

# PHYSICAL PLANTS AND FACILITIES COMMITTEE MINUTES

DECEMBER 16, 2013; 6:00 p.m.  
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM

## COMMITTEE MEMBERS PRESENT:

Ms. Donna Zariczny, Committee Chair  
Mr. Tom Knapp, Committee Member

Ms. Mary Anne Paris, Committee Member  
Dr. Norbert Kennerknecht, Director

## COMMITTEE MEMBERS ABSENT:

None

## OTHERS PRESENT:

Arthur Stewart, Board President  
Jack Werner, Board Member  
Marcy Morgan, Board Member  
Paul Mangione, Board Member  
Trish Rosenstein, Board Member  
Mike Zamborik, Board Member  
Bill Clark, Superintendent  
Amy Stewart, Director  
Gary Weber, Director  
Jim Grosch, Director

Ruth Nelson, Interim Director  
Sue Turner, Administrator  
Phil Knapp, Administrator  
Mike Kiehl, Administrator  
Matt Jones, Administrator  
Paul Leach, Administrator  
Melissa McLean, Recording Secretary  
Josh Cotton (*Times Observer* representative)  
Approximately 2 members of public

## 1. Opening Activities

### 1.1 Call to Order

Meeting called to order at 6:24 p.m. by Committee Chairperson Ms. Donna Zariczny.

### 1.2 Public Comment

None

## 2. Old Business

### 2.1 Discussion/Update: Vacant Facilities

#### Discussion:

The former South Street Early Learning Center (SSEL) and Sheffield Elementary School (SES) are currently out for bid. Legal advertisements have been placed in newspapers for 3 consecutive weeks as well as on the properties and in the communities. The bid date for both properties is January 17, 2013.

Administration is continuing to work with the Department of Education (PDE) regarding the reimbursement issues involved with Russell Elementary School.

#### Action:

None

#### Motion:

None

### 3. New Business

#### 3.1 Discussion: Capital Project Needs

Discussion:

In addition to the current PlanCon/Building projects, other WCSD facilities will need to undergo capital projects in the near future. Administration presented Committee with a draft list of projects garnered from Principals' opinions, maintenance department observations and additional information. List will continue to be updated. Two key areas to look at will be security projects in all schools, and phasing in of roof projects at certain schools.

Action:

None

Motion:

None

#### 3.2 Discussion: Boiler Proposal

Discussion:

A boiler manufacturer has approached administration regarding a test program whereby the manufacturer would donate a prototype boiler to the District, we would pay to have it installed, and the manufacturer would gather data and perform necessary tests. If any modifications are made to the boiler, the manufacturer would provide the District with a modified boiler at no additional charge.

Action:

Administration to continue to investigate and bring recommendation to the Board at such time it seems prudent to do so.

Motion:

None

### 4. Informational Items

#### 4.1 Project Reports / Timelines

Discussion:

**EMHS Renovation & Additions (K-12) (WCSD #1002 & #1203):**

- EMHS Addition completion date (for use of building) is August 2014.
- Slideshow of progress pictures presented at meeting.
- Move from Phase I to Phase II will occur at the semester break in January 2014.
- At suggestion of Committee, training will be organized for building users regarding the energy efficient features.

**BWMS Renovation (WCSD #1103):**

- Slideshow of progress pictures presented at meeting.
- Substantial completion date is January 31, 2014; students and staff will be moving into Phase II in February 2014.
- At suggestion of Committee, training will be organized for building users regarding the energy efficient features.

**SAMHS Additions & Alterations (K-12) (WCSD #1204):**

- EMHS Addition completion date (for use of building) is August 2014.
- Slideshow of progress pictures presented at meeting.
- Structural steel is in place; roof decking is in place.

**4.2 WAHS Ed. Spec. Committee Update**

Discussion:

The WAHS Ed. Spec. Committee will meet with consultants from Thomas & Williamson on January 8, 2014 at Warren Area High School in both a morning and afternoon session. The committee list is posted on ESB. Invitations will go out before the holiday break.

**4.3 Utilities Reports**

**4.4 Work Order Reports**

**5. Other**

None

**6. Closing Activities**

**6.1 Next Meeting**

Next Meeting: January 27, 2014; following CIT; at WCCC.

**6.2 Adjournment**

Meeting adjourned at 6:47 p.m.