

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
JUNE 30, 2014; FOLLOWING C.I.T.
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM**

COMMITTEE MEMBERS PRESENT:

Ms. Donna Zariczny, Committee Chair
Mr. Tom Knapp, Committee Member

Mr. Mike Zamborik, Committee Member Pro
Tem
Dr. Norbert Kennerknecht, Director

COMMITTEE MEMBERS ABSENT:

Ms. Mary Ann Paris

OTHERS PRESENT:

Mr. Arthur Stewart, Board President
Mr. Jack Werner, Board Member
Ms. Marcy Morgan, Board Member
Mr. Mike Zamborik, Board Member
Mr. Paul Mangione, Board Member
Dr. Bill Clark, Superintendent
Ms. Amy Stewart, Director
Mr. Gary Weber, Director
Mr. Jim Grosch, Director
Ms. Ruth Nelson, Interim Director

Ms. Sue Turner, Administrator
Mr. Mike Kiehl, Administrator
Mr. Brian Collopy, Administrator
Mr. Matt Jones, Administrator
Ms. Misty Weber, Principal
Ms. Rhonda Decker, Principal
Ms. Ruth Huck, Board Secretary
Ms. Melissa McLean, Recording Secretary
Mr. Josh Cotton, *Times Observer*
Approx. 10 members of the public

1. Opening Activities

1.1 Call to Order

Meeting called to order at 8:20 p.m. by Committee Chairperson Ms. Donna Zariczny.
Mr. Mike Zamborik agreed to sit in for absent Committee Member Ms. Mary Ann Paris.

1.2 Public Comment

There was no public comment.

2. Old Business

2.1 Discussion/Update: Vacant Facilities

Discussion:

Administration reported that an individual contacted the District regarding the purchase details for the former Sheffield Elementary School. Information was exchanged and the Board will be notified should the inquiry develop further.

It was stated that due to complications with getting appropriate internet access at the former Pleasant Elementary School, the administration is investigating the possibility of moving the warehouse operations to the former Sugar Grove Elementary School. This will also benefit the community as it will allow them to continue to access the playground and ball field at that location. A motion will be brought to the Board at a future meeting. Mr. Knapp stated that he had spoken to a member of the Sugar Grove town council, and he believed the move would be seen as a favorable one by the community.

Action:

Administration to consult with Solicitor and present motion at a future Board meeting regarding moving the District's warehouse operations to the former Sugar Grove Elementary School.

Motion:

None.

3. New Business

3.1 Policy 1017 School Building Names – Second Reading

Discussion:

No discussion.

Actions:

Forward motion to Board meeting.

Motion:

That the Board of School Directors approves on second reading the proposed changes to Policy 1017, titled "School Building Names," as presented.

3.2 QZAB Grant Application for WAHS Renovations (WCSD #1301)

Discussion:

The Board passed a motion on June 19, in anticipation of PDE releasing the applications for QZAB funds, and authorizing the Administration to apply for said funds. PDE released the applications on June 23, 2014. The proposed motion will reauthorize the application to align with the announcement by PDE.

Action:

Forward motion to Board meeting.

Motion:

If PDE acts favorably on the application submitted by the Warren County School District, the Board hereby certifies that 100 percent of the available project proceeds of the QZAB issue will be used for the renovation, repair or rehabilitation of a public school facility or for equipment to be used at the academy, which support the academic program being proposed, or for up-to-date technology or instructional materials if the intended use can be classified as a capital asset under the Local Government Unit Debt Act (LGUDA). The Board certifies that the information in this application and the attached documentation are true and correct, and that the Board of School Directors authorizes the administration to submit the appropriate paperwork.

3.3 Eisenhower ADA Ramp (WCSD #1401)

Discussion:

When bid, the original project included a ramp which was eliminated due to budgetary reasons. This change order will allow the construction of the ramp to proceed.

Action:

Forward motion to Board meeting.

Motion:

That the Board of School Directors approves the construction of the ADA Ramp at Eisenhower to be constructed by E.E. Austin & Son, Inc. according to plans and specifications for the sum of \$75,562.00.

3.4 Headstart Lease Agreement – Allegheny Valley Elementary

Discussion:

The rate for the lease is \$5.15 per sq. ft. This particular agreement terminates at the end of the first semester of the 2014/15 school year.

Action:

Forward to Board meeting.

Motion:

That the Board of School Directors approves the Headstart Lease Agreement for space usage at Allegheny Valley Elementary as presented.

3.5 Headstart Lease Agreement – Youngsville High School

Discussion:

The rate for the lease is \$5.15 per sq. ft. This particular agreement is for the entire 2014/15 school year.

Action:

Forward motion to Board meeting.

Motion:

That the Board of School Directors approves the Headstart Lease Agreement for space usage at Youngsville High School as presented.

3.6 Allegheny Valley Closure

Discussion:

This proposed motion is in line with the approved Master Facilities Plan, and is the final step in moving students to the new Sheffield Area Elementary School with second semester of the 2014/15 school year.

Action:

Forward motion to Board meeting.

Motion:

Based on the information presented to the Board as part of the June 4, 2012, public hearing, the additional information provided to the Board since the public hearing, and in accordance with Sections 1311 and 502 of the School Code, the Board of School Directors, contingent upon PDE approval, hereby orders the closure of Allegheny Valley Elementary School due to the declining enrollment within the District and in order to implement the September 2008 Warren County School District Master Facilities Plan, as amended. I further move that said closure shall be effective on January 27, 2015, and that the Board authorizes the administration to carry out all administrative steps that are necessary to effectuate said closing pursuant to 24 P.S. §5-502, 24 P.S. §5-524, 22 Pa. Code §349.28, 22 Pa Code §4.41, or otherwise.

3.7 Reassignment of Students – Eastern Attendance Area

Discussion:

This proposed motion is in line with the approved Master Facilities Plan, and is the final step in moving students to the new Sheffield Area Elementary School with second semester of the 2014/15 school year.

Action:

Forward motion to Board meeting.

Motion:

That the Board of School Directors, due to the closure of the Allegheny Valley Elementary School, approves the Resolution as presented reassigning those students that would have otherwise attended the Allegheny Valley Elementary School to the Sheffield K-12 School commencing on January 27, 2015 and continuing thereafter.

4. Informational Items

4.1 Project Reports / Timelines

Discussion:

EMHS Renovation & Additions (K-12) (WCSD #1002 & #1203):

- The new sidewalks are being built.
- Casework is going in.
- All the classrooms in the auditorium were recently disassembled. The materials were saved to be repurposed for future District projects.

4.2 Utilities Reports

Discussion:

An update was given on Beaty-Warren Middle School's gas bills. At the May PPF Committee meeting, the Administration reported that the gas company felt the meter did not record usage correctly and billed the district based on historic figures rather than actual. Due to the new renovations, which bring increased efficiencies, there can also come with it a reduction in gas usage. Administration requested that an engineer be engaged to do a heat loss modification study, and then utilized the information to negotiate with the gas company for both the commodity bill and the transportation bill.

Administration reported that they were successful in getting the gas bills at BWMS reduced from approx. \$12,000.00 to approx. \$5,000.00.

4.3 Work Order Reports

4.4 District Auction Update/Results

Discussion:

An auction of unused and unnecessary District property was held on June 22, 2014 and netted a profit of \$18,375.00.

6. Closing Activities

6.1 Next Meeting

Next Meeting: July 28, 2014; following CIT; at WCCC.

6.2 Adjournment

Meeting adjourned at 8:49 p.m.