 2014 Board Meeting.

The result of the vote: passed unanimously under the Consent Agenda.

- 4.23 Organizational Chart - PACCA - Mr. Jack Werner

Organizational
Chart
Approved
8-0-0

MOTION: That the Board of School Directors approves the attached organizational chart for the 2013-14 school year.

The result of the vote: passed unanimously under the Consent Agenda.

5.0 Items Removed for Separate Action

- 5.1 (4.18) GRANT: School Police Officer/School Resource Officer Targeted Grant - CIT - Dr. Paul Yourchisin

MOTION: It was moved by Mr. Knapp and seconded by Ms. Paris that the Board of School Directors authorizes the administration to submit an application to the School Police-Resource Officer Targeted Grant to provide a School Police or Resource Officer to serve in the Warren County School District.

MOTION WITHDRAWN: Mr. Knapp withdrew the motion and Ms. Paris agreed.

6.0 Future Business for Committee Review

- 6.1 Policy 9744 will come to committee in the near future - CIT
6.2 Three to five year technology plan will be presented - CIT
6.3 Ed. Spec. for WAHS - PPF
6.4 WCCC new programs - CIT
6.5 Vacant Buildings - PPF

7.0 Other

- 7.1 Policy 9741 Class Rank/Honors Credits - Class of 2014 through 2016 - CIT - Dr. Paul Yourchisin

MOTION: It was moved by Mr. Werner and seconded by Ms. Paris that the Board of School Directors approves on second reading the revision to Policy 9741, titled "Class Rank/Honors Credits - Class of 2014 through 2016", as presented.

The result of the vote: passed unanimously.

- 7.2 Budget Adjustment - 21st Century Grant

MOTION: It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors approves the resolution and budget adjustment revenue amount of \$317,915.00 and expenditure amount of \$260,265.76.

Voting Yes: Mr. Stewart, Mr. Werner, Dr. Yourchisin, Mr. Zamborik, Mrs. Zariczny, Mr. Grant, Mr. Knapp, Ms. Paris

- 7.3 Bond Resolution for Renovation and Construction Projects

MOTION: It was moved by Mr. Werner and seconded by Ms. Paris that the Board of School Directors approves the attached bond resolution to provide funds to be used by the School District for paying costs of renovation, repair, rehabilitation, and equipping of the School District's Eisenhower Middle School/High School (including construction of an elementary addition), Beaty-Warren Middle School, Sheffield Middle School/High School (including construction of an elementary addition), Warren Area High School, and Warren

Policy 9741
Class
Rank/Honors
Second Reading
Approved
8-0-0

Budget
Adjustment
Approved
8-0-0

Bond Resolution
for Renovation
& Construction
Approved
8-0-0

County Career and Technical Center, and for other School District capital improvements; and paying costs of issuance of the Bonds.

Voting Yes: Dr. Yourchisin, Mr. Zamborik, Mrs. Zariczny, Mr. Grant, Mr. Knapp, Ms. Paris, Mr. Stewart, Mr. Werner

The result of the vote: passed unanimously.

7.4 Educational Specifications for Warren Area High School (WCSD #1301)

Educational
Specifications for
WAHS
Approved
8-0-0

MOTION: It was moved by Mrs. Zariczny and seconded by Ms. Paris that the Board of School Directors enters into a contract with Thomas & Williamson Program Management to write Educational Specifications for Warren Area High School (WCSD Project #1301).

Voting Yes: Ms. Paris, Mr. Stewart, Mr. Werner, Dr. Yourchisin, Mr. Zamborik, Mrs. Zariczny, Mr. Grant, Mr. Knapp

The result of the vote: passed unanimously.

7.5 Backpack Program

Backpack Program
Approved
8-0-0

MOTION: It was moved by Ms. Paris and seconded by Mrs. Zariczny that the Board of School Directors approves the Backpack program for the provision of staff services as outlined with no cost to the District.

Public Comment

Rev. Rick Nelson stated he saw a need in the community for the Backpack Program in the Youngsville community and thanked the Board.

Voting Yes: Mr. Knapp, Ms. Paris, Mr. Stewart, Mr. Werner, Dr. Yourchisin, Mr. Zamborik, Mrs. Zariczny, Mr. Grant

The result of the vote: passed unanimously.

8.0 Closing Activities

8.1 Public Comment

There was no public comment.

8.2 Executive Session

Mr. Stewart announced an executive session at 9:00 p.m. to discuss personnel matters with no action to follow.

8.3 Adjournment

MOTION: It was moved by Dr. Yourchisin and seconded by Mr. Grant that the meeting be adjourned.

The meeting adjourned at 9:45 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary