

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES
MONDAY, FEBRUARY 9, 2015

1.0 Opening Activities

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 7:05 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.2 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. John Anderson
Mr. Thomas Knapp
Mr. Paul Mangione
Mrs. Marcy Morgan

Ms. Mary Ann Paris
Mr. Arthur Stewart
Mr. Michael Zamborik
Mrs. Donna Zariczny

Roll Call

Absent:

Mr. John Werner

Others Present:

Dr. William Clark, Superintendent; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mrs. Ruth Nelson, Interim Director; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Eugene Casasanta, Hearing Officer; Mr. Josh Cotton, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Brian Collopy, Technology Coordinator; Mr. Richard Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mr. Jeffrey Flickner, Principal; Ms. Ann Ryan, Principal; Mrs. Rhonda Decker, Principal; Mr. Kelly Martin, Principal; Mr. Jim Evers, Assistant Principal; Mrs. Liz Kent, Assistant Principal; Mrs. Marcia Madigan, Principal; Ms. Sandy Wilks, Special Education Supervisor; Mr. Thomas Fadale, Special Education Supervisor; and approximately 10 members of the public in the audience.

1.4 Reading of the Mission Statement - Mr. Arthur Stewart

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mrs. Amy Stewart, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

- 1.5 Reading of the WCSD/PSBA Standards for Effective School Governance and Code of Conduct - Ms. Mary Anne Paris

TO PROMOTE STUDENT GROWTH AND ACHIEVEMENT, AN EFFECTIVE SCHOOL BOARD...governs through policy by seeking input from stakeholders and following an established procedure for consideration; regularly reviewing and, as necessary, revising and adopting board policy; delegating to the superintendent responsibility for implementation of board policy; ensuring public access to adopted board policy; and purposefully linking its actions to applicable board policies.

- 1.6 Recognitions & Presentations

1. District/Regional Choir – EMHS

Mr. Martin introduced Mr. Napolitan and Mrs. Pearson who sent students to District Band and District Choir. Students attending district band were Kara Kuppertz who plays the violin and Micki Gifford who plays the trumpet. Students attending district choir were Kayla Schwanke who sang tenor and Sharon Harrington who sang first soprano. Sharon will be advancing to regional choir.

- 1.7 Public Comment

There was no public comment.

- 1.8 Agenda Adoption

Agenda Adoption
Approved
8-0-0

MOTION: It was moved by Mr. Stewart and seconded by Ms. Paris that the Board of School Directors adopts the agenda dated February 9, 2015.

The result of the vote: passed unanimously.

- 1.9 Approval of Minutes - January 12, 2015

January 12, 2015
Minutes
Approved
8-0-0

MOTION: It was moved by Mr. Stewart and seconded by Ms. Paris that the Board of School Directors approves the regular meeting minutes dated January 12, 2015.

The result of the vote: passed unanimously.

- 1.10 Approval of Special Meeting Minutes - January 26, 2015

January 26, 2015
Special Meeting
Minutes
Approved
8-0-0

MOTION: It was moved by Ms. Paris and seconded by Mrs. Morgan that the Board of School Directors approves the special meeting minutes dated January 26, 2015.

The result of the vote: passed unanimously.

- 1.11 Financial Reports

Financial Reports
Approved
8-0-0

MOTION: It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

The result of the vote: passed unanimously.

- 1.12 Hearing Officer Report

Hearing Officer
Report
Approved
7-1-0

MOTION: It was moved by Ms. Paris and seconded by Mr. Stewart that the Board of School Directors approves the Hearing Officer Report dated, February 9, 2015 Case Letters "F" and "G."

The result of the vote: passed with Mr. Stewart voting no.

2.0 President's Statement

2.1 Reports & Information

1. IU5 - Mr. Paul Mangione

Mr. Mangione reported the IU5 Board of Directors has a budget meeting on February 17th.

2. PSBA Liaison - Mr. Arthur Stewart

Mr. Stewart reported PSBA will be having a legislative session on February 23, the same night as committees from 5:00 p.m. to 6:15 p.m. and suggested that the Board participate in the session prior to the start of the committee meetings.

He also heard testimony regarding school funding where some districts receive seven percent of their funding from the State and others receive 50 percent or more from the State. This is a major item of discussion in Harrisburg currently.

PSBA will be having a legislative advocacy day in Harrisburg on April 20th for Board members to meet with their legislators to discuss education issues. On April 19th at PSBA Headquarters a training session will be held, and on April 20th an orientation session will be held at the Capitol prior to members visiting their legislators.

3. Career Center Advisory - Mr. Marcy Morgan, Mr. Michael Zamborik

Mr. Zamborik asked Dr. Clark to distribute information to the guidance counselor.

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
1.	February 16, 2015	12:00 noon	Special Meeting – Preliminary Budget	Central Office - Russell
2.	February 17, 2015	12:15 p.m.	Board Visitation	EES & EMHS
3.	February 23, 2015	6:00 p.m.	Physical Plant & Facilities Committee Personnel/Athletics & Co-Curricular Activities Committee Curriculum, Instruction, & Technology Committee Finance Committee	Central Office - Russell
4.	March 2, 2015	7:00 p.m.	Community Presentation – WAHS Renovation	WAHS
5.	March 3-4, 2015 (two-day training for the District)	6:00 p.m.	BoardDocs Training (Board Members train on <u>day two</u>)	Central Office - Russell

6.	March 9, 2015	7:00 p.m.	Board Meeting	Central Office - Russell
7.	April 22, 2015	12:05 p.m.	Board Visitation	SAES & SAMHS

2.3 PSBA Online Course Offerings

Mrs. Zariczny announced PSBA is now offering online courses, and the cost is covered by the District's Value Pass. She encouraged Board members to look at the offerings and take advantage of them.

2.4 Announcements

2.5 Other

3.0 Superintendent's Reports and Recommendations

3.1 General Comments - Dr. William Clark

- Dr. Clark attended a basic education funding hearing near Pittsburgh. The Superintendent from Austin School District was there to testify and stated if his district was forced to consolidate, his students would be on buses for an hour and forty-five minutes one way. He relayed to the panel that just because it thinks consolidation is the answer, it may not be in the best interest of the students and may adversely impact them. Dr. Clark will continue to keep the board informed as he receives news from PSBA.

3.2 Committee Reports

3.3 Floor Plan Presentation WAHS – Mr. Bud Mracna

Dr. Clark noted that the administration, Mr. Mracna, and teachers will meet to discuss the renovations to Warren Area High School. A follow-up meeting will be held with the Education Specification committee on February 19, 2015, and a public meeting will be held on March 2, 2015, for the general public.

Board members asked for some additional options with costs similar to what they had seen at the facilities they visited in Pittsburgh.

3.4 Budget Update

3.5 Other

4.0 New Business - Consent Agenda

4.1 Consent Agenda

Consent Agenda
Approved
8-0-0

MOTION: It was moved by Ms. Paris and seconded by Mrs. Morgan that the Board of School Directors approves the consent agenda.

The result of the vote: passed unanimously.

4.2 Audit Report for the Year Ended June 30, 2014 - FIN - Mr. Paul Mangione

Audit Report for
Year Ended
June 30, 2014
Approved
8-0-0

MOTION: That the Board of School Directors accepts the Audit Report as submitted by Felix and Gloekler, P.C., for the year ended June 30, 2014.

The result of the vote: passed unanimously under the consent agenda.

- 4.3 Warren County School District - Confidentiality Resolution - FIN - Mr. Paul Mangione
- MOTION:** That the Board of School Directors approves the attached confidentiality agreement between Berkheimer and the Warren County School District.
- The result of the vote: passed unanimously under the consent agenda.
- 4.4 Budget Adjustment - FIN - Mr. Paul Mangione
- MOTION:** That the Board of School Directors approves the resolution and budget adjustment in the amount of \$16,630.58.
- The result of the vote: passed unanimously under the consent agenda.
- 4.5 Certificated Personnel Report - PACCA - Mrs. Marcy Morgan
- MOTION:** That the Board of School Directors approves the Certificated Personnel Report, subject to the restriction that any new hires shall not be finalized and, unless all of the Act 168 requirements for provisional employment have been met, shall not be permitted to work or have direct contact with children until all the mandates of Act 168 of 2014 have been complied with and the results are determined to be satisfactory to the District.
- The result of the vote: passed unanimously under the consent agenda.
- 4.6 Support Personnel Report - PACCA - Mrs. Marcy Morgan
- MOTION:** That the Board of School Directors approves the Support Personnel Report, subject to the restriction that any new hires shall not be finalized and, unless all of the Act 168 requirements for provisional employment have been met, shall not be permitted to work or have direct contact with children until all the mandates of Act 168 of 2014 have been complied with and the results are determined to be satisfactory to the District.
- The result of the vote: passed unanimously under the consent agenda.
- 4.7 Athletic Supplemental Contracts - PACCA - Mrs. Marcy Morgan
- MOTION:** That the Board of School Directors approves the Athletic Supplemental Contracts, subject to the restriction that any new hires shall not be finalized and, unless all of the Act 168 requirements for provisional employment have been met, shall not be permitted to work or have direct contact with children until all the mandates of Act 168 of 2014 have been complied with and the results are determined to be satisfactory to the District.
- The result of the vote: passed unanimously under the consent agenda.
- 4.8 Co-Curricular Supplemental Contracts - PACCA - Mrs. Marcy Morgan
- MOTION:** That the Board of School Directors approves the Co-Curricular Supplemental Contracts.
- The result of the vote: passed unanimously under the consent agenda.
- 4.9 Volunteer Report - PACCA - Mrs. Marcy Morgan
- MOTION:** That the Board of School Directors approves the Volunteer Report.
- The result of the vote: passed unanimously under the consent agenda.
- Berkheimer
Confidentiality
Agreement
8-0-0
- Budget Adjustment
Approved
8-0-0
- Certificated
Personnel Report
Approved
8-0-0
- Support Personnel
Report
Approved
8-0-0
- Athletic
Supplemental
Contracts
Approved
8-0-0
- Co-Curr.
Supplemental
Contracts
Approved
8-0-0
- Volunteer Report
Approved
8-0-0

4.10 Informational Report - PACCA - Mrs. Marcy Morgan

Informational Report
Approved
8-0-0

MOTION: That the Board of School Directors approves the Informational Report.

The result of the vote: passed unanimously under the consent agenda.

4.11 New Bus Drivers - PACCA - Mrs. Marcy Morgan

New Bus Drivers
Approved
8-0-0

MOTION: That the Board of School Directors approves the list of new bus drivers, subject to the restriction that the hires shall not be finalized by the independent contractor and, unless all of the Act 168 requirements for provisional employment have been met, the drivers shall not be permitted to work or have direct contact with children until all the mandates of Act 168 of 2014 have been complied with by the independent contractor and driver; the results have provided to the independent contractor; and copies of the results have been provided to the District's transportation office and have been determined to be satisfactory.

The result of the vote: passed unanimously under the consent agenda.

4.12 HRLC Contract Adjustment for SAMHS Elementary Addition (WCSD #1204) - PPF - Mr. Arthur Stewart

HRLC Architects
Contract
Approved
8-0-0

MOTION: That the Board of School Directors approves a contract adjustment to HRLC Architects in the amount of \$30,610.00 due to the increased project scope for the project known as the Sheffield Elementary Addition (WCSD #1204, PDE #3753).

The result of the vote: passed unanimously under the consent agenda.

4.13 21st Century Service Agreement - CIT - Mr. John Werner

21st Century Service
Agreement
Approved
8-0-0

MOTION: The the Board of School Directors approves the service agreement with the Keystone Research Corporation.

The result of the vote: passed unanimously under the consent agenda.

4.14 SMILE Agreement - CIT - Mr. John Werner

SMILE Agreement
Approved
8-0-0

MOTION: That the Board of School Directors approves the agreement with Big Smiles Pennsylvania.

The result of the vote: passed unanimously under the consent agenda.

4.15 Planned Instruction - Algebra II - CIT - Mr. John Werner

Algebra II Planned
Instruction
Approved
8-0-0

MOTION: That the Board of School Directors approves the attached planned instruction - Algebra II as presented.

The result of the vote: passed unanimously under the consent agenda.

4.16 Virtual Academy Planned Instruction - CIT - Mr. John Werner

Virtual Academy
Planned Instruction
Approved
8-0-0

MOTION: That the Board of School Directors approves the Virtual Academy Planned Instruction as presented.

The result of the vote: passed unanimously under the consent agenda.

5.0 Items Removed for Separate Action

6.0 Future Business for Committee Review

Mr. Stewart requested administration write a letter outlining the costs incurred from the Act 168 mandates and other unfunded mandates to the District. Dr. Clark stated he would have a letter ready for the next committee meetings on February 23, 2015. Mr. Mangione shared that the IU calculated the related costs for the unfunded mandate, and it cost them approximately \$70,000. The

IU was hoping to get input of the IU5 districts as to their costs and to send a unified letter to Harrisburg.

Dr. Clark reported there are some presentations scheduled for the February committee meetings which will be moved to March in order to have more time for a thorough budget discussion. The Highly Gifted presentation will take place in February, but the School-Wide Positive Behavior and RTII presentations will be scheduled for the March committee meetings.

7.0 Other

7.1 Agreement for AVES Bus Shed – PPF – Mr. Arthur Stewart

MOTION: That the Board of School Directors approves the attached Agreement for the Bus Shed at Allegheny Valley Elementary School as prepared by the Solicitor.

This item was removed and will be acted upon on at a later date.

7.2 Policy Number 9530, titled – Minimum Class Size Policy – Grade 6-12 – Second Reading

MOTION: It was moved by Mr. Stewart and seconded by Mrs. Morgan that the Board of School Directors approves on Second reading changes made to Policy Number 9530, titled - Minimum Class Size Policy – Grade 6-12.

The result of the vote: passed unanimously.

Policy #9530 –
Minimum Class
Size Policy-Grades
6-12
Approved
8-0-0

7.3 Warren County Career Center Hilltop Restaurant Food License Application

MOTION: It was moved by Mr. Knapp and seconded by Ms. Paris that the Board of School Directors approves the submission of a Retail Food Facility Permanent License Application and Plan Review for the Hill Top Restaurant located at the Warren County Career Center and the associated fees as required per the attached documents.

The result of the vote: passed unanimously.

WCCC Hilltop
Restaurant Food
License
Application
Submission
Approved
8-0-0

7.4 Alternative Education – Case A

MOTION: It was moved by Mr. Knapp and seconded by Ms. Paris that the Board of School Directors, for the reasons stated by the Superintendent in the attached memo, hereby reduces the expulsion period for the student identified at the August 11, 2014 Board meeting as Case Letter A so that the expulsion concludes on February 16, 2015.

The result of the vote: passed unanimously.

Alternative
Education Case A
Approved
8-0-0

7.5 Alternative Education – Case D

MOTION: It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors, for the reasons stated by the Superintendent in the attached memo, hereby reduces the expulsion period for the student identified at the October 13, 2014 Board meeting as Case Letter D so that the expulsion concludes on February 16, 2015.

The result of the vote: passed unanimously.

Alternative
Education Case D
Approved
8-0-0

7.6 Conference Requests

MOTION: It was moved by Mr. Knapp and seconded by Mrs. Morgan that the Board of School Directors approves the superintendent conference requests as presented.

The result of the vote: passed with Ms. Paris voting no.

Superintendent
Conference
Requests
Approved
7-1-0

7.7 Social Studies Planned Instruction

Social Studies
Planned Instruction
Approved
8-0-0

MOTION: It was moved by Mr. Knapp and seconded by Ms. Paris that the Board of School Directors approves the Social Studies Planned Instruction as presented.

The result of the vote: passed unanimously.

8.0 Closing Activities

8.1 Public Comment

There was no public comment.

8.2 Executive Session

Mrs. Zariczny announced an executive session at 8:19 p.m. for the purpose of discussing personnel issues with no action to follow.

8.3 Adjournment

MOTION: It was moved by Mr. Knapp and seconded by Ms. Paris that the meeting be adjourned.

The meeting adjourned at 8:20 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary