

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES
THURSDAY, DECEMBER 4, 2014

1.0 Opening Activities

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Donna Zariczny, President, at 7:18 p.m. in the Board Room of the Warren County Career Center, 347 E. Fifth Avenue, Warren, Pennsylvania.

1.2 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. John Anderson
Mr. Thomas Knapp
Mr. Paul Mangione
Mrs. Marcy Morgan

Mr. Arthur Stewart
Mr. John Werner
Mr. Michael Zamborik
Mrs. Donna Zariczny

Roll Call

Absent:

Ms. Mary Anne Paris

Others Present:

Dr. William Clark, Superintendent; Mrs. Amy Stewart, Director of Administrative Support Services; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mr. Gary Weber, Director of Curriculum, Instruction and Assessment; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Josh Cotton, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Brian Collopy, Technology Coordinator; Mr. Richard Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mrs. Misty Weber, Principal; and approximately five members of the public in the audience.

1.4 Reading of the Mission Statement – Mr. Arthur Stewart

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

1.5 Reading of the WCSD/PSBA Standards for Effective School Governance and Code of Conduct - Mr. John Werner

We, as members of our local board of education, representing all the residents of our school district, believe that:

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mrs. Amy Stewart, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

Boards of school directors share responsibility for ensuring a "thorough and efficient system of public education" as required by the Pennsylvania Constitution. Accordingly, we should recognize that the primary responsibility of the board is to adopt policies by which the schools are to be administered.

1.6 Recognitions & Presentations

1. piThon Math Competition

Mrs. Weber introduced students who participated in the Math piThon competition in October at Bradford. The LEC took five teams of four students under the leadership of Mrs. Kellie Blasco. In the first round – Computation - Lydia Giannini placed second and Aidan Farrell finished first. In the second round – Computation with a calculator – Nick Ditz finished second and Madeline Fadale finished first. In the third round - Problem Solving – Madeline Fadale finished second and Aidan Farrell finished in first place. The fourth round was a team competition, and the Eisenhower team consisting of Aidan Farrell, Lydia Giannini, Trenton Dippold, Shannon Kellogg, and Josef Bauer finished third. The first place team was from Beaty-Warren Middle School team consisting of Nick Lindsey, Joshua John, Madeline Fadale, Lily Striker, and Caitlin Strassburg.

2. Johns Hopkins Center for Talented Youth High Honors

Mrs. Blasco introduced Nick Lindsey a 7th grader from Beaty-Warren Middle School who participated in a talent search through Johns Hopkins Center for Talented Youth. He received a letter of congratulations for earning high honors during the 2014 talent search. Every year more than 38,000 students in the U.S and abroad challenge themselves by taking an above grade level test. Nick's scores were outstanding, and he will be invited to an award ceremony in the spring of 2015. Nick took two different types of tests and scored in the 97th percentile compared to seniors taking a similar ability test in mathematics. Nick earned a score of 680 on the Spatial Test Battery (STB) which qualifies him to take on-line courses and special summer programs. He scored 100 percent in surface development, scored in the 99th percentile in block rotation, and in perspectives he scored in the 95th percentile.

1.7 Public Comment

There was no public comment.

1.8 Agenda Adoption

Agenda Adoption
Approved
8-0-0

MOTION: It was moved by Mr. Zamborik and seconded by Mr. Stewart that the Board of School Directors adopts the agenda December 4, 2014.

The result of the vote: passed unanimously.

1.9 Approval of Minutes - November 10, 2014

November 10, 2014
Minutes
Approved
8-0-0

MOTION: It was moved by Mr. Knapp and seconded by Mrs. Morgan that the Board of School Directors approves the regular meeting minutes dated November 10, 2014.

The result of the vote: passed unanimously.

1.10 Financial Reports

Financial Reports
Approved
8-0-0

MOTION: It was moved by Mr. Werner and seconded by Mr. Zamborik that the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

The result of the vote: passed unanimously.

2.0 President's Statement

2.1 Reports & Information

1. IU5 - Mr. Paul Mangione

There was no report.

2. PSBA Liaison - Mr. Thomas Knapp

There was no report.

3. Career Center Advisory - Mr. John Werner, Mr. Michael Zamborik

There was no report.

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
1.	December 9, 2014	8:00 a.m.	Board Visitation	Gas & Oil Program Bradford AVTS
2.	December 15, 2014	6:00 p.m.	BoardDocs Demonstration Personnel/Athletics & Co-Curricular Activities Committee Curriculum, Instruction, & Technology Committee Physical Plant & Facilities Committee Finance Committee	Central Office - Russell
3.	January 12, 2015	7:00 p.m.	Board Meeting	Central Office - Russell
4.	January 15, 22, 28, or 29, 2015	12:15 p.m.	Board Visitation	Youngsville Elementary/ Middle School
5.	Feb. 17, 19, or 26, 2015	12:15 p.m.	Board Visitation	EES & EMHS
6.	TBD	12:15 p.m.	Board Visitation	SAES & SAMHS

2.3 Announcements

Mrs. Zariczny asked Board members to review the dates for Board visitations to the schools and possible dates would be discussed later in the meeting. *(This topic was inadvertently missed later in the agenda. It will be forwarded to the January 12th meeting for discussion.)*

Mrs. Zariczny announced an executive session was held on Monday, November 17 at 7:30 p.m. to discuss personnel issues.

2.4 Other

3.0 Superintendent's Reports and Recommendations

3.1 General Comments - Dr. William Clark

- Dr. Clark directed the Board members attention to an attachment listing the donations made to district schools for their review as per policy.
- The Volunteer Policy was pulled from the agenda and will be reviewed and amended before coming back to the Board because of the recent changes made by the legislature regarding clearances and reporting suspected child abuse. Administration wants to make sure the policy reflects those changes before coming to the Board on first reading.

3.2 Committee Reports

3.3 Other

4.0 New Business - Consent Agenda

4.1 Consent Agenda

Consent Agenda
Approved
8-0-0

MOTION: It was moved by Mr. Zamborik and seconded by Mrs. Morgan that the Board of School Directors approves the consent agenda.

The result of the vote: passed unanimously.

4.2 Copier Non-Appropriations Agreement Usherwood Addendum - FIN - Ms. Mary Anne Paris

Usherwood Addendum
Approved
8-0-0

MOTION: That the Board of School Directors approves the Copier Non-Appropriations Addendum from Usherwood.

The result of the vote: passed unanimously under the consent agenda.

4.3 Budget Transfer - FIN - Ms. Mary Anne Paris

Budget Transfer
Approved
8-0-0

MOTION: That the Board of School Directors approves the Resolution and Budget Transfer in the amount of \$2,040.00.

The result of the vote: passed unanimously under the consent agenda.

4.4 Insurance Revision - FIN - Ms. Mary Anne Paris

Insurance Revision
Approved
8-0-0

MOTION: That the Board of School Directors directs the administration to contact Reschini, the District's health insurance consultant, and Highmark, the District's carrier, to ask that the current health insurance plan documents be amended to provide for coverage for spouses in all legally recognized marriages.

The result of the vote: passed unanimously under the consent agenda.

4.5 Proposed Preliminary Budget - FIN - Ms. Mary Anne Paris

Preparation of the
Proposed Preliminary
Budget
Approved
8-0-0

MOTION: That the Board of School Directors directs Administration to prepare a Proposed Preliminary Budget for the January 2015 Board Meeting.

The result of the vote: passed unanimously under the consent agenda.

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| 4.6 | Mobile Ag Ed Science Lab for Eisenhower Elementary School - CIT - Mr. John Werner

<u>MOTION:</u> That the Board of School Directors approves a contract to host the Mobile Ag Ed Science Lab at Eisenhower Elementary School in March 2015.

The result of the vote: passed unanimously under the consent agenda. | Mobile Ag Ed
Science Lab
Approved
8-0-0 |
| 4.7 | Northwest Tri-County IU5 IDEA Contract - 2014-2015 - CIT - Mr. John Werner

<u>MOTION:</u> That the Board of School Directors approves the Northwest Tri-County IU5 IDEA Contract per the attached document for the 2014-2015 school year.

The result of the vote: passed unanimously under the consent agenda. | NW Tri-County
IU5 IDEA Contract
Approved
8-0-0 |
| 4.8 | Certificated Personnel Report - PACCA - Mrs. Marcy Morgan

<u>MOTION:</u> That the Board of School Directors approves the Certificated Personnel Report.

The result of the vote: passed unanimously under the consent agenda. | Certificated
Personnel Report
Approved
8-0-0 |
| 4.9 | Support Personnel Report - PACCA - Mrs. Marcy Morgan

<u>MOTION:</u> That the Board of School Directors approves the Support Personnel Report.

The result of the vote: passed unanimously under the consent agenda. | Support Personnel
Report
8-0-0 |
| 4.10 | Athletic Supplemental Contracts - PACCA - Mrs. Marcy Morgan

<u>MOTION:</u> That the Board of School Directors approves the Athletic Supplemental Contracts.

The result of the vote: passed unanimously under the consent agenda. | Athletic
Supplemental
Contracts
Approved
8-0-0 |
| 4.11 | Co-Curricular Supplemental Contracts - PACCA - Mrs. Marcy Morgan

<u>MOTION:</u> That the Board of School Directors approves the Co-Curricular Supplemental Contracts.

The result of the vote: passed unanimously under the consent agenda. | Co-Curricular
Supplemental
Contracts
Approved
8-0-0 |
| 4.12 | Volunteer Report - PACCA - Mrs. Marcy Morgan

<u>MOTION:</u> That the Board of School Directors approves the Volunteer Report.

The result of the vote: passed unanimously under the consent agenda. | Volunteer Report
Approved
8-0-0 |
| 4.13 | Informational Report - PACCA - Mrs. Marcy Morgan

<u>MOTION:</u> That the Board of School Directors approves the Informational Report.

The result of the vote: passed unanimously under the consent agenda. | Informational
Report
Approved
8-0-0 |
| 4.14 | New Bus Drivers - PACCA - Mrs. Marcy Morgan

<u>MOTION:</u> That the Board of School Directors approves the list of new bus drivers.

The result of the vote: passed unanimously under the consent agenda. | New Bus Drivers
Approved
8-0-0 |

4.15 Struthers Library Theatre Contract for All County Musical - PACCA - Mrs. Marcy Morgan

Struthers Library
Theatre Contract
All-County Musical
Approved
8-0-0

MOTION: That the Board of School Directors approves the Struthers Library Theatre Contract for the All County Musical as presented.

The result of the vote: passed unanimously under the consent agenda.

4.16 Grant: Knox Harper Grant Summary - CIT - Mr. John Werner

Knox Harper Grant
Submission
Approved
8-0-0

MOTION: That the Board of School Directors instructs the administration to work with interested WCSD teachers to submit applications to the S. Knox Harper grant program.

The result of the vote: passed unanimously under the consent agenda.

4.17 Grant: Northwest Allegheny Outdoor Women's Association Grant - CIT - Mr. John Werner

NW Allegheny Outdoor
Women's Association
Grant Submission
Approved
8-0-0

MOTION: That the Board of School Directors instructs the administration to assist interested teachers in submitting grant applications to the Northern Allegheny Outdoor Women's Association for its Appreciation of the Outdoors grant program.

The result of the vote: passed unanimously under the consent agenda.

4.18 Grant: Supplemental Equipment Grant - CIT - Mr. John Werner

Supplemental
Equipment Grant
Approved
8-0-0

MOTION: That the Board of School Directors instructs the administration to assist the staff of the Warren County School District in pursuing funding for equipment via the Supplemental Equipment Grant offered by the Pennsylvania Department of Education.

The result of the vote: passed unanimously under the consent agenda.

4.19 Grant: PA Department of Environmental Protection Environmental Education Mini-Grant - CIT - Mr. John Werner

PA Dept. of
Environmental
Protection
Environmental
Education Grant
Submission
Approved
8-0-0

MOTION: That the Board of School Directors instructs the administration to assist interested teachers in applying for up to \$3,000 in grant funding from the Pennsylvania Department of Environmental Protection Environmental Education Grant.

The result of the vote: passed unanimously under the consent agenda.

5.0 Items Removed for Separate Action

6.0 Future Business for Committee Review

Dr. Clark pointed out the list of presentations for future meetings including Tidioute Charter School Renewal, Class Size, and budget timelines which will be presented at the December 15th committee meetings.

7.0 Other

7.1 Policy Number 10107, titled - School Attendance Areas - First Reading

Policy #10107 - School
Attendance Areas
First Reading
Approved
8-0-0

MOTION: It was moved by Mr. Stewart and seconded by Mr. Zamborik that the Board of School Directors approves on first reading Policy Number 10107, titled - School Attendance Areas.

The result of the vote: passed unanimously.

7.2 Policy Number 10130, titled - Foreign Exchange Students

This policy will move forward for first reading

7.3 Policy Number 10230, titled - Distribution of Non-School Material on School Property (Students)

For review and discussion.

Mr. Stewart said that Policy 7240 addresses part of the student speech contained in Policy 10230 and asked that it be cross referenced with this policy. He asked that the paragraph with unprotected student speech be cleaned up, because it is confusing to as what "unprotected student expression (speech)" is. He suggested language should also be added, "while the district cannot possibly define all of what unprotected speech is, here are a few examples. . . ". This language will make the policy consistent with Policy 7240.

On page 2, lines 9-15, Mr. Stewart recommended these lines be taken out because it is a mandate to have a particular procedure in policy, and the language could be used against the district.

In lines 19-21, Mr. Stewart recommended adding the distribution of posting of non-school material does require the previous approval of the building principal and incorporate the language from above.

In the last line, Mr. Stewart asked for a correction: it should say, "students not student."

In the next to the last paragraph, Mr. Stewart asked for a correction: it should say, "student discipline code" not "code of conduct."

In the last paragraph there is another mandate obligating the District and it should be removed for the same reason as above.

7.4 Policy Number 11110, titled - Distribution of Non-School Materials on School Property (Outside agencies/individuals)

Mr. Stewart recommended in order to make this policy more enforceable, it should contain a short list of things similar to what is contained in the previous policy saying these kinds of things tend to be unprotected speech: things that incite violence, vulgar language, things that would disrupt discipline in the schools, etc., so there is something to tie it to making it defensible.

7.5 Budget Transfer

MOTION: It was moved by Mr. Knapp and seconded by Mr. Zamborik that the Board of School Directors approves the Resolution and Budget Transfer in the amount of \$35,845.85.

Budget Transfer Approved 8-0-0

The result of the vote: passed unanimously.

Roll Call Vote:

Voting Yes: Mrs. Zariczny, Mr. Anderson, Mr. Knapp, Mr. Mangione,
Mrs. Morgan, Mr. Stewart, Mr. Werner, Mr. Zamborik

Voting No: None

Abstaining: None

Absent: Ms. Paris

The result of the vote: passed unanimously.

8.0 Closing Activities

8.1 Public Comment

There was no public comment.

8.2 Executive Session

Mrs. Zariczny announced an executive session to discuss a legal matter and personnel issues.

8.3 Adjournment

MOTION: It was moved by Mr. Knapp and seconded by Mrs. Morgan that the meeting be adjourned.

The meeting adjourned at 8:04 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary