

**WARREN COUNTY SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**MEETING MINUTES**  
**MONDAY, FEBRUARY 10, 2014**

**1.0 Opening Activities**

**1.1 Call to Order**

The regular meeting of the Warren County School District Board of School Directors was called to order by Mr. Stewart, President, at 7:00 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

**1.2 Roll Call**

Present:

Mr. Thomas Knapp  
Mr. Paul Mangione  
Mrs. Marcy Morgan  
Ms. Mary Anne Paris  
Mrs. Patricia Rosenstein

Mr. Arthur Stewart  
Mr. John Werner  
Mr. Michael Zamborik  
Mrs. Donna Zariczny

Roll Call

Others Present:

Dr. William Clark, Superintendent; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mrs. Ruth Nelson, Interim Director; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Josh Cotton, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Paul Leach, Technology Specialist; Mr. Philip Knapp, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mr. Matt Jones, Coordinator of Grants & Foundation Development; Dr. Darrell Jaskolka, Principal; Ms. Ann Ryan, Principal; Mr. Kelly Martin, Principal; Mr. Jeff Flickner, Principal; Ms. Sandy Wilks, Lead Special Education Supervisor; Mrs. Louise Tharp, WCEA President; and approximately 45 members of the public in the audience.

**1.3 Recognitions & Presentations**

**1. Regional Choir Participants**

Mr. Jeff Flickner introduced Maria Miller and Megan Moore who are representing Warren Area High School at Regional Choir Festival in Girard. Mr. Pearce, choir director, explained the process for qualifying and advancing to All State Chorus.

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mrs. Amy Stewart, Title IX/Section 504 Coordinator at 589 Hospital Drive, Suite A, Warren, PA 16365 or (814) 723-6900.

2. Regional Band and Choir Participants

Mr. Kelly Martin introduced Mr. Mark Napolitan, band director at Eisenhower Middle/High School, who introduced the participants attending Regional Band – Jessalyn Peterson, Macy Retterer, James Palmer, Shelby Willis, and Kayla Kuppertz. Participating in Regional Orchestra was Macy Retterer, and James Palmer participated in District Jazz. Mr. Napolitan also shared that the Regional Band guest conductor will be Harris Lanzel, former band director at Eisenhower Middle/High School.

Mrs. Denise Pearson, choir director at Eisenhower Middle/High School, introduced Regional Choir participants – Sharon Harrington, Michael Spencer, and Shelby Willis.

3. SkillsUSA

Dr. Jaskolka introduced Sara Schrecengost, advisor for SkillsUSA, who introduced the students who will be participating at the state competition: Charleigh Smith – Architectural Design; Devin Kibby – Marine Technology; Paul York – Motorcycle; Jaycob Courtney – Plumbing; and Travis Peterson – Welding; Hunter Danielson – Power Equipment.

1.4 Pledge of Allegiance - Jaxon Knapp

Jaxon Knapp is a third grader at WAEC and was the winner of the Pinewood Derby. Jaxon led the Pledge of Allegiance.

1.5 Reading of the Mission Statement - Mr. Michael Zamborik

*The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.*

1.6 Reading of the WCSD/PSBA Standards for Effective School Governance and Code of Conduct - Mrs. Patricia Rosenstein

***TO PROMOTE STUDENT GROWTH AND ACHIEVEMENT, AN EFFECTIVE SCHOOL BOARD...governs through policy by seeking input from stakeholders and following an established procedure for consideration; regularly reviewing and, as necessary, revising and adopting board policy; delegating to the superintendent responsibility for implementation of board policy; ensuring public access to adopted board policy; and purposefully linking its actions to applicable board policies.***

1.7 Public Comment

Mike Maxwell	Clarendon, PA	Mr. Maxwell read a letter he received from the superintendent barring him from the Allegheny Valley Elementary School for the remainder of the 2013-14 school year. He feels it is unfair. He requested that the Board override or make the superintendent reconsider this decision.
Scott Nelson	Youngsville, PA	Mr. Nelson was representing the parents at Youngsville Elementary/Middle School. The parents are concerned about the situation there and feel that there needs to be more staff members and training for

		them to improve the situation.
Megan Evans	Warren, PA	Ms. Evans is concerned for the safety of her emotional support student and her general education student.
Kelly Johnson	Youngsville, PA	Mrs. Johnson asked if the parents could walk through with the Board when they visit the school. She also commended the administration at both schools, but she is concerned about the lack of textbooks for classes and windows that do not open. When the ES students were moved to Youngsville, it caused disruption for the students, and there are students that are afraid to go to school.
Chris Meyer	Youngsville, PA	She did not address the Board.

1.8 Agenda Adoption

**MOTION:** It was moved by Mr. Zamborik and seconded by Mr. Knapp that the Board of School Directors approves the agenda dated February 10, 2014.

Agenda  
Adoption  
Approved  
9-0-0

The result of the vote: passed unanimously.

1.9 Approval of the Minutes - January 13, 2014

**MOTION:** It was moved by Mr. Knapp and seconded by Mrs. Morgan that the Board of School Directors approved the regular meeting minutes dated January 13, 2014.

January 13, 2014,  
Minutes  
Approved  
9-0-0

The result of the vote: passed unanimously.

1.10 Approval of the Special Meeting Minutes - January 27, 2014

**MOTION:** It was moved by Mr. Knapp and seconded by Ms. Paris that the Board of School Directors approves the special meeting minutes dated January 27, 2014.

January 27, 2014,  
Special Meeting  
Minutes  
Approved  
9-0-0

The result of the vote: passed unanimously.

1.11 Financial Reports

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Zamborik that the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Financial Reports  
Approved  
9-0-0

The result of the vote: passed unanimously.

## 1.12 Hearing Officer Report

Hearing Officer  
Report  
6-3-0

**MOTION:** It was moved by Ms. Paris and seconded by Mrs. Morgan that the Board of School Directors approves the Hearing Officer Reports dated February 10, 2014, Case Letters "G" and "H."

The result of the vote: passed with Mr. Knapp, Ms. Paris and Mrs. Zariczny voting no.

## 2.0 President's Statement

### 2.1 Reports & Information

1. Mr. Stewart announced that the Board of School Directors held an executive session prior to the Board meeting starting at 5:30 p.m. for the purpose of discussing matters of personnel.

2. IU5 - Mr. Paul Mangione

Mr. Mangione reported that the majority of the last meeting was to begin preparing for the budget, and a meeting will be held February 11<sup>th</sup> to review the budget with IU5 board members, and Wednesday, February 12<sup>th</sup> superintendents will get their first look at it. It looks like IU personnel furloughs are possible.

3. PSBA Liaison - Mr. Thomas Knapp

Mr. Knapp reported that he did not see anything positive from the governor's budget. Also he recommended that board members ask their representatives to vote against the new Charter bill.

4. Career Center Advisory - Mr. John Werner, Mr. Michael Zamborik

Dr. Jaskolka reported on the Dual Enrollment program from Penn College. He discussed the positive aspects for students with lower costs, academic rigor, and it would be available to all students no matter their economic status. There would be an annual fee to the District of approximately \$500 per program. Students would have to pay by the District, and funding for textbooks would need to be sought to defray that expense to the District. Courses available would not be limited to vocational courses.

### 2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
1.	February 19, 2014	10:30 a.m.	Building/Program Tour	YEMS/YHS
2.	February 24, 2014	6:00 p.m.	Physical Plant & Facilities Committee Personnel/Athletics & Co-Curricular Activities Committee Curriculum, Instruction, & Technology Committee	WCCC

			Finance Committee	
3.	March 10, 2014	7:00 p.m.	Regular Board Meeting	WCCC
4.	March 19, 2014	10:00 a.m.	Building/Program Tour	WAEC/BWMS

Mr. Stewart called a special board meeting, at counsel's request, on Monday, February 24, 2014, at 6:00 p.m., preceding the committee meetings to act on matters of personnel and any other items that may come before the Board.

Also, Mr. Stewart asked the Board members if the building tours could be held on the third Wednesday of every other month. There was a unanimous consensus to change the dates that were scheduled.

2.3 Announcements

2.4 Other

**3.0 Superintendent's Reports and Recommendations**

3.1 General Comments - Dr. William Clark

- Dr. Clark received a request to do research in the District on rural high school student's preparation for college. Administrators and counselors will be interviewed. The District will receive a report when the research is completed.
- The Governor's budget was reviewed. There are competitive components of the budget, which will provide funding now, but down the road will mostly likely be pulled. There are hybrid learning grants that administration is looking at for technology. There are still components that are not certain and more details will be forthcoming as they emerge from the Governor's budget.

3.2 Informational Report

3.3 Committee Reports

3.4 Other

**4.0 New Business - Consent Agenda**

4.1 Consent Agenda

Items removed for separate action:

4.6 Athletic Supplemental Contracts - Mr. Jack Werner

4.13 Agreement for Curriculum Mapping Training - Ms. Mary Anne Paris

4.17 Achievement Center Summer Treatment Program - Mr. Paul Mangione

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Zamborik that the Board of School Directors approves the consent agenda with the exception of items 4.6; 4.13; and 4.17.

The result of the vote: passed unanimously.

Consent Agenda Approved 9-0-0
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4.2 Direct Certification Technology Incentive - FIN – Ms. Mary Anne Paris

Direct Certification  
Technology Grant  
Submission  
Approved  
9-0-0

**MOTION:** That the Board of School Directors authorizes the administration to submit an application to the Direct Certification Technology Incentive grant for funding to aid in the streamlining of the direct certification process.

The result of the vote: passed unanimously under the consent agenda.

4.3 Preliminary Budget - FIN - Ms. Mary Anne Paris

Preliminary Budget  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves the preliminary budget as presented; directs the administration to submit the preliminary budget and proposed tax rate increases to PDE on or before February 24, 2014; directs the Board Secretary to publish the required notice of intent to file for referendum exceptions on or before February 27, 2014; and authorizes the administration to apply to PDE for referendum exceptions prior to the March 6, 2014, deadline.

The result of the vote: passed unanimously under the consent agenda.

4.4 Certificated Personnel Report - PACCA - Mrs. Marcy Morgan

Certificated Personnel  
Report  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves the Certificated Personnel Report.

The result of the vote: passed unanimously under the consent agenda.

4.5 Support Personnel Report - PACCA - Mrs. Marcy Morgan

Support Personnel  
Report  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves the Support Personnel Report

The result of the vote: passed unanimously under the consent agenda.

4.6 Athletic Supplemental Contracts - PACCA - Mrs. Marcy Morgan

*Removed for separate action.*

4.7 Co-Curricular Supplemental Contracts - PACCA - Mrs. Marcy Morgan

Co-Curr.  
Supplemental  
Contracts  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves the co-curricular supplemental contracts.

The result of the vote: passed unanimously under the consent agenda.

4.8 New Bus Drivers - PACCA - Mrs. Marcy Morgan

New Bus Drivers  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves the list of new bus drivers.

The result of the vote: passed unanimously under the consent agenda.

4.9 New Position Requests - PACCA - Mrs. Marcy Morgan

New Position  
Requests  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves the new positions of:

1. Secretary, Class A, Central Office
2. Central Attendance Area Aide, Class B, BWMS
3. Central Attendance Area Aide, Class B, WAHS

The result of the vote: passed unanimously under the consent agenda.

- 4.10 Volunteer Report - PACCA - Mrs. Marcy Morgan  
**MOTION:** That the Board of School Directors approves the Volunteer Reports.  
The result of the vote: passed unanimously under the consent agenda.
- 4.11 Facility Agreement with the YMCA - PACCA - Mrs. Marcy Morgan  
**MOTION:** That the Board of School Directors approves the facility agreement with the YMCA for WAHS Swim Team  
The result of the vote: passed unanimously under the consent agenda.
- 4.12 Proposed Calendar SY 2014-2015 - PACCA - Mrs. Marcy Morgan  
**MOTION:** That the Board of School Directors approves the 2014-2015 school calendar.  
The result of the vote: passed unanimously under the consent agenda.
- 4.13 Agreement for Curriculum Mapping Training - CIT - Mr. John Werner  
*Removed for separate action.*
- 4.14 Thomas R. Brown Athletics Grant - CIT - Mr. Jack Werner  
**MOTION:** That the Board of School Directors instructs the administration to submit an application on behalf of interested WCSD sports teams to the Thomas R. Brown Athletics Grant program in support of equipment and other needs.  
The result of the vote: passed unanimously under the consent agenda.
- 4.15 1st Grade Career Exploration at RES - CIT - Mr. Jack Werner  
**MOTION:** That the Board of School Directors instructs the administration to submit an application to the Warren-Forest Hi-Ed School to Work Committee for funding in support of career exploration activities for first-graders at Russell Elementary School.  
The result of the vote: passed unanimously under the consent agenda.
- 4.16 Mobile Ag Ed Science Lab for Youngsville Elementary/Middle School - CIT - Mr. Jack Werner  
**MOTION:** That the Board of School Directors approves a contract to host the Mobile Ag Ed Science Lab at Youngsville Elementary/Middle School in June 2014.  
The result of the vote: passed unanimously under the consent agenda.
- 4.17 Achievement Center Summer Treatment Program - CIT - Mr. John Werner  
*Removed for separate action.*
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|---|
| Volunteer Report<br>Approved<br>9-0-0   |
| Facility Agreement<br>YMCA<br>Approved<br>9-0-0                               |
| Proposed Calendar<br>Approved<br>9-0-0  |
| Thomas R. Brown<br>Athletics Grant<br>Submission<br>Approved<br>9-0-0         |
| First Grade<br>Career<br>Exploration Grant<br>Submission<br>Approved<br>9-0-0 |
| Mobile Ag Ed<br>Science Lab<br>Contract<br>Approved<br>9-0-0                  |



## 5.0 Items Removed for Separate Action

### 5.1 (4.6) Athletic Supplemental Contracts - PACCA - Mrs. Marcy Morgan

Athletic  
Supplemental  
Contracts  
Approved  
8-0-1

**MOTION:** It was moved by Mr. Werner and seconded by Ms. Paris that the Board of School Directors approves the athletic supplemental contracts and the PACCA Spring 13-14 Coach List.

The result of the vote: passed with Mr. Mangione abstaining.

### 5.2 (4.13) Agreement for Curriculum Mapping Training - CIT - Mr. John Werner

Agreement for  
Curriculum  
Mapping Training  
Approved  
8-1-0

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors approves the agreement between Curriculum Designers, Inc. and the Warren County School District for professional development services.

The result of the vote: passed with Ms. Paris voting no.

### 5.3 (4.17) Achievement Center Summer Treatment Program - CIT - Mr. John Werner

Achievement  
Center Summer  
Treatment  
Program  
Agreement  
Approved  
9-0-0

**MOTION:** It was moved by Mr. Werner and seconded by Ms. Morgan that the Board of School Directors approves the contract (as amended with regard to the use of the gymnasium or similar space) with the Achievement Center for use of the facilities listed at the Youngsville Elementary Middle School for a fee of \$6,500.

The result of the vote: passed unanimously.

## 6.0 Future Business for Committee Review

- 6.1 Mrs. Zariczny requested that administration analyze and come back to the Board with a recommendation regarding the Hearing Officer Reports and the discrepancy in discipline for similar infractions in regard to the graduation component. This will come back to the full board at the April Board meeting.
- 6.2 Ms. Paris would like administration to look at the possibility of athletic trainers for athletic events. This will come before the PACCA Committee in April.
- 6.3 Ms. Paris asked if there is a dress code for events that are after school activities. The administration will look at policy to make sure the Board has adequate policy in place and will bring this to the April Board meeting.

## 7.0 Other

### 7.1 Policy Reviews with No Recommended Changes - CIT - Mr. John Werner

Policy Reviews  
with No  
Recommendation  
s  
Approved  
9-0-0

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors approves on first and second reading the review of Policies 9301, 9315, 9325, 9330, 9345, 9510, 9515, 9525, 9530, 9615, 9620, 9625, 9635, and 9640 with no changes to be made.

The result of the vote: passed unanimously.



- 7.2 Policy Number 9355, titled - Student Study Abroad – First Reading - CIT - Mr. John Werner

**MOTION:** It was moved by Ms. Paris and seconded by Mrs. Morgan that the Board of School Directors approves on first reading the proposed changes to Policy 9355, titled "Students Study Abroad," as presented.

Policy #9355 –  
Student Study  
Abroad First  
Reading  
Withdrawn

Ms. Paris withdraw her motion, and Mr. Knapp agreed.

- 7.3 Policy Number 9405, titled - Adult Education – First Reading - CIT - Mr. John Werner

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of Education approves on first reading the proposed changes to Policy 9405, titled "Adult Education," as presented.

Policy #9405 –  
Adult Education  
First Reading  
Approved  
9-0-0

The result of the vote: passed unanimously.

- 7.4 Policy Number 4101, titled – Buildings & Grounds (Contracts & Purchasing) – First Reading

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors approves on first reading Policy Number 4101, titled - Buildings & Grounds (Contracts & Purchasing) as presented.

Policy #4101 –  
Building &  
Grounds  
(contracts&  
Purchasing) First  
Reading  
Approved  
9-0-0

The result of the vote: passed unanimously.

- 7.5 Policy Number 4105, titled - Supplies (Contracts & Purchasing) - Second Reading

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Zamborik that the Board of School Directors approves on second reading Policy Number 4105, titled - Supplies (Contracts & Purchasing) as presented.

Policy #4105 –  
Supplies (contracts  
& Purchasing)  
Second Reading  
Approved  
9-0-0

The result of the vote: passed unanimously.

- 7.6 Policy Number 4110, titled - Miscellaneous Services & Contracts - Second Reading

**MOTION:** It was moved by Mr. Knapp and seconded by Ms. Paris that the Board of School Directors approves on second reading Policy Number 4110, titled - Miscellaneous Services & Contracts as presented.

Policy #4110 –  
Miscellaneous  
Services &  
Contracts  
Second Reading  
9-0-0

The result of the vote: passed unanimously.

- 7.7 Preliminary Goals

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors adopts the Preliminary Goals as presented.

Board Goals  
Approved  
9-0-0

The result of the vote: passed unanimously.

7.8 Laars Magna Therm Beta Contract

Laars Magna  
Therm Beta  
Contract  
Approved  
9-0-0

**MOTION:** It was moved by Mrs. Zariczny and seconded by Mr. Werner that the Board of School Directors approves a contract with Laars Heating Systems Company contingent upon Solicitor approval.

**Public Comment**

There was no public comment.

Roll Call Vote:

Voting Yes: Mrs. Zariczny, Mr. Knapp, Mr. Mangione, Mrs. Morgan, Ms. Paris, Mrs. Rosenstein, Mr. Stewart, Mr. Werner, Mr. Zamborik

The result of the vote: passed unanimously.

**8.0 Closing Activities**

8.1 Public Comment

There was no public comment.

8.2 Executive Session

There was no executive session at this time.

8.3 Adjournment

**MOTION:** It was moved by Mr. Knapp and seconded by Ms. Paris that the meeting be adjourned.

The meeting adjourned at 8:55 p.m.

Respectfully Submitted,

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Ruth A. Huck, Board Secretary