

PHYSICAL PLANTS AND FACILITIES COMMITTEE MINUTES

APRIL 28, 2014; FOLLOWING C.I.T.
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Ms. Donna Zariczny, Committee Chair
Mr. Tom Knapp, Committee Member

Ms. Mary Anne Paris, Committee Member
Dr. Norbert Kennerknecht, Director

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Dr. William Clark, Superintendent
Mr. Mike Zamborik, Board Member
Mr. Paul Mangione, Board Member
Ms. Marcy Morgan, Board Member
Ms. Amy Stewart, Director
Mr. Gary Weber, Director
Mr. Jim Grosch, Director
Mr. Phil Knapp, Director

Mr. Eric Mineweaser, Administrator
Dr. Darrell Jaskolka, Administrator
Mr. Paul Leach, Administrator
Mr. Mike Kiehl, Administrator
Ms. Sue Turner, Recording Secretary Pro Tem
Mr. Chris Coughlin, HRLC Architects
Mr. Josh Cotton, Reporter, *Times Observer*
Members of the Public

1. Opening Activities

1.1 Call to Order

Meeting called to order at 7:57 p.m. by Committee Chairperson Ms. Donna Zariczny.

1.2 Public Comment

None

2. Old Business

2.1 Discussion/Update: Vacant Facilities

Discussion:

As a result of Board action, the sale of South Street Early Learning Center is progressing forward. Sheffield Elementary School remains for sale.

Action:

None.

Motion:

None.

3. New Business

3.1 Discussion: Repurposing Russell Elementary School

Discussion:

The Board recently directed administration to look at moving the WCSD's Central Administrative Offices and the Learning Enrichment Center to the Russell Elementary School. A change of use in a facility requires a code review. Mr. Christopher Coughlin, HRLC Architects, reviewed the building to make recommendations and presented two

conceptual ideas to combine the WCSD's Central Administrative Offices and the Learning Enrichment Center at Russell Elementary School.

The Committee requested administration to complete a feasibility study / needs analysis, and cost-benefit analysis of Central Office and the LEC to determine if the proposed spaces at RES are adequate.

Actions:

- Board will tour Russell Elementary school on May 12, 2014 at 5:30 p.m.
- Administration to present a feasibility study / needs analysis and a cost-benefit analysis at future Board meeting.
- Administration will present further necessary motions at May 12, 2014 Board meeting.

Motion:

None.

3.2 Work Order for Russell Elementary School Conversion (WCSD #1403)

Discussion:

See 3.1.

Action:

See 3.1.

Motion:

See 3.1.

4. Informational Items

4.1 Project Reports / Timelines

Discussion:

EMHS Renovation & Additions (K-12) (WCSD #1002 & #1203):

- Slideshow of progress pictures presented at meeting.

BWMS Renovation (WCSD #1103):

- Slideshow of progress pictures presented at meeting.

SAMHS Additions & Alterations (K-12) (WCSD #1204):

- Slideshow of progress pictures presented at meeting.

4.2 Utilities Reports

Discussion:

There is currently a billing discrepancy with the NFG accounts for Beaty-Warren Middle School and Sheffield Area Middle High School. Gas was shut-off for renovations at those two schools and NFG quit sending bills. Administration has asked company to justify the back bills. Additionally, Beaty's meter was not functioning property.

4.3 Work Order Reports

5. Other

6. Closing Activities

6.1 Next Meeting

Next Meeting: May 27, 2014; 6:00 p.m.; at WCCC.

6.2 Adjournment

Meeting adjourned at 8:48 p.m.