

FINANCE COMMITTEE

MINUTES

January 27, 2014

WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Ms. Mary Anne Paris, Chairperson
Ms. Donna Zariczny

COMMITTEE MEMBERS ABSENT:

Ms. Patricia (Trish) Rosenstein

OTHERS PRESENT:

Mr. Arthur Stewart, Board President
Mr. Tom Knapp, Board Member
Mr. Jack Werner, Board Member
Ms. Marcy Morgan, Board Member
Mr. Paul Mangione, Board Member
Mr. Mike Zamborik, Board Member
Dr. William Clark, Superintendent
Mr. Jim Grosch, Director
Ms. Ruth Nelson, Director
Ms. Amy Stewart, Director
Dr. Norbert Kennerknecht, Director

Mr. Gary Weber, Director
Mr. Paul Leach, Administrator
Mr. Matt Jones, Administrator
Mr. Mike Kiehl, Administrator
Mr. Phil Knapp, Administrator
Dr. Darrell Jaskolka, Administrator
Ms. Sue Turner, HR Supervisor
Mr. Alan (Buzz) Felix, Felix & Gloekler, P.C.
Ms. Melissa McLean, Secretary
Ms. Ruth Huck, Secretary
Mr. Josh Cotton (WTO)
Members of the Public

1. Opening Activities

1.1 Call to Order

The meeting was called to order at 8:52 p.m. by Ms. Mary Anne Paris, Chairperson.

1.2 Public Comment - None

2. New Business

2.1 GRANT: Direct Certification Technology Incentive

Discussion:

Mr. Matt Jones presented a brief overview of the U.S. Department of Agriculture implementation grant that was awarded to PA for the purpose of examining and improving the process of Direct Certification. The Center for Schools and Communities is working with PDE Division of Food and Nutrition Services to award monetary incentives that can be used to purchase computers, software, internet service or other devices that lead to improved direct certification processes.

Action:

The committee agreed to forward this to the Board for approval on the consent agenda.

Motion:

That the Board of School Directors instructs the administration to submit an application to the Center for Schools and Communities for technology assistance funds related to the Direct Certification process.

2.2 Budget Timeline

Discussion:

Topic was presented for general discussion as awareness of the timeline that is mandated by PDE and the upcoming meetings that will occur as the process moves forward.

2.3 Preliminary Budget

Discussion:

The Preliminary Budget includes a millage increase above the index to allow the Board the opportunity and option to apply for exceptions.

Action:

The committee agreed to forward this to the Board for approval on the consent agenda.

Motion:

That the Board of School Directors approves the preliminary budget as presented, authorizes the administration to submit the preliminary budget and proposed tax rate increases to PDE on or before February 24, 2014, and authorizes the administration to publish the required notice of intent to file for referendum exceptions on or before February 27, 2014.

2.4 Warren County School District Audit Report

Discussion:

Mr. Alan (Buzz) Felix of Felix and Gloekler, P.C. presented a brief overview of the Audit Report for year ending June 30, 2013. The audit needs to be posted publicly for 30 days before it can be accepted into the minutes. The auditing firm will send the legal ad for the public review of the document.

Action:

The committee agreed to forward this to the Board for approval on the consent agenda at the March Board Meeting.

Motion:

That the Board of School Directors accepts the Audit Report as submitted by Felix and Gloekler, P.C., for the year ended June 30, 2013.

3. Old Business - None

4. Informational Items

4.1 Financial Reports

Contact Mr. Grosch if there are any questions or concerns with any of the reports.

5. Other - None

6. Closing Activities

6.1 Next Meeting Date – Monday, February 24, 2014 following CIT

6.2 Executive Session

None

6.3 Adjournment

Meeting adjourned at 9:28 p.m.