

PHYSICAL PLANTS AND FACILITIES COMMITTEE MINUTES

MARCH 31, 2014; FOLLOWING C.I.T.
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Ms. Donna Zariczny, Committee Chair
Mr. Tom Knapp, Committee Member

Ms. Mary Anne Paris, Committee Member
Dr. Norbert Kennerknecht, Director

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Mr. Jack Werner, Board Member
Mr. Mike Zamborik, Board Member
Ms. Trish Rosenstein, Board Member
Mr. Paul Mangione, Board Member
Ms. Ruth Huck, Board Secretary
Dr. Bill Clark, Superintendent
Ms. Amy Stewart, Director
Mr. Gary Weber, Director
Mr. Jim Grosch, Director

Ms. Ruth Nelson, Interim Director
Mr. Phil Knapp, Administrator
Mr. Mike Kiehl, Administrator
Mr. Brian Collopy, Administrator
Ms. Matt Jones, Administrator
Ms. Melissa McLean, Recording Secretary
Mr. Josh Cotton, *Times Observer*
Approx. 2 public

1. Opening Activities

1.1 Call to Order

Meeting called to order at 8:58 p.m. by Committee Chairperson Ms. Donna Zariczny.

1.2 Public Comment

None

2. Old Business

2.1 Sale of South Street Early Learning Center

Discussion:

A public bid opening was previously held in January 2014 for the purchasing of SSEL. A bid was received from United Refining Company for \$129,000.00.

The StarShine Child Development Center, sent a letter past the bid date indicating that they would like to lease SSEL for 18 months to operate a daycare center. At the end of the 18 months they propose to purchase the building for \$400,000.

Public school code prohibits entertaining a late proposal/bid without re-bidding or having a negotiated sale. It was decided by the Committee to accept the proposal from URC and forward a motion for sale to the same to the April 2014 Board meeting.

Action:

Forward motion to Board meeting.

Motion:

That the Board of School Directors accepts the bid from the United Refining Company to purchase the property known as the South Street Early Learning Center (parcels WN-587-289; WN-587-2955; WN-587-2953; and WN-587-2962), for the sum of \$129,962.52 and as per the terms as set forth in the bid package authorized by the Board of School Directors on December 5, 2013.

3. New Business

3.1 Change Order for SAMHS Additions and Improvements (WCSD #1204)

Discussion:

Proposed change order is to replace some windows in the existing building that are failing, primarily in the cafeteria, main entrance and the hallways. Funding will come from previously approved QZAB monies.

Action:

Forward motion to Board meeting.

Motion:

That the Board of School Directors approve change order No. 4 to Scobell, Inc. for the project known as the "SAMHS Additions and Improvements" (WCSD #1204), in the amount of \$150,000 for replacement of existing windows.

3.2 Discussion: Sheffield Elementary School Addition

Discussion:

Administration read a letter received from the project's architect regarding the Sheffield Elementary School Addition. Due to harsh weather conditions the project is experiencing delays related to temperature, moisture and frost below the concrete slab. The architect recommends a suspension of all work at Sheffield Elementary School until such time as weather conditions permit the project to be completed in a satisfactory manner. This will be a no cost change order with the prime contractors. This suspension will give students and taxpayers a better product. Suspension will be approximately 30-60 days and will delay the closing of Allegheny Valley Elementary School, as students will need to remain there for the first semester of 2014-15 school year.

Action:

None

Motion:

None

3.3 Discussion: Allegheny Valley Elementary School

Discussion:

Original intent of agenda item was to discuss final disposition for Allegheny Valley Elementary School. Three factors are involved in AVES: the server farm, the remaining bond payments, and the upcoming WAHS project. At this point it has been determined that the LEC will not be moving to AVES, but will remain at its present location on the State Hospital grounds. In light of Item 3.2, further discussion on this agenda topic will be postponed until later in the year.

Action:

None

Motion:

None

3.4 Policy 1017 School Building Names – Second Reading

Discussion:

Administration will contact PDE prior to Board meeting regarding school building name changes and make changes to motion as appropriate.

Action:

Forward motion to Board meeting.

Motion:

That the Board of School Directors approves on second reading the proposed changes to Policy 1017, titled “School Building Names,” as presented.

3.5 Central Office Layout

Discussion:

Administration presented draft layouts of the proposed Central Office at Russell Elementary School. The move will begin in July with the Superintendent’s office moving first, and will be completed in phases with Human Resources and the Business Office moving last. Items are being repurposed from other projects to use at the new Central Office location, and this will help to keep the costs low.

Action:

None

Motion:

None

4. Informational Items

4.1 Project Reports / Timelines

Discussion:

EMHS Renovation & Additions (K-12) (WCSD #1002 & #1203):

- Slideshow of progress pictures presented at meeting.

BWMS Renovation (WCSD #1103):

- Slideshow of progress pictures presented at meeting.
- Students and staff are enjoying their new school and preparing for their Open Houses in May.

SAMHS Additions & Alterations (K-12) (WCSD #1204):

- Slideshow of progress pictures presented at meeting.

WAHS Educational Specifications (WCSD #1301):

- The WAHS Educational Specifications committee will have their second meeting with consultants from Thomas & Williamson on April 2, 2014.

4.2 Work Order Reports

4.3 Utilities Reports

4.2 Informational: Terrace Haven/School Street

Discussion:

District received notice regarding future construction on Terrace Haven / School Street. Information is posted on ESB.

5. Other

5.1 Resolution to Establish New Funding Formula for Public Education

Discussion:

Board Member Knapp previously distributed a resolution to the Board regarding establishing a new funding formula for public education. The PA School Association of Rural Schools is in support of the resolution.

Action:

Forward motion to March board meeting under “Other” for March Board meeting. Board Secretary will load the motion.

Motion:

None

5.2 Addition to PlanCon H Submission to PDE – Sheffield Renovations

Discussion:

PlanCon H addresses the financing used for a project. Once PlanCon Part H is approved, reimbursement on a project commences. Government currently has a moratorium on PlanCon reimbursements; however, they are still accepting them. The attached documents are to update the PlanCon H for the Sheffield project with the new bond issue information.

Action:

Forward motion to Board meeting.

Motion:

That the Board of School Directors approve the addition to PlanCon H, Project Financing, for submission to PDE for the project known as the Sheffield Renovations and Additions (K-12), WCSD Project #1204, PDE Project #3753.

6. Closing Activities

6.1 Next Meeting

Next Meeting: April 28, 2014; following CIT; at WCCC.

6.2 Adjournment

Meeting adjourned at 10:15 p.m.