

PHYSICAL PLANTS AND FACILITIES COMMITTEE MINUTES

NOVEMBER 18, 2013; 6:00 p.m.
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Ms. Donna Zariczny, Committee Chair
Mr. Tom Knapp, Committee Member

Ms. Mary Anne Paris, Committee Member
Dr. Norbert Kennerknecht, Director

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Arthur Stewart, Board President
Jack Werner, Board Member
Marcy Morgan, Board Member
Michael Zamborik, Board Member
John Grant, Board Member
Paul Yourchisin, Board Member
Paul Mangione, Board Member Elect,
Patricia Rosenquist, Board Member Elect
Ruth Huck, Board Secretary
Bill Clark, Superintendent
Amy Stewart, Director

Gary Weber, Director
Jim Grosch, Director
Ruth Nelson, Interim Director
Sue Turner, Administrator
Mike Kiehl, Administrator
Matt Jones, Administrator
Paul Leach, Administrator
Melissa McLean, Recording Secretary
Josh Cotton, *Times Observer*
Approximately 3 Members of the Public

1. Opening Activities

1.1 Call to Order

Meeting called to order at 6:01 p.m. by Committee Chairperson Ms. Donna Zariczny.

1.2 Public Comment

None

2. Old Business

None

3. New Business

3.1 Facility Rental Fees

Discussion:

Board reviews the fee schedule and the accompanying policy for building rentals in December for the upcoming calendar year. Administration is not recommending any changes to either the fees or the policy for 2014.

Action:

Forward motion to December 5, 2013 Board meeting.

Motion:

That the Board of School Directors approves the attached facility rental fee schedule for the 2014 calendar year.

3.2 Discussion: Vacant Facilities

Discussion:

With completion of construction projects, the following district facilities are not, or will not be used to house students: Sheffield Elementary School (SES), Allegheny Valley Elementary School (AVES), Sugar Grove Elementary School (SGES), Russell Elementary School (RES) and South Street Early Learning Center (SSEL). Other vacant district buildings include the Anderson building and the former Pleasant Elementary School. There has been some public inquiry regarding the disposition of these properties.

At the direction of the committee plans are underway for the following buildings/dispositions:

- RES – 50% of the building for student use, and 50% of the building for WCSD Central Office space
- Anderson Building – WCSD maintenance department
- Pleasant Township – remain as a District warehouse for the foreseeable future; reevaluate at a future time
- SSEL – vacant and not used; committee has directed this building to be declared “unused and unnecessary” and sold via sealed bid
- SGES – building is occupied until construction is complete in August 2014, then will be vacant and not used; building to be sold at that time
- SES – vacant and not used; committee has directed this building to be declared “unused and unnecessary” and sold via sealed bid
- AVES – building is occupied until construction is complete in August 2014; WCSD’s server farm is located there, time and effort and dollars involved in upgrading, moving and relocating; rest of building could be leased; building to be sold when no longer being used for students

Action:

Forward motions to December 5, 2013 Board meeting to (1) declare SES and SSEL “unused and unnecessary property” and (2) to begin process of selling buildings via sealed bid as per school code.

Motion 1 – Declaring Sheffield Elementary School Unused and Unnecessary:

That the Board of School Directors declares the Sheffield Elementary School to be unused and unnecessary.

Motion 2 – Sale of Sheffield Elementary School:

That the Board of School Directors makes a finding that under the facilities master plan as being implemented by the Board, that Sheffield Elementary School be sold by sealed bids on the terms and conditions set forth on the attachment including the provision that until August 31, 2014 the District except and reserve to itself the exclusive use and possession of the premises and that the deed of conveyance incorporate said exception and reservation.

Motion 3 – Declaring South Street Early Learning Center Unused and Unnecessary:

That the Board of School Directors declares the South Street Early Learning Center to be unused and unnecessary.

Motion 4 – Sale of South Street Early Learning Center:

That the Board of School Directors makes a finding that under the facilities master plan as being implemented by the Board, that South Street Early Learning Center be sold by sealed bids on the terms and conditions set forth on the attachment including the provision that until August 31, 2014 the District except and reserve to itself the exclusive use and possession of the premises and that the deed of conveyance incorporate said exception and reservation.

3.3 Discussion: WAHS Educational Specifications (#1301)

Discussion:

Thomas & Williamson, the educational specification consultants for Warren Area High School, have provided us with a proposed schedule for the work that needs to be completed. January 8, 2014 is tentatively scheduled for the first umbrella committee meeting.

Action:

Board to select Board Members for umbrella committee on December 5, 2013.

Motion:

None.

4. Informational Items

4.1 Project Reports / Updates

Discussion:

EMHS Renovation & Additions (K-12) (WCSD #1002 & #1203):

- EMHS Addition completion date (for use of building) is August 2014.
- Slideshow of progress pictures presented at meeting.

BWMS Renovation (WCSD #1103):

- Slideshow of progress pictures presented at meeting.

SAMHS Additions & Alterations (K-12) (WCSD #1204):

- EMHS Addition completion date (for use of building) is August 2014.
- Slideshow of progress pictures presented at meeting.

4.2 Utilities Reports

4.3 Work Order Reports

5. Other

None

6. Closing Activities

6.1 Next Meeting

The next meeting will be determined by the Board of School Directors at their Organizational Meeting on December 5, 2013.

6.2 Adjournment

Meeting adjourned at 6:52 p.m.