

PERSONNEL/ATHLETICS AND CO-CURRICULAR ACTIVITIES COMMITTEE

MARCH 31, 2014

6:00 P.M.

WARREN COUNTY CAREER CENTER

COMMITTEE MEMBERS PRESENT:

Jack Werner (chairing for Marcy Morgan)  
Michael Zamborik  
Tom Knapp (filling in for Jack Werner)

COMMITTEE MEMBERS ABSENT:

Marcy Morgan

OTHERS PRESENT:

William Clark	Donna Zariczny
Tom Knapp	Mary Anne Paris
Trish Rosenstein	Mike Zamborik
Paul Mangione	Amy Stewart
Jim Grosch	Norbert Kennerknecht
Gary Weber	Eric Mineweaser
Phil Knapp	Rhonda Decker
Darrell Jaskolka	Mary Ann Mead
Ruth Huck	Sue Turner
Melissa McLean	Mike Kiehl
Brian Collopy	Matt Jones
Julie Eckstrom	Patricia Bova (Kelly Services)
Josh Cotton (WTO)	

**1.0 Opening Activities**

- 1.1 Call to Order  
Jack Werner called the meeting to order at 5:58 p.m.
- 1.2 Public Comment
- 1.3 Other

## 2.0 Old Business

### 2.1 Other

## 3.0 New Business

### 3.1 Certificated Personnel Report

**Discussion:** Amy Stewart assured the board that the absence of the administrator at Sheffield Area Middle High School is a short leave and it is being covered. Once the administration speaks with the principal at Sheffield the date of the leave may be changed for the Board meeting.

**Action:** The Committee agreed to forward the Certificated Personnel Report onto the full Board at the April 14, 2014, Board meeting.

**Motion:** That the Board of School Directors approves the Certificated Personnel Report.

**Attachments:**

3.1a – Certificated Personnel Report (Public and Board)

### 3.2 Support Personnel Report

**Discussion:** None.

**Action:** The Committee agreed to forward the Support Personnel Report onto the full Board at the April 14, 2014, Board meeting.

**Motion:** That the Board of School Directors approves the Support Personnel Report.

**Attachments:**

3.2a – Support Personnel Report (Public and Board)

### 3.3 Volunteer Report

**Discussion:** None.

**Action:** The Committee agreed to forward the Volunteer Report onto the full Board at the April 14, 2014, Board meeting.

**Motion:** That the Board of School Directors approves the Volunteer Report.

**Attachments:**

3.3a – Volunteer Report (Public and Board)

### 3.4 New Bus Drivers

**Discussion:** No list at this time.

**Action:**

**Motion:**

**Attachments:**

3.5 Affiliation Agreement

**Discussion:** Although the district has input on the how student teachers are doing, universities usually place the students based on geography. This agreement is specific to school counselors.

**Action:** The Committee agreed to forward the Affiliation Agreement with Edinboro University onto the full Board at the April 14, 2014, Board meeting.

**Motion:** That the Board of School Directors approves the Affiliation Agreement with Edinboro.

**Attachments:**

3.5a – Affiliation Agreement - Edinboro – (Public and Board)

3.6 Kelly Educational Staffing Proposal

**Discussion:** Representatives from Kelly Services were present at the meeting. Several advantages of using Kelly Services were discussed such as reduced PSERS costs, implementation of a computer system to place substitutes, avoidance of additional medical insurance costs to WCSD to cover substitutes and prior use of Kelly Services with good results. Another incentive to contract with Kelly Services is the health insurance obligation to offer health insurance to substitutes who work 30 or more hours a week due to new provisions in the Affordable Healthcare Act. It would be a major undertaking and require substantial additional resources to track and record substitute hours. Failure to meet the law's requirements would result in a 1.2 to 1.4 million penalty.

**Action:** The Committee agreed to forward the Kelly Educational Staffing Proposal onto the full Board at the April 14, 2014, Board meeting.

**Motion:** That the Board of School Directors approves the Kelly Educational Staffing Proposal.

**Attachments:**

3.7 Athletic Supplemental Contracts – PACCA – Mrs. Marcy Morgan

**Discussion:** None.

**Action:** The Committee agreed to forward the Athletic Supplemental Contracts onto the full Board at the April 14, 2014, Board meeting.

**Motion:** That the Board of School Directors approves the Athletic Supplemental Contracts.

**Attachments:**

3.7a – Athletic Supplemental Contracts – (Public and Board)

3.8 Co-Curricular Supplemental Contracts – PACCA – Mrs. Marcy Morgan

**Discussion:** None.

**Action:** The Committee agreed to forward the Co-Curricular Supplemental Contracts onto the full Board at the April 14, 2014, Board meeting.

**Motion:** That the Board of School Directors approves the Co-Curricular Supplemental Contracts.

**Attachments:**

3.8a – Co-Curricular Supplemental Contracts – (Public and Board)

3.9 Other

**4.0 Informational Items**

4.1 Informational Report

**Discussion:** No report at this time.

**Action:**

**Motion:**

**Attachments:**

4.2 Dress Code

**Discussion:** The question of whether prom is covered by the dress code was brought forth. It was suggested that the matter be addressed at ATM to get the principals' feedback. It was also stated that middle school would be policed a little differently than from high school.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.2a – Dress Code Language (Public and Board)

4.3 Athletic Trainers

**Discussion:** The district is in conversation with Warren General Hospital regarding trainers. A member of the public stated that there is public concern about not having trainers for the children. The superintendent stated that the district is still in discussions and working on the concerns.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.4 Other

## **5.0 Other**

## **6.0 Closing Activities**

- 6.1 Next Meeting Date – Monday, April 28, 2014, following the Physical Plant and Facilities Meeting at the Warren County Career Center.
- 6.2 Executive Session – None.
- 6.3 Adjournment at 6:29 p.m.

Respectfully Submitted,

Louann English, Human Resource Administrative Assistant  
Personnel/Athletics and Co-Curricular Activities Committee