

FINANCE COMMITTEE

MINUTES

November 18, 2013

WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Mr. John Grant, Chairperson
Ms. Mary Anne Paris
Ms. Marcy Morgan

OTHERS PRESENT:

Mr. Arthur Stewart, Board President	Mr. Gary Weber, Director
Mr. Tom Knapp, Board Member	Mr. Paul Leach, Administrator
Mr. Jack Werner, Board Member	Mr. Matt Jones, Administrator
Ms. Donna Zariczny, Board Member	Mr. Mike Kiehl, Administrator
Dr. Paul Yourchisin, Board Member	Mr. Phil Knapp, Administrator
Mr. Michael Zamborik, Board Member	Ms. Sue Turner, HR Supervisor
Mr. Paul Mangione, Board Member Elect	Ms. Ruth Huck, Board Secretary
Dr. William Clark, Superintendent	Ms. Melissa McLean, Secretary
Mr. Jim Grosch, Director	Ms. Louise Tharp
Ms. Ruth Nelson, Director	Mr. Phil Heubach
Ms. Amy Stewart, Director	Mr. Josh Cotton (WTO)

1. Opening Activities

1.1 Call to Order

The meeting was called to order at 7:45 p.m. by Mr. John Grant, Chairperson.

1.2 Public Comment - None

2. New Business

2.1 AppSense License Renewal

Discussion:

Environmental Manager is infrastructure software that allows the Technology Department to make changes to a centralized platform that manage software deployments, user personalization, computer policies effecting each user's session and overall experience. This software is used in conjunction with Microsoft and Citrix's platform of server technologies to deliver the applications, printers, files and access necessary for district operation. The maintenance contract and licensing is due for annual renewal. The funding for the renewal is budgeted under the Technology maintenance account.

Action:

The committee agreed to forward this to the Board for approval.

Motion – That the Board of School Directors approves the quote for AppSense Environment Manager for the amount of \$28,140.00.

2.2 Sungard Licensing Renewal

Discussion:

Maintenance contracts and license renewals are due for Sungard products currently in use at the district. Finance+ software is used for all financial operations at the district, while Eschool+ acts as our student information system. The district uses this software solution for tasks like student scheduling, state reporting, budgeting, and payroll checks.

Action:

The committee agreed to forward this to the Board for approval.

Motion: That the Board of School Directors approves the quote from Sungard to renew licensing and maintenance contracts for the amount of \$74,779.87 for Eschool+ and for \$17,197.10 for Finance+ software.

3. Old Business - None

4. Informational Items

4.1 Financial Reports

If there are any questions or concerns with any of the reports contact Mr. Grosch.

4.2 Budget Transfer

The budget increase amount of \$28,675 was approved at the 7/29/13 Board Meeting to keep funding flat in athletics for the 2013-2014 school year. The item was placed on the agenda for tonight as a reminder that the transfer will be made after October 1st, date allowable for adjustments.

5. Other

5.1 Budget Design Model

The Superintendent addressed the committee regarding the budget process and the importance of analyzing longitudinal data when making budget decisions. While the past few years of available data is significant, projection is essential. Dr. William Hartman of PSU has a budget design model that allows for the manipulation of data in a variety of ways, doing a 15 year projection based on many variables. With all the recent renovation and continuing renovation in the future, it is critical to have an outside expert examine the data. Dr. Clark will send information to Board members for review along with a recommendation to the Board to contract for this budget process assistance. The item will be placed under Other for the Board Agenda.

5.2 Thank You

Mr. John Grant expressed his thanks and appreciation to the committee for all the hard work and growth that they have all experienced, saying it has been a rewarding experience.

6. Closing Activities

6.1 Next Meeting Date – To be determined.

6.2 Executive Session

None

6.3 Adjournment

Meeting adjourned at 7:53 p.m.