

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
OCTOBER 27, 2014; FOLLOWING C.I.T.
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM**

COMMITTEE MEMBERS PRESENT:

Ms. Donna Zariczny, Committee Chair
Mr. Thomas Knapp, Committee Member

Ms. Mary Anne Paris, Committee Member
Dr. Norbert Kennerknecht, Director

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Mr. Arthur Stewart, Board President
Mr. John Anderson, Board Member
Mr. Jack Werner, Board Member
Mr. Michael Zamborik, Board Member
Mr. Paul Mangione, Board Member, (via
video conference)
Ms. Ruth Huck, Board Secretary
Dr. William Clark, Superintendent
Mr. Gary Weber, Director
Ms. Amy Stewart, Director
Mr. Jim Grosch, Director

Ms. Ruth Nelson, Director
Ms. Sue Turner, Administrator
Mr. Brian Collopy, Administrator
Mr. Mike Kiehl, Administrator
Mr. Rick Gignac, Administrator
Mr. Matt Jones, Administrator
Mr. Eric Mineweaser, YEMS Principal
Ms. Melissa McLean, Recording Secretary
Mr. Josh Cotton, *Times Observer* Rep.
Approx. 7 public

1. Opening Activities

1.1 Call to Order

Meeting called to order at 6:36 p.m. by Committee Chairperson Ms. Donna Zariczny.

1.2 Public Comment

None

2. Old Business

2.1 Discussion/Update: Vacant Facilities

Discussion/Updates:

All offices formerly located in the Curwen Building on the State Hospital grounds have been moved to the former Russell Elementary School, 6820 Market Street, Russell, PA 16345. The Technology Department remains at the Curwen Building and the WCSD has made arrangements with the State to temporarily pay for their usage on a sq. ft. basis.

The Learning Enrichment Center (LEC) is also operating at the former Russell Elementary School, and has been since the start of the 2014-15 school year. It is reported that all is going well.

Confirmation was received by the District, from PDE, that the floor plans for the repurposed RES building (housing the LEC and Central Offices) were accepted by PDE and that the reimbursement will continue to apply.

Action:

None.

Motion:

None.

3. New Business

3.1 Discussion: Estimate for Repairs to NFG/Anderson Building

Discussion:

Administration presented an estimate for necessary repairs to the NFG/Anderson building, located on Conewango Ave. The estimated cost of repairs is approximately \$17,000.00 and includes updating the current offices, toilet rooms and ensuring that the appropriate data connections are in place for the Technology Department. It is estimated that these repairs can be completed, and the Technology Department moved into the building, around December 2014. The Technology Department will only occupy the upper half of the building.

Actions:

None.

Motion:

None.

3.2 YEMS PTO Playground Request (Mr. Eric Mineweaser, Principal YEMS)

Discussion:

The Youngsville Elementary Middle School PTO would like to purchase pea gravel to cover both playgrounds located on the YEMS property. They are asking the District for assistance in spreading the gravel once it is delivered. The current materials, rubber pellets and wood chips, wash away every time there is rain.

Action:

Forward motion to Board meeting on November 10, 2014.

Motion:

That the Board of School Directors approves the donation of pea gravel for the playgrounds at Youngsville Elementary Middle School from the Youngsville Elementary Middle PTO as per the attached.

3.3 Approval for Payment of WCSD Invoice #2014CP1 – Payment of Sequestration Funds

Discussion:

Bond counsel reviewed this invoice which reimburses the District for payment of sequestration funds. Payment will come from the 2011 QZAB bond account.

Action:

Forward motion to Special Board meeting on October 27, 2014.

Motion:

That the Board of School Directors authorize the payment of WCSD Invoice #2014CP1 - Payment of Sequestration Funds, in the amount of \$96,137.13, to be paid from the 2011 QZAB bond and deposited into the General Fund.

3.4 Approval for Payment of WCSD #2014CP2 – Capital Projects Balance

Discussion:

Bond counsel reviewed this payment which reimburses the District for start-up costs for the Beaty and Eisenhower projects that were not previously reimbursed. Payment will come from the 2011 QZAB bond account.

Action:

Forward motion to Special Board meeting on October 27, 2014.

Motion:

That the Board of School Directors authorize the payment of WCSD Invoice #2014CP2 - Payment of Capital Projects Balance due Warren County School District, in the amount of \$404,537.94, to be paid from the 2011 QZAB bond and deposited into the General Fund.

4. Informational Items

4.1 Board Initiatives (Project Reports / Timelines)

4.2 Utilities Reports

5. Other

6. Closing Activities

6.1 Next Meeting

Next Meeting: November 17, 2014; 6:00 p.m.; at WCCC.

6.2 Adjournment

Meeting adjourned at 7:00 p.m.