

**PHYSICAL PLANTS AND FACILITIES COMMITTEE  
MINUTES**

SEPTEMBER 29; 6:00 p.m.

WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM

**COMMITTEE MEMBERS PRESENT:**

Ms. Donna Zariczny, Committee Chair  
Mr. Tom Knapp, Committee Member

Ms. Mary Anne Paris, Committee Member  
Dr. Norbert Kennerknecht, Director

**COMMITTEE MEMBERS ABSENT:**

None

**OTHERS PRESENT:**

Mr. Arthur Stewart, Board President  
Ms. Marcy Morgan, Board Member  
Ms. Michael Zamborik, Board Member  
Mr. Paul Mangione, Board Member  
Mr. Jack Werner (arrived at 6:14 p.m.),  
Board Member  
Ms. Ruth Huck, Board Secretary  
Dr. Bill Clark, Superintendent  
Ms. Amy Stewart, Director  
Mr. Gary Weber, Director  
Mr. Jim Grosch, Director  
Ms. Ruth Nelson, Interim Director  
Ms. Sue Turner, Administrator

Mr. Rick Gignac, Administrator  
Mr. Mike Kiehl, Administrator  
Mr. Matt Jones, Administrator  
Mr. Brian Collopy, Administrator  
Mr. Josh Cotton, *Times Observer*  
Representative  
Ms. Melissa McLean, Recording Secretary  
Mr. Jeff Flickner, Principal  
Mr. Kelly Martin, Principal  
Ms. Kim Yourchisin, Principal  
Ms. Amy Beers, Principal  
Mr. Jim Evers, Principal  
Ms. Liz Kent, Principal

**1. Opening Activities**

**1.1 Call to Order**

Meeting called to order at 6:00 p.m. by Committee Chairperson Ms. Donna Zariczny.

**1.2 Public Comment**

Wynonna Gibson	Pittsfield Township	Ms. Gibson has some concerns about transportation, specifically regarding the distance that her children have to walk to reach the bus stop, and the amount of wildlife on the route. Administration will review the information.
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*Item 3.3 was moved to the top of the agenda at the request of the Committee to allow for a conference call.*

**3. New Business**

**3.3 Resolution Indicating WCSD's Intent to Accept QZAB Funds for WAHS**

Discussion:

The Warren County School District was notified on September 17, 2014 by the Pennsylvania Department of Education that they have been granted an allocation of \$8,449,000 from the 2013 Qualified Zone Academy Bond (QZAB) Program for work at Warren Area High School. A school board resolution confirming acceptance of QZAB funds must be received by PDE by October 3, 2014.

A conference call was held with Jamie Doyle, Public Financial Management (PFM). A conservative estimate has the WCSD benefiting/saving approximately \$2.8 million dollars with a QZAB loan versus a traditional loan.

Actions:

Forward motion to Special Board meeting on September 29, 2014.

Motion:

That the Board of School Directors approves the Resolution indicating the Warren County School District's intent to accept the Qualified Zone Academy Bond Funds for the Warren Area High School Renovations Project, as presented.

**2. Old Business**

**2.1 Discussion/Update: Vacant Facilities**

Discussion:

Administration is exploring the idea of moving the technology department, and subsequently the new server farm, to the Anderson Building (on Conewango Ave.). Offices will need to be prepared for occupancy.

Action:

Administration to present a cost/benefit analysis at a future Committee meeting.

Motion:

None.

**3. New Business**

**3.1 PlanCon J Approval from PDE for RES**

Discussion:

This is the final closeout paperwork for this project. Approval from PDE needs to be entered into the Board meeting minutes.

Actions:

Forward motion to Board meeting on October 13, 2014.

Motion:

That the Board of School Directors acknowledges receipt of the PlanCon Part J approval from PDE for the project known as the Russell Elementary Center, PDE #2905, and directs that the attached document, which evidences said approval, be entered into the Minutes of this meeting..

**3.2 PlanCon J Approval from PDE for WAEC**

Discussion:

This is the final closeout paperwork for this project. Approval from PDE needs to be entered into the Board meeting minutes.

Action:

Forward motion to Board meeting on October 13, 2014.

Motion:

That the Board of School Directors acknowledges receipt of the PlanCon Part J approval from PDE for the project known as the Warren Area Elementary Center, PDE #2906, and directs that the attached document, which evidences said approval, be entered into the Minutes of this meeting.

*Item 3.3 was moved to the top of the agenda at the request of the Committee to allow for a conference call.*

**3.4 EMHS Soccer Proposal/Donation (Presenter: Mr. Kelly Martin, EMHS Principal)**

Discussion:

The EMHS Soccer Boosters would like Board permission to erect a new shed to serve as a semi-permanent concession stand. Parents and businesses will donate all the money and the materials. At the request of the building inspector, the proposed concession stand will be handicapped accessible. There will be no cost to the District for this project.

Action:

Forward motion to Board meeting on October 13, 2014.

Motion:

That the Board of School Directors approves the donation of a semi-permanent concession stand at the Eisenhower Soccer field from the Eisenhower Soccer Boosters.

**3.5 Eisenhower Elementary Playground**

Discussion:

The parent group at Eisenhower Elementary School request permission to install a playground designed by General Recreation, Inc. on the site designated in the architectural drawings. Funds for this playground construction will come from the parent group at Eisenhower Elementary School.

Action:

Forward motion to Board meeting on October 13, 2014.

Motion:

That the Board of School Directors approves the Lease/Release Agreement as presented and upon execution by all parties, the Board of School Directors permits the parent group to install a playground designed by General Recreation, Inc. at the new Eisenhower Elementary School on the site designated by the architectural drawings.

**3.6 Educational Specifications for Warren County Career Center**

Discussion:

As part of the Board goals, the next facility to renovate/update is the WCCC. Built in the 1970's, the WCCC has never undergone a PlanCon project. Motion is to approve a work order to Thomas & Williamson to develop the Educational Specifications for the project.

Action:

Forward motion to Special Board meeting on September 29, 2014.

Motion:

That the Board of School Directors enter into a contract with Thomas & Williamson Program Management, LLC to write Educational Specifications for the Warren County Career Center.

**3.7 YHS LED/Energy Analysis**

Discussion:

The WCSD received the wrong color light poles at Sheffield Area MHS as part of the project there. To take the poles down, refinish them and replace them would be cost and time prohibitive. The contractor is suggesting that as an alternative they can provide 159 LED light fixtures for Youngsville High School. This concession will save the District approximately \$49,000.

Action:

Forward motion to Board meeting on October 13, 2014.

Motion:

That the Board of School Directors approves the proposal from Lighting Sale, Inc. of 159 LED light fixtures as a concession for the incorrect paint finish on the light poles at the Sheffield QZAB project.

**4. Informational Items**

**4.1 Board Initiatives (Project Reports / Timelines)**

**4.2 Utilities Reports**

**4.3 Work Order Reports**

**5. Other**

**6. Closing Activities**

**6.1 Next Meeting**

Next Meeting: October 27, 2014; following CIT; at WCCC.

**6.2 Adjournment**

Meeting adjourned at 6:28 p.m.