

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES
MONDAY, DECEMBER 5, 2013

1.0 Opening Activities

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mr. Stewart, President, at 8:05 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.2 Roll Call

Present:

Mr. Thomas Knapp
Mr. Paul Mangione
Mrs. Marcy Morgan
Ms. Patricia Rosenstein

Mr. Arthur Stewart
Mr. John Werner
Mr. Michael Zamborik
Mrs. Donna Zariczny

Roll Call

Absent:

Ms. Mary Anne Paris

Others Present:

Dr. William Clark, Superintendent; Mrs. Amy Stewart, Director of Instructional Technology/Communications; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mr. Gary Weber, Director of Curriculum, Instruction and Assessment; Mrs. Ruth Nelson, Interim Director; Mrs. Ruth Huck, Board Secretary; Mr. Jacob Perryman, Times Observer; Mr. Paul Leach, Technology Specialist; Mr. Philip Knapp, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mr. Matt Jones, Coordinator of Grants & Foundation Development; Mr. Kelly Martin, Principal; Mrs. Amy Stimmell, Assistant Principal; and approximately 10 members of the public in the audience.

1.3 Reading of the Mission Statement – Mr. Thomas Knapp

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mrs. Amy Stewart, Title IX/Section 504 Coordinator at 589 Hospital Drive, Suite A, Warren, PA 16365 or (814) 723-6900.

- 1.4 Reading of the WCSD/PSBA Standards for Effective School Governance and Code of Conduct – Mr. Jack Werner

We, as members of our local board of education, representing all residents of our school district, believe that:

The future welfare of this community, commonwealth and nation depends on the quality of education we provide in public schools.

Accordingly, to promote student growth and achievement, an effective school board stays current with changing needs and requirements by reviewing educational literature, attending professional development opportunities prior to board service and continuously during board service and preparing to make informed decisions.

- 1.5 Public Comment

Elizabeth Reynolds	Sugar Grove, PA	Ms. Reynolds asked that the Eisenhower Golf Co-op not be dissolved and they be given more time to get students involved.
Kelly Watson	Russell, PA	Ms. Watson asked that Eisenhower be given more time to get students involved and that the Golf Co-op not be dissolved.

- 1.6 Agenda Adoption

Agenda Adoption
Approved
8-0-0

MOTION: It was moved by Mr. Werner and seconded by Mr. Knapp that the Board of School Directors approves the agenda dated December 5, 2013.

The result of the vote: passed unanimously.

- 1.7 Approval of the Minutes - November 11, 2013

November 11,
2013 Minutes
Approved
8-0-0

MOTION: It was moved by Mr. Knapp and seconded by Mrs. Morgan that the Board of School Directors approves the minutes dated November 11, 2013.

The result of the vote: passed unanimously.

- 1.8 Financial Reports

Financial Reports
Approved
8-0-0

MOTION: It was moved by Mr. Knapp and seconded by Mr. Werner that the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

The result of the vote: passed unanimously.

2.0 President's Statement

- 2.1 Reports & Information

1. I.U.5 - Mrs. Donna Zariczny
There was no report.
2. PSBA Liaison - TBD
3. Career Center Advisory - TBD

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
1.	December 16, 2013	6:00 p.m.	Curriculum, Instruction, & Technology Committee Personnel/ Athletics & Co-Curricular Activities Committee Physical Plant & Facilities Committee Finance Committee	WCCC
1.	December 19, 2013	5:00 p.m.	Goal Setting	WAEC
6.	January 13, 2014	7:00 p.m.	Regular Board Meeting	WCCC

2.3 Announcements

Mr. Zamborik reported that Dr. Jaskolka is enthused about the possibility of the medical program.

2.4 Other

3.0 Superintendent's Reports and Recommendations

3.1 General Comments - Dr. William Clark

The new board members went through a district orientation and met with the board secretary to review the use of the Electronic School Board system. They were also assigned mentors to help them navigate through the process and to answer question they may have going forward. Dr. Clark also encouraged them to call him if they needed to discuss any issues or if they have any questions.

The Entry Plan Summit did take place, and it will be reviewed at the Goal Setting meeting. Dr. Clark will discuss how it will impact goal setting and the budget process going forward. He is working on a journal for the community that discusses the whole process, and it will be posted on the District website, distributed to participants, and placed for public display for the community to view.

3.2 Informational Report

3.3 Committee Reports

3.4 Other

4.0 New Business - Consent Agenda

4.1 Consent Agenda

Items removed for separate action:

- 4.13 Dissolve Co-Op between Youngsville High School and Eisenhower High School for Boys Golf – Mrs. Morgan

4.14 Create Co-Op for Boys and Girls Golf for Eisenhower Middle High School and Youngsville High School with Warren Area High School – Mrs. Morgan

Consent Agenda
Approved
8-0-0

MOTION: It was moved by Mr. Zamborik and seconded by Mr. Knapp that the Board of School Directors approves the consent agenda with the exception of Items 4.13 and 4.14.

The result of the vote: passed unanimously.

4.2 GRANT: CVS Caremark Community Grant - CIT - Dr. Paul Yourchisin

CVS Caremark
Grant Submission
Approved
8-0-0

MOTION: That the Board of Directors instructs the administration to work with interested WCSD teachers to apply for CVS Caremark Community Grant funds of up to \$5,000 each for qualified proposals focused on programs that build healthy habits for students.

The result of the vote: passed unanimously under the consent agenda.

4.3 GRANT: Support for National Archery in Schools Program - CIT - Dr. Paul Yourchisin

Support for
National Archery In
Schools Grant
Submission
Approved
8-0-0

MOTION: That the Board of School Directors instructs the administration to submit an application to the Community Foundation for Warren County in the amount of \$1,594 to support a National Archery in Schools program at Allegheny Valley Elementary School.

The result of the vote: passed unanimously under the consent agenda.

4.4 WCSD Cyber School Planned Instructions - CIT - Dr. Paul Yourchisin

WCSD Cyber
School Planned
Instruction
Approved
8-0-0

MOTION: That the Board of School Directors approves the planned instructions for the Warren County School District Cyber School courses as presented.

The result of the vote: passed unanimously under the consent agenda.

4.5 Lease Agreement for Additional Space for LEC - CIT - Dr. Paul Yourchisin

Lease Agreement
for Additional
Space for LEC
Approved
8-0-0

MOTION: That the Board of School Directors approves the leasing of additional space for the Learning Enrichment Center as presented.

The result of the vote: passed unanimously under the consent agenda.

4.6 Articulation Agreement between Pittsburgh Technical Institute and WCCC - CIT - Dr. Paul Yourchisin

PTI Articulation
Agreement
Approved
8-0-0

MOTION: That the Board of School Directors approves the Articulation Agreement with Pittsburgh Technical Institute as presented.

The result of the vote: passed unanimously under the consent agenda.

4.7 AppSense License Renewal - FIN - Mr. John Grant

AppSense License
Renewal
Approved
8-0-0

MOTION: That the Board of School Directors approves the quote for AppSense Environment Manager for the amount of \$28,140.00.

The result of the vote: passed unanimously under the consent agenda.

4.8 Sungard Licensing Renewal - FIN - Mr. John Grant

MOTION: That the Board of School Directors approves the quote from Sungard to renew licensing and maintenance contracts for the amount of \$74,779.87 for Eschool+ and for \$17,197.10 for Finance+ software.

Sungard
Licensing
Renewal
Approved
8-0-0

The result of the vote: passed unanimously under the consent agenda.

4.9 Certificated Personnel Report - PACCA - Mr. Jack Werner

MOTION: That the Board of School Directors approves the Certificated Personnel Report.

Certificated
Report
Approved
8-0-0

The result of the vote: passed unanimously under the consent agenda.

4.10 Support Personnel Report - PACCA - Mr. Jack Werner

MOTION: That the Board of School Directors approves the Support Personnel Report.

Support Personnel
Report
Approved
8-0-0

The result of the vote: passed unanimously under the consent agenda.

4.11 Athletic Supplemental Contracts - PACCA - Mr. Jack Werner

MOTION: That the Board of School Directors approves the Athletic Supplemental Contracts

Athletic
Supplemental
Contracts
Approved
8-0-0

The result of the vote: passed unanimously under the consent agenda.

4.12 Co-Curricular Supplemental Contracts - PACCA - Mr. Jack Werner

MOTION: That the Board of School Directors approves the Co-Curricular Supplemental Contracts.

Co-Curricular
Supplemental
Contracts
Approved
8-0-0

The result of the vote: passed unanimously under the consent agenda.

4.13 Dissolve Co-Op between Youngsville High School and Eisenhower High School for Boys Golf - PACCA - Mr. Jack Werner

Removed for separate action.

4.14 Create Co-Op for Boys and Girls Golf for Eisenhower Middle High School and Youngsville High School with Warren Area High School – PACCA –Mr. Jack Werner

Removed for separate action.

4.15 Create Co-Op for Boys and Girls Soccer between Warren County Christian School and Eisenhower High School - PACCA - Mr. Jack Werner

MOTION: That the Board of School Directors approves the Co-op for Boys' and Girls' Soccer between Warren County Christian School and Eisenhower High School.

Co-op for Boys'
& Girls' Soccer
between Warren
County Christian
School and
EMHS
Approved
8-0-0

The result of the vote: passed unanimously under the consent agenda.

4.16 Volunteer Report - PACCA - Mr. Jack Werner

MOTION: That the Board of School Directors approves the Volunteer Report.

Volunteer Report
Approved
8-0-0

The result of the vote: passed unanimously under the consent agenda.

4.17 New Bus Drivers - PACCA - Mr. Jack Werner

New Bus Drivers
Approved
8-0-0

MOTION: That the Board of School Directors approve the list of new bus drivers.

The result of the vote: passed unanimously under the consent agenda.

4.18 Gannon University Affiliation Agreement - PACCA - Mr. Jack Werner

Gannon University
Affiliation
Agreement
Approved
8-0-0

MOTION: That the Board of School Directors approve the affiliation agreement with Gannon University.

The result of the vote: passed unanimously under the consent agenda.

4.19 Facility Rental Fees - PPF - Mrs. Donna Zariczny

Facility Rental Fees
Approved
8-0-0

MOTION: That the Board of School Directors approves the attached facility rental fee schedule for the 2014 calendar year.

The result of the vote: passed unanimously under the consent agenda.

5.0 Items Removed for Separate Action

5.1 (4.13) Dissolve Co-Op between Youngsville High School and Eisenhower High School for Boys Golf - PACCA - Mr. Jack Werner

Dissolution of
Co-op – YHS &
EMHS Boys Golf
Approved
6-2-0

MOTION: It was moved by Mr. Werner and seconded by Mrs. Zariczny that the Board of School Directors approves dissolving the co-op for Boys' Golf between Youngsville High School and Eisenhower High School.

The result of the vote: passed with Mrs. Morgan and Mr. Knapp voting no.

5.2 (4.14) Create Co-Op for Boys and Girls Golf for Eisenhower Middle High School and Youngsville High School with Warren Area High School – PACCA – Mr. Jack Werner

Co-op -
EMHS/YHS/WAHS
for Boys' & Girls'
Golf
Approved
5-3-0

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Werner that the Board of School Directors approves the co-op for boys and girls golf for Eisenhower High School and Youngsville High School with Warren Area High School.

Roll Call Vote

Voting Yes: Mrs. Zariczny, Mr. Mangione, Mrs. Rosenstein, Mr. Stewart,
Mr. Werner

Voting No: Mr. Knapp, Mrs. Morgan, Mr. Zamborik

The result of the vote: passed.

6.0 Future Business for Committee Review

There were no items for committee review.

7.0 Other

7.1 Policy 9744 - Class Rank/Honors Credits - Class of 2017 and Beyond - CIT - Dr. Paul Yourchisin

Policy 9744 Class
Rank 2017 &
Beyond
Approved
7-1-0

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Werner that the Board of School Directors approves on second reading Policy 9744, titled "Class Rank/Honors Credits - Class of 2017 and Beyond" version B as presented.

- The result of the vote: passed with Mr. Knapp voting no.
- 7.2 Repository Sales
- MOTION:** It was moved by Mr. Knapp and seconded by Mrs. Morgan that the Board of School Directors approves the Repository Sales as presented.
- The result of the vote: passed unanimously.
- 7.3 PSBA Contract
- MOTION:** It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the Board of School Directors approves the PSBA Contract for Administrative Salary review as presented.
- The result of the vote: passed unanimously.
- 7.4 Budget Transfers
- MOTION:** It was moved by Mr. Knapp and seconded by Mrs. Morgan that the Board of School Directors approves the Resolution for Budget Adjustments and Transfers as presented.
- The result of the vote: passed unanimously.
- 7.5 Sheffield Elementary Unused & Unnecessary
- MOTION:** It was moved by Mrs. Zariczny and seconded by Mr. Werner that the Board of School Directors declares the Sheffield Elementary School to be unnecessary and unused property, authorizes that it be sold pursuant to the sealed bids procedure outlined in Section 707 of the School Code, and authorizes the advertising and posting of handbills required by Section 707. Be it further moved that the Board approves the attached Bid Package, which contains the terms and conditions of the sale and is hereby incorporated by reference as a part of this motion, with the understanding that the successful bid will be presented to the Board for approval at a later date.
- The result of the vote: passed unanimously.
- 7.6 South Street Early Learning Center Unused & Unnecessary
- MOTION:** It was moved by Mrs. Zariczny and seconded by Mr. Zamborik that the Board of School Directors declares the South Street Early Learning Center to be unnecessary and unused property, authorizes that it be sold pursuant to the sealed bids procedure outlined in Section 707 of the School Code, and authorizes the advertising and posting of handbills required by Section 707. Be it further moved that the Board approves the attached Bid Package, which contains the terms and conditions of the sale and is hereby incorporated by reference as a part of this motion, with the understanding that the successful bid will be presented to the Board for approval at a later date.
- The result of the vote: passed unanimously.
- Policy 9744 Class
Rank 2017 &
Beyond
Approved
7-1-0
- Repository Sales
Approved
8-0-0
- PSBA Contract
Approved
8-0-0
- Budget Transfers
Approved
8-0-0
- Sheffield
Elementary
Declared Unused &
Unnecessary
Approved
8-0-0
- South Street Early
Learning Center
Declared Unused &
Unnecessary
Approved
8-0-0

7.7 Appointment of Labor Counsel

Appointment of Labor
Counsel
Approved
8-0-0

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the Board of School Directors appoints Fanelli & Willett Law Offices as labor counsel for negotiations and for all labor matters commencing immediately.

Public Comment

There was no public comment.

Mr. Stewart thanked the Knox Firm for its work over the years.

Roll Call Vote

Voting Yes: Mr. Zamborik, Mrs. Zariczny, Mr. Mangione, Mr. Knapp, Mrs. Morgan, Mrs. Rosenstein, Mr. Stewart, Mr. Werner

The result of the vote: passed unanimously.

7.8 Northwest Tri-County Intermediate Unit #5 IDEA Contract

NW Tri-County IU5
IDEA Contract
Approved
8-0-0

MOTION: It was moved by Mrs. Zariczny and seconded by Mrs. Morgan that the Board of School Directors approves the IU5 IDEA Contract per the attached document.

The result of the vote: passed unanimously.

7.9 Professional Development

Superintendent
Professional
Development
Approved
8-0-0

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the Board of School Directors approves professional development for the superintendent with a three credit course titled Introduction to Autism Spectrum Disorders offered by Mercyhurst College at a cost of \$1,848.

The result of the vote: passed unanimously.

7.10 WEC Consortium Highmark Loyalty Administration Fee Offering

WEC Consortium
Administration Fee
Offering
Approved
8-0-0

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Zamborik that the Board of School Directors approves the WEC Consortium Highmark Loyalty Administration Fee Offering contingent upon the wording received from the Reschini Group being included in the contractual document to be signed by the Consortium.

The result of the vote: passed unanimously.

7.11 New Positions Requests

New Positions
Approved
8-0-0

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Zamborik that the Board of School Directors approves the attached new position requests.

The result of the vote: passed unanimously.

8.0 Closing Activities

8.1 Public Comment

There was no public comment.

8.2 Executive Session

There was no executive session at this time.

8.3 Adjournment

MOTION: It was moved by Mr. Knapp and seconded by Mrs. Rosenstein that the meeting be adjourned.

The meeting adjourned at 9:05 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary