

PHYSICAL PLANTS AND FACILITIES COMMITTEE MINUTES

MAY 27, 2014; 6:00 P.M.

WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Ms. Donna Zariczny, Committee Chair
Mr. Tom Knapp, Committee Member

Ms. Mary Anne Paris, Committee Member
Dr. Norbert Kennerknecht, Director

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Mr. John Werner, Board Member
Mr. Michael Zamborik, Board Member
Mr. Paul Mangione, Board Member
Mrs. Patricia Rosenstein, Board Member
Mrs. Marcy Morgan, Board Member
Ms. Ruth Huck, Board Secretary
Dr. William Clark, Superintendent
Mr. James Grosch, Director
Mrs. Amy Stewart, Director
Mr. Gary Weber, Director

Mrs. Ruth Nelson, Director
Mrs. Misty Weber, Principal
Ms. Ann Ryan, Principal
Mr. Kelly Martin, Principal
Mrs. Marcia Madigan, Principal
Mr. Matt Jones, Administrator
Mr. Brian Collopy, Administrator
Mr. Michael Kiehl, Administrator
Mr. Josh Cotton, *Times Observer*
Approx. 25 members of Public

1. Opening Activities

1.1 Call to Order

Meeting called to order at 6:00 p.m. by Committee Chairperson Ms. Donna Zariczny.

1.2 Public Comment

There was no public comment.

2. Old Business

2.1 Discussion/Update: Vacant Facilities

Discussion:

Administration reported on the status of Pleasant Twp. Elementary School being readied for Buildings & Grounds to move into, and Sheffield Elementary School still being for sale.

Mr. Knapp stated that Sugar Grove Borough is interested in the playground property and would like to have it deeded to them, because it is the centerpiece of the community. If possible, he thinks the property should be divided for selling, and the Borough could retain use for the community. Administration will bring property maps for next month's meeting.

It was stated that the parent organization (for Russell and Sugar Grove Elementary Schools) has requested that the equipment be moved to the new Eisenhower Elementary School for use there. Mrs. Madigan, RES & SGES Principal, will be asked to bring more

information regarding the disposition of the playground equipment to the next PPF Committee meeting.

Action:

Administration to present information regarding playground and equipment at a future PPF Committee meeting.

Motion:

None.

3. New Business

3.1 Relocation of the Learning Enrichment Center to Russell Elementary School

Discussion:

Administration presented resolution prepared by Solicitor regarding the relocation of the Learning Enrichment Center to Russell Elementary School commencing with the 2014-15 school year and continuing thereafter.

Actions:

Item moved to June 9, 2014 Board meeting.

Motion:

That the Board of School Directors, based on the information presented to the Board by the administration, approves the Resolution as presented relocating the Learning Enrichment Center to Russell Elementary School, commencing with the 2014/2015 school year and continuing thereafter; and that the Board further authorizes the administration to carry out all administrative steps that are necessary to effectuate said relocation pursuant to 22 Pa Code §4.41, or otherwise.

3.2 Policy 1017 School Building Names – First Reading

Discussion:

Administration is recommending names at Eisenhower and Sheffield as contained in proposed policy. Buildings will be combined for physicality, but elementary schools will be separated from middle/high school for recording purposes.

Action:

Item moved to June 9, 2014 Board meeting.

Motion:

That the Board of School Directors approves on first reading the proposed changes to Policy 1017, titled “School Building Names,” as presented.

3.3 Procurement of Auditorium Seats

Discussion:

The PPF Committee requested Administration bring back prices for both padded cloth seats and wooden seats comparing durability, longevity, and prices differences for the seats in the Eisenhower auditorium.

Action:

Administration will present requested information at the June 9, 2014 Board meeting.

Motion:

That the Board of School Directors, approves the procurement of _____ chairs from _____ company in the amount of \$ _____ for the Eisenhower auditorium.

4. Informational Items

4.1 Project Reports / Timelines

Discussion:

EMHS Renovation & Additions (K-12) (WCSD #1002 & #1203):

- Moves into the elementary addition will begin at the close of the 2013-14 school year.
 - Furnishings will be utilized from Sugar Grove and Russell Elementary.
- The Eisenhower Renovation is on schedule.
 - The auditorium might not be complete at the start of the 2014-15 school year.
 - There may have to be purchases for lab furniture.

4.2 Utilities Reports

Discussion:

Beaty-Warren Middle School's gas bills were discussed. The gas company feels the meter did not record usage correctly and billed the district based on historic figures rather than actual. Due to the new renovations, which bring increased efficiencies, there can also come with it a reduction in gas usage. Administration requested that an engineer be engaged to do a heat loss modification study, and then will utilize the information to negotiate with the gas company for both the commodity bill and the transportation bill.

4.3 Work Order Reports

4.4 YEMS Gym Floor Refinishing

Discussion:

The Youngsville High School gymnasium floor will be refinished beginning on August 11, 2014. It will not start sooner due to use during June and July by other agencies.

4.5 District Auction

Discussion:

There is an auction scheduled for June 21, 2014 at 10:00 a.m. at Pleasant Elementary to dispose of unused items. Principals have been made aware of the auction and have had a chance to utilize items for their buildings.

5. Other

5.1 WAHS Educational Specifications

Discussion:

Thomas & Williamson had their final meeting with the Educational Specifications Umbrella Committee on May 22, 2014. A report is expected for the July Board meeting.

5.2 Procurement of Portable Classrooms

Discussion:

Dr. Kennerknecht reported that he has information on portable classrooms that another district is trying to sell. The cost could be as low as \$1.00 with moving being the only cost incurred. Estimated moving and set-up costs are between \$20,000.00 and \$25,000.00. There are still foundations in place to set the portable classrooms at Warren Area High School. This item will be placed under other on the Board agenda for June 9, 2014.

6. Closing Activities

6.1 Next Meeting

Next Meeting: June 30, 2014; following CIT; at WCCC.

6.2 Adjournment

Meeting adjourned at 6:24 p.m.