

## FINANCE COMMITTEE

### MINUTES

February 23, 2015

WARREN COUNTY CENTRAL OFFICE, SCHOOL BOARD CONFERENCE ROOM

#### **COMMITTEE MEMBERS PRESENT:**

Mr. Paul Mangione, Chairperson  
Ms. Mary Anne Paris  
Mr. Arthur Stewart

#### **COMMITTEE MEMBERS ABSENT:**

None

#### **OTHERS PRESENT:**

Mr. Norbert Kennerknecht	Ms. Louise Tharp	Mr. John Werner
Mr. Tom Knapp	Dr. William Clark	Ms. Melissa McLean
Ms. Amy Stewart	Ms. Ruth Huck	Mr. Brian Collopy
Ms. Donna Zariczny	Mr. Gary Weber	Mr. Rick Gignac
Ms. Marcy Morgan	Mr. Jim Grosch	Mr. Mike Kiehl
Mr. Budd Mracna	Ms. Sue Turner	Mr. Josh Cotton (WTO)
Mr. Mike Zamborik		Approx. 6 Public

### **1. Opening Activities**

#### **1.1 Call to Order**

Meeting called to order at 6:09 p.m. by Mr. Paul Mangione, Chairperson.

#### **1.2 Public Comment**

None

### **2. New Business**

#### **2.1 eRate – SIP Trunks for WAHS/WCCC**

- **Discussion:** Data services known as SIP connections or trunks, to support a phone system upgrade at Warren Area High School and the Warren County Career Center were publicly bid through the eRate process. A SIP connection or Session Initiation Protocol (SIP) is a Voice over Internet Protocol (VoIP) service offered by many Internet telephony service providers that connects a company's private branch exchange telephone system to the public switched telephone network via the Internet.

Zito Media Communications submitted the lowest bid for these SIP trunks. This service upgrade is consistent with specifications drawn up for the Warren Area High School renovation project.

While service does not start until July 1, 2015, the FCC requires paperwork to be filed through the eRate process for reimbursement no later than March 18, 2015. Qualifying reimbursement is based on our National School Lunch Program figures for Free & Reduced Lunch.

Monthly recurring fees will be paid through the communications budget replacing the current phone system charges.

- **Motion:** That the Board of School Directors approves the agreement from Zito Media Communications to install and configure SIP trunk data services to provide services to Warren Area High School and the Warren County Career Center for a term of 1 year with a 1 year voluntary extension in accordance with the contract starting July 1, 2015.
- **Action:** Forward to March Board Meeting.

## 2.2      **Repository Sale**

- **Discussion:** Normal sale to put a property back on the tax roll.
- **Motion:** That the Board of School Directors approves the Repository Sale of Tax Parcel #SH-354-942200-000 located in Sheffield Township per the attached documents.
- **Action:** Forward to March Board Meeting.

## 3.      **Old Business**

None

## 4.      **Informational Items**

### 4.1      **Financial Reports**

Contact Mr. Jim Grosch if there are any questions or concerns with any of the reports.

### 4.2      **Budget Discussion**

- Mr. Grosch and Dr. Clark led the Board of School Directors in a budget presentation. The budget is still in development; early March the district should be hearing from the Governor. The Superintendent has been advised to plan a conservative budget.
- The Board of School Directors reviewed the add and cut lists for the budget and dialogued with administration regarding the cuts. The high priority list remains consistent for both the 5 and 7 year lists.
- Items were prioritized by the Board of School Directors, any additional cuts and or additions need to be seen as soon as possible. Mr. Grosch addressed the committee and the Board of School Directors that administration will add these line items to the budget.

**Finance Recessed at 7:43 p.m.**

**Finance Reconvened at 8:23 p.m.**

## 5.      **Other**

### 5.1      **2015-2016 WCSD Detailed Budget Timeline**

- **Discussion:** Reoccurring item at the request of the Committee-Outlines upcoming milestones for the Budget Preparation.

**6. Closing Activities**

**6.1 Next Meeting Date**

Monday, March 30, 2015 Following PPF

**6.2 Executive Session**

None

**6.3 Adjournment**

Meeting adjourned at 8:29 p.m.