

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES**

JULY 28, 2014; 6:00 p.m.

WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Ms. Donna Zariczny, Committee Chair
Mr. Tom Knapp, Committee Member

Ms. Mary Ann Paris, Committee Member
Dr. Norbert Kennerknecht, Director

COMMITTEE MEMBERS ABSENT:

OTHERS PRESENT:

Mr. Arthur Stewart, Board President
Mr. Jack Weber, Board Member
Ms. Marcy Morgan, Board Member
Mr. Mike Zamborik, Board Member
Mr. Paul Mangione, Board Member
Dr. Bill Clark, Superintendent
Ms. Amy Stewart, Director
Mr. Gary Weber, Director
Ms. Ruth Nelson, Interim Director

Ms. Sue Turner, Administrator
Mr. Mike Kiehl, Administrator
Mr. Roger Tubbs, Administrator
Ms. Misty Weber, Principal
Ms. Ruth Huck, Board Secretary
Ms. Melissa McLean, Recording Secretary
Mr. Josh Cotton, *Times Observer*
Approx. 5 members of Public

1. Opening Activities

1.1 Call to Order

Meeting called to order at 6:31 p.m. by Committee Chairperson Ms. Donna Zariczny.

1.2 Public Comment

There was no public comment.

2. Old Business

2.1 Discussion/Update: Vacant Facilities

Discussion:

No discussion.

Action:

None.

Motion:

None.

3. New Business

3.1 Change Order for Eisenhower Wastewater Treatment Plant (WCSD #1002)

Discussion:

This change order will add a variable frequency drive to the blower motors, automated controls, monitoring, dissolved oxygen and oxygen reduction potential, and remote monitoring capability for the wastewater treatment plant at the Eisenhower campus. These enhancements will save the District time and money.

Actions:

Forward motion to Board meeting.

Motion:

That the Board of School Directors approves change order EC-12 to Blackhawk Neff, Inc. for the project known as the Eisenhower Renovations & Additions K-12 (WCSD #1002), in the amount of \$35,558.00 for work required to upgrade the wastewater treatment plant.

3.2 Change Order for Eisenhower Gymnasium Bleacher Changes (WCSD #1002)

Discussion:

This change order will alter the number of rows of seats in the gymnasium to allow for a higher capacity of seating.

Action:

Forward motion to Board meeting.

Motion:

That the Board of School Directors approves change order GC-22R to E.E. Austin & Son, Inc. for the project known as the Eisenhower Renovations & Additions K-12 (WCSD #1002), in the amount of \$25,412.00 for work required to make necessary changes to the north and south side gymnasium bleachers.

3.3 Maintenance and Warehouse Move

Discussion:

It is proposed to move the District's maintenance department and warehouse to the former Sugar Grove Elementary School. It will be possible with this move to leave the playground open for community use, and the gymnasium open for community rentals.

Action:

Forward motion to Board meeting.

Motion:

That the Board of School Directors authorizes the move of the District's maintenance department and warehouse to the recently closed Sugar Grove Elementary School and directs that the administration provide the required 60 days of termination pursuant to the Lease Agreement that currently applies to the maintenance department and warehouse.

4. Informational Items

4.1 Board Initiatives (Project Reports / Timelines)

Discussion:

EMHS Renovation & Additions (K-12) (WCSD #1002 & #1203):

- Slideshow of project progress shown.
- WCSD is taking possession of classrooms as contractors finish with them.
- Building, with exception of auditorium, will be ready for start of school.

BWMS Renovations (WCSD #1103):

- Punchlist items are still being completed.

SAMHS Addition and Improvements (K-12) (WCSD #1204):

- Slideshow of project progress shown.
- Opening of the elementary addition is scheduled for the 2014/15 semester break in January.

4.2 Utilities Reports

4.3 Work Order Reports

5. Other

5.1 PlanCon Projects & Reimbursements

Discussion:

Committee had brief discussion regarding state of PlanCon disbursements across the Commonwealth. It was stated that the moratorium on submitting PlanCon projects has been lifted and PDE is now accepting PlanCon A submissions.

5.2 Educational Specifications for WAHS Renovations (WCSD #1301)

Discussion:

It is anticipated that the Educational Specifications for WAHS will be presented at the August PPF Committee meeting.

6. Closing Activities

6.1 Next Meeting

Next Meeting: August 25, 2014; 6:00 p.m.; at WCCC.

6.2 Adjournment

Meeting adjourned at 6:54 p.m.