

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING MINUTES
MONDAY, JANUARY 26, 2015

1.0 Opening Activities

1.1 Call to Order

The special meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 7:05 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.2 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

Roll Call

1.3 Roll Call

Present:

Mr. John Anderson

Mr. Thomas Knapp

Mr. Paul Mangione

Mrs. Marcy Morgan

Ms. Mary Anne Paris

Mr. Arthur Stewart (arrived at 7:08 p.m.)

Mr. John Werner

Mr. Michael Zamborik

Mrs. Donna Zariczny

Others Present:

Dr. William Clark, Superintendent; Mrs. Amy Stewart, Director of Administrative Support Services; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mr. Gary Weber, Director of Curriculum, Instruction and Assessment; Mrs. Ruth Nelson, Interim Director; Mrs. Ruth Huck, Board Secretary; Mr. Josh Cotton, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Brian Collopy, Technology Coordinator; Mr. Richard Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mr. Matt Jones, Coordinator of Grants & Foundation Development; Mrs. Suzanne Turner, Human Resource Supervisor; Mr. James Evers, Assistant Principal; Mrs. Marcia Madigan, Principal; Mrs. Shelly Wagner, Assistant Principal; Mr. Steve Parinella, Principal; Ms. Maryann Mead, Assistant Principal; Mrs. Rhonda Decker, Principal; Mrs. Liz Kent, Assistant Principal; Ms. Sandy Wilks, Special Education Supervisor; Mr. Thomas Fadale, Special Education Supervisor; Mrs. Louise Tharp, WCEA President; and approximately 10 members of the public in the audience.

1.4 Reading of the Mission Statement - Mr. Michael Zamborik

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mrs. Amy Stewart, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

- 1.5 Reading of the WCSD/PSBA Standards for Effective School Governance and Code of Conduct - Mr. Paul Mangione

TO PROMOTE STUDENT GROWTH AND ACHIEVEMENT, AND EFFECTIVE SCHOOL BOARD ...

Models responsible governance and leadership by: Staying current with changing needs and requirements by reviewing educational literature, attending professional development opportunities prior to board service and continuously during board service and preparing to make informed decisions.

- 1.6 Public Comment

There was no public comment.

- 1.7 Board Recognition

The Board members were recognized by students from Beaty-Warren Middle School, Youngsville Elementary/Middle School, Youngsville High School, Sheffield Area Elementary, Sheffield Area Middle/High School, and Eisenhower Elementary School who presented items of appreciation to each of the Board members.

2.0 New Business

- 2.1 Hearing Officer's Report

Hearing Officer
Report
Approved
9-0-0

MOTION: It was moved by Mr. Knapp and seconded by Ms. Paris that the Board of School Directors approves the Hearing Officer Report dated January 12, 2015, Case Letter "E."

Roll Call Vote:

Voting Yes: Mrs. Zariczny, Mr. Anderson, Mr. Knapp, Mr. Mangione,
Mrs. Morgan, Ms. Paris, Mr. Stewart, Mr. Werner, Mr. Zamborik

Voting No: None

Abstaining: None

Absent: None

The result of the vote: passed unanimously.

- 2.2 Emerald Data Solutions, Inc. - BoardDocs Pro Agreement and PSBA Web-Based Policy System Integration

Emerald Data
Solutions, Inc. –
BoardDocs Pro
Agreement
Approved
8-1-0

MOTION: It was moved by Ms. Paris and seconded by Mrs. Morgan that the Board of School Directors approves the BoardDocs end user agreement with Emerald Data Solutions, Inc. and the integration of the PSBA Web-based Policy system as a component of BoardDocs per the attached documentation.

Roll Call Vote:

Voting Yes: Mr. Zamborik, Mrs. Zariczny, Mr. Anderson, Mr. Mangione,
Mrs. Morgan, Ms. Paris, Mr. Stewart, Mr. Werner

Voting No: Mr. Knapp

Abstaining: None

Absent: None

The result of the vote: passed.

2.3 Policy Number 10130, titled - Foreign Exchange Students - Second Reading

MOTION: It was moved by Ms. Paris and seconded by Mrs. Morgan that the Board of School Directors approves on second reading Policy Number 10130 titled - Foreign Exchange Students.

The result of the vote: passed unanimously.

Policy #10130
Foreign Exchange
Students –
Second Reading
Approved
9-0-0

2.4 Policy Number 7020, titled - Required Reports of Child Abuse, Clearances and Training - Second Reading and Rescission of Policy Number 7255, titled - Child Abuse Reporting

MOTION: It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors approves on second reading Policy Number 7020, titled - Required Reports of Child Abuse, Clearances and Training and that the Board of School Directors rescinds Policy Number 7255, titled - Child Abuse Reporting, in its entirety, upon second reading and final approval of Policy Number 7020.

The result of the vote: passed unanimously.

Policy #7020
Required Reports
of Child Abuse,
Clearances, and
Training
Second Reading
and
Rescission of
Policy #7255
Child Abuse
Reporting
Approved
9-0-0

2.5 Policy Number 5404, titled - School Bus Drivers/Contractors - Second Reading

MOTION: It was moved by Ms. Paris and seconded by Mr. Stewart that the Board of School Directors approves on second reading changes made to Policy Number 5404, titled - School Bus Drivers/Contracts.

The result of the vote: passed unanimously.

Policy #5404 –
School Bus
Drivers/Contractors
Second Reading
Approved
9-0-0

2.6 Policy Number 7115, titled - Employment of Staff - Second Reading

MOTION: It was moved by Ms. Paris and seconded by Mr. Stewart that the Board of School Directors approves on second reading changes to Policy Number 7115, titled - Employment of Staff.

The result of the vote: passed unanimously.

Policy #7115 –
Employment of
Staff
Second Reading
Approved
9-0-0

2.7 Policy Number 7610, titled - Personnel Records - Second Reading

MOTION: It was moved by Ms. Paris and seconded by Mrs. Morgan that the Board of School Directors approves on second reading changes to Policy Number 7610, titled - Personnel Records.

The result of the vote: passed unanimously.

Policy #7610 –
Personnel Records
Second Reading
Approved
9-0-0

2.8 Policy Number 5002, titled - Independent Contractors - Second Reading

MOTION: It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors approves on second reading Policy Number 5002, titled - Independent Contractors.

The result of the vote: passed unanimously.

Policy #5002 –
Independent
Contractors
Second Reading
Approved
9-0-0

2.9 Policy Number 9646, titled - School Volunteers - 2013/2014 School Year and Beyond - Second Reading

MOTION: It was moved by Ms. Paris and seconded by Mr. Stewart that the Board of School Directors approves on second reading changes made to Policy Number 9646, titled - School Volunteers - 2013/2014 School Year and Beyond.

The result of the vote: passed unanimously.

Policy #9646 –
School Volunteers
2013/2014 SY &
Beyond
Second Reading
Approved
9-0-0

2.10 Preliminary Budget 2015-2016

Preliminary Budget
2015-2016
Made Available for
Inspection & Special
Meeting Feb. 16, 2015
to Adopt Preliminary
Budget
Approved
9-0-0

MOTION: It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors authorizes administration to make the 2015/2016 proposed preliminary budget available for public inspection, beginning on January 27, 2015, at each school within the District, at Central Office, and on the District's website, and authorizes the Board Secretary to advertise the Board's intent to adopt the 2015/2016 preliminary budget at a special Board meeting to be held on February 16, 2015, with said advertisement to appear in the Warren Times Observer on or before February 4, 2015.

The administration provided an overview of the proposed preliminary budget in a PowerPoint presentation reviewing anticipated revenues and expenditures for the 2015-2016 fiscal year.

The result of the vote: passed unanimously.

2.11 Budget Resolution

There was no motion offered for this agenda item.

2.12 New Positions

Two New Grade IV
Cafeteria Helper
Positions at Sheffield
Area Elementary
School-Sheffield Area
Middle High School
Approved
9-0-0

MOTION: It was moved by Ms. Paris and seconded by Mrs. Morgan that the Board of School Directors approves two (2) new Grade IV Cafeteria Helper positions at Sheffield Area Elementary School-Sheffield Area Middle/High School.

Roll Call Vote:

Voting Yes: Mr. Stewart, Mr. Werner, Mr. Zamborik, Mrs. Zariczny,
Mr. Anderson Mr. Knapp, Mr. Mangione, Mrs. Morgan,
Ms. Paris

Voting No: None

Abstaining: None

Absent: None

The result of the vote: passed unanimously.

2.13 Certificated Personnel Report

Certificated Personnel
Report
Approved
9-0-0

MOTION: It was moved by Ms. Paris and seconded by Mr. Stewart that the Board of School Directors approves the Certificated Personnel Report, subject to the restriction that any new hires shall not be finalized and, unless all of the Act 168 requirements for provisional employment have been met, shall not be permitted to work or have direct contact with children until all the mandates of Act 168 of 2014 have been complied with and the results are determined to be satisfactory to the District.

Roll Call Vote:

Voting Yes: Ms. Paris, Mr. Stewart, Mr. Werner, Mr. Zamborik,
Mrs. Zariczny, Mr. Anderson Mr. Knapp, Mr. Mangione,
Mrs. Morgan

Voting No: None

Abstaining: None

Absent: None

The result of the vote: passed unanimously.

2.14 Board Room layout – Discussion and Direction to Administration

By common consent the Board suspended Roberts Rules of Order to discuss the board room layout.

- Mr. Knapp stated there needs to be more volume with the sound system and requested an additional speaker be placed on his side of the room.
- The placement of the screens was satisfactory for the Board members.
- Board members liked having administration at the table.
- Mrs. Morgan asked that curtains be placed over the windows.
- There needs to be more room at each seat, it was somewhat crowded for some of the Board members, and they would like a wider table.

3.0 Closing Activities

Mrs. Zariczny announced that following the committee meetings there would be an executive session to discuss personnel, litigation, and legal matters with no action to follow.

Mrs. Zariczny also asked the Board's indulgence and requested that two presentations that were on the agendas for Finance and Physical Plants and Facilities Committees be permitted to present to the Board immediately following the special meeting. The Board agreed by common consent.

3.1 Adjournment

MOTION: It was moved by Mrs. Morgan and seconded by Mr. Knapp that the meeting be adjourned.

The meeting adjourned at 7:05 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary