

FINANCE COMMITTEE

MINUTES

February 24, 2014

WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Ms. Mary Anne Paris, Chairperson
Ms. Trish Rosenstein
Ms. Marcy Morgan, substituting for Ms. Donna Zariczny

COMMITTEE MEMBER ABSENT:

Ms. Donna Zariczny, Vice President

OTHERS PRESENT:

Mr. Arthur Stewart, Board President	Mr. Brian Collopy, Administrator
Mr. Tom Knapp, Board Member	Ms. Sandy Wilks, Administrator
Mr. Mike Zamborik, Board Member	Mr. Mike Kiehl, Administrator
Dr. William Clark, Superintendent	Ms. Chris Haslett, 21CCLC Project Manager
Mr. Jim Grosch, Director	Ms. Sue Turner, HR Supervisor
Ms. Ruth Nelson, Director	Ms. Ruth Huck, Secretary
Dr. Norbert Kennerknecht, Director	Ms. Melissa McLean, Secretary
Mr. Gary Weber, Director	Mr. Josh Cotton (WTO)
Mr. Phil Knapp, Administrator	Member of the Public

1. Opening Activities

1.1 Call to Order

The meeting was called to order at 9:12 p.m. by Ms. Mary Anne Paris, Chairperson. Ms. Marcy Morgan substituted for Ms. Donna Zariczny.

1.2 Public Comment - None

2. New Business

2.1 OpenArc Support & Maintenance Service Agreement

Discussion:

A maintenance contract renewal is due for Voice Over IP phone systems and the district's wireless infrastructure. Each phone system installed in the past year has had a different support start and end date; this agreement will date sync all of the phone maintenance agreements for September of 2014. The wireless infrastructure is due for a full year of renewal. All repairs, hardware and software configurations are covered in this warranty, whether the work performed is onsite or remote.

Action:

The committee agreed to forward this to the Board for approval on the consent agenda.

Motion:

That the Board of School Directors approves the quote from the OpenArc for the amount of \$16,214.80 to date sync all VOIP phone system support agreements to September of 2014, provide 1 year support on the district's wireless infrastructure, and purchase 32 hours of level 3 engineering.

2.2 Microsoft Open Volume Subscription for Education Solutions

Discussion:

The updates in the new Microsoft Open Volume Subscription for Education Solutions allow licensing to be based on a formula based on full time, part time and non-professional employees. The formula is a better option for the district as the amount of devices and users would be four times higher than our FTE figures. The district will be licensing 561 full time employees based on the formula Microsoft has provided, allowing the district to provide Microsoft products to all students and devices that they use without additional licensing costs. This allows the district to provide up to date Microsoft applications to students that were previously cost prohibitive. Microsoft allows school districts to enter the agreement for a 1 year or 3 year term.

Action:

The committee agreed to forward this to the Board for approval on the consent agenda.

Motion:

That the Board of School Directors approves the quote from GovConnection off of the COSTARS contract, to enroll in the Microsoft Open Volume Subscription for Education Solutions for a term of 3 years at the yearly cost of \$41,579.44, with the option of extending the agreement after year 3 for another term of 3 years.

2.3 Budget Transfer #1

Discussion:

The transfer request is to properly allocate the 21st Century Community Learning Center Budget.

Action:

The committee agreed to forward this to the Board for approval on the consent agenda.

Motion:

That the Board of School Directors approve the Resolution and Budget Transfer amount of \$1,533.00.

2.4 Budget Transfer #2

Discussion:

The transfer request is to properly allocate the 21st Century Community Learning Center Budget.

Action:

The committee agreed to forward this to the Board for approval on the consent agenda.

Motion:

That the Board of School Directors approve the Resolution and Budget Transfer amount of \$890.60.

2.5 Budget Transfer #3

Discussion:

The transfer request is to properly allocate the Tidioute Charter School between Regular and Special Education students.

Action:

The committee agreed to forward this to the Board for approval on the consent agenda.

Motion:

That the Board of School Directors approve the Resolution and Budget Transfer amount of \$1,087,000.

2.6 eRate – Gaggle Contract

Discussion:

Gaggle, the district's email infrastructure, is a cloud based K-12 solution that provides eRate eligible services to schools to enhance teacher and student communication through Web 2.0 tools, and email solutions.

Action:

The committee agreed to forward this to the Board for approval on the consent agenda.

Motion:

That the Board of School Directors approves the quote from Gaggle.net for the amount of \$48,850.00 to continue as the district's email services provider and to utilize their Web2.0 technology solutions for a term of one year.

2.7 Security Procedure Agreement – 2011 QZAB Project

Discussion:

Wells Fargo has instituted a disbursement verification process to release funds for the 2011 QZAB project. This Security Procedure Agreement will ensure separation of duties for check disbursements.

Action:

The committee agreed to forward this to the Board for approval on the consent agenda.

Motion:

That the Board of School Directors approves the Security Procedure Agreement (SPA) as requested by Wells Fargo.

2.8 AirWatch Mobile Device Management Solution

Discussion:

The district will gain the ability to streamline the Apple Volume Licensing program, as well as provide near immediate support to mobile users remotely and on district networks. AirWatch will allow the district to add more mobile devices to our fleet of learning tools as the technical administration time will be greatly reduced.

Action:

The committee agreed to forward this to the Board for approval on the consent agenda.

Motion:

That the Board of School Directors approves the quote from AirWatch for \$21,800 for a 3 year licensing and support agreement for their mobile device management solution.

2.9 Budget Transfer #4

Discussion:

The transfer request is to allocate money to cover the costs of Curriculum Mapping training on June 11, 2014. Training will be provided by Curriculum Designers, Inc. Training was approved at the February 10th Board meeting. Specific breakout of costs will be distributed to all Board members.

Action:

The committee agreed to forward this to the Board for approval on the consent agenda.

Motion:

That the Board of School Directors approve the Resolution and Budget Transfer in the amount of \$7,946.28.

2.19 Band Bus Agreement Termination

Discussion:

In 2012 an agreement was entered into between the District and the Warren High Band Boosters. The Boosters donated a bus to the District with the intent that the bus be utilized for the benefit of the Warren Area High School Marching Band. The Boosters would like the District to donate the bus back to the Boosters for the purpose of selling the bus for scrap, using the funds for the purchase of a trailer.

Action:

The committee agreed to forward this to the Board for approval on the consent agenda.

Motion:

That the Board of School Directors hereby provides 30 days notice of the termination of the Agreement with the Warren High Band Boosters, which Agreement was originally approved by the Board at its June 28, 2012, meeting, and directs that the 1992 International Passenger Bus be returned to the Boosters pursuant to the donor's request, with the understanding that the Boosters will scrap the vehicle and use the proceeds to purchase equipment for the Warren High Band.

3. Old Business - None

4. Informational Items

4.1 Financial Reports

Contact Mr. Grosch if there are any questions or concerns with any of the reports.

4.2 Budget

Mr. Grosch attended a PASBO budget seminar on February 19th. Preliminary discussion appears that the funding for basic education will remain flat funded and this is the beginning of the end for hold harmless; PSERS—district should budget the 21.4%, as it is not expected that the “tapered collar” (reducing the amount that the State increases for our contribution) will happen. Ready to Learn Grant – Use will be dependent on school performance profiles that will be distributed to Superintendents in the near future. There are four possible tiers and from a budget perspective they were guarded on how the increase can be used. Budgeting of Special Education should be flat, not much of an increase.

5. Other - None

6. Closing Activities

6.1 Next Meeting Date – Monday, March 31, 2014 following PPF

6.2 Executive Session

None

6.3 Adjournment

Meeting adjourned at 9:35 p.m.