

**WARREN COUNTY SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**MEETING MINUTES**  
**MONDAY, MARCH 9, 2015**

**1.0 Opening Activities**

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 7:00 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.2 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. John Anderson  
Mr. Thomas Knapp  
Mrs. Marcy Morgan  
Ms. Mary Ann Paris

Mr. Arthur Stewart  
Mr. John Werner  
Mr. Michael Zamborik  
Mrs. Donna Zariczny

Roll Call

Absent:

Mr. Paul Mangione

Others Present:

Dr. William Clark, Superintendent; Mrs. Amy Stewart, Director of Administrative Support Services; Mr. James Grosch, Director of Business Services; Mrs. Ruth Nelson, Interim Director; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Eugene Casasanta, Hearing Officer; Mr. Josh Cotton, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Roger Tubbs, Technology Administrator; Mr. Richard Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mr. Matt Jones, Coordinator of Grants & Foundation Development; Mr. Jeffrey Flickner, Principal; Mr. Kelly Martin, Principal; Mrs. Liz Kent, Assistant Principal; Mr. Jim Evers, Assistant Principal; Ms. Sandy Wilks, Special Education Supervisor, Mr. Thomas Fadale, Special Education Supervisor; Mrs. Louise Tharp, WCEA President; and approximately 15 members of the public in the audience.

1.4 Reading of the Mission Statement – Mr. John Anderson

*The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.*

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mrs. Amy Stewart, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

- 1.5 Reading of the WCSD/PSBA Standards for Effective School Governance and Code of Conduct – Mr. Thomas Knapp

***TO PROMOTE STUDENT GROWTH AND ACHIEVEMENT, AN EFFECTIVE SCHOOL BOARD... COMMUNICATES WITH AND ENGAGES THE COMMUNITY BY:***

*a) distributing relevant information about the district; b) Providing methods of communication to the board and appropriate staff; c) seeking input through a variety of methods; d) including stakeholders in all communications.*

- 1.6 Recognitions & Presentations

1. Wrestling State Finalist

Mr. Flickner introduced DJ Fehlman, a Warren Area High School wrestler, who has had 136 wins in his high school career, the record for a WAHS athlete. His final standing this year was 35-4. He is a four-time District X champion, and this year's Northwest Region champion, a two-time state place winner with a fourth place win this year. He will attend Lock Haven next year to further his wrestling career.

- 1.7 Public Comment

Brandy Fill	Youngsville, PA	Ms. Fill has been a transfer student at Youngsville Elementary/Middle School for seven years and would like to stay in Youngsville for her schooling.
Thomas Fill	Youngsville, PA	Mr. Fill stated he is disappointed in a system that does not do things in the best interest of the students. He requested that the District follow its own policies and permit his daughters' transfers to be grandfathered like other students. He asked that his daughter be allowed to remain in Youngsville Elementary/Middle School where she has been for seven years.
Jim Decker	WCCBI – Warren, PA	Mr. Decker presented a letter sent to Dr. Clark and Board members. The intent of the letter was to propose to the Warren County School District that the WCCBI, Community Foundation and others would like to pick up the bus transportation costs for the students going to St. Bonaventure dual enrollment program. He requested that the school district would act upon this proposal quickly and get back to him on whether or not the District will work together with the WCCBI and take all steps possible to make sure the transportation costs get reimbursement from the state.

- 1.8 Agenda Adoption

Agenda Adoption  
Approved  
8-0-0

**MOTION:** It was moved by Mr. Knapp and seconded by Ms. Paris that the Board of School Directors adopts the agenda dated March 9, 2015.

The result of the vote: passed unanimously.

1.9 Approval of Minutes - February 9, 2015

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Zamborik that the Board of School Directors approves the regular meeting minutes dated February 9, 2015.

February 9, 2015  
Minutes  
Approved  
8-0-0

The result of the vote: passed unanimously.

1.10 Approval of Special Meeting Minutes - February 16, 2015

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Zamborik that the Board of School Directors approves the special meeting minutes dated February 16, 2015.

February 16, 2015  
Special Meeting  
Minutes  
Approved  
8-0-0

The result of the vote: passed unanimously.

1.11 Approval of Special Meeting Minutes - March 2, 2015

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Zamborik that the Board of School Directors approves the special meeting minutes dated March 2, 2015.

March 2, 2015  
Special Meeting  
Minutes  
Approved  
8-0-0

The result of the vote: passed unanimously.

1.12 Financial Reports

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Zamborik that the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Financial Reports  
Approved  
8-0-0

Roll Call Vote:

Voting Yes: Mrs. Zariczny, Mr. Anderson, Mr. Knapp, Mrs. Morgan,  
Ms. Paris, Mr. Stewart, Mr. Werner, Mr. Zamborik

The result of the vote: passed unanimously.

1.13 Hearing Officer Report

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Stewart that the Board of School Directors approves the Hearing Officer Reports dated March 9, 2015, case letters H, I, J, and K.

Hearing Officer's  
Reports  
Approved  
8-0-0

Roll Call Vote:

Voting Yes: Mr. Zamborik, Mrs. Zariczny, Mr. Anderson, Mr. Knapp,  
Mrs. Morgan, Ms. Paris, Mr. Stewart, Mr. Werner

The result of the vote: passed unanimously.

## 2.0 President's Statement

2.1 Reports & Information

1. IU5 - Mr. Paul Mangione  
There was no report.
2. PSBA Liaison - Mr. Arthur Stewart  
There was no report.
3. Career Center Advisory - Mr. Marcy Morgan, Mr. Michael Zamborik  
Mr. Zamborik reported he spoke with Dr. Jaskolka and things are going well.

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
1.	March 30, 2015	6:00 p.m.	Personnel/Athletics & Co-Curricular Activities Committee  Curriculum, Instruction, & Technology Committee  Physical Plant & Facilities Committee  Finance Committee	Central Office - Russell
2.	April 13, 2015	7:00 p.m.	Board Meeting	Central Office - Russell
3.	April 22, 2015	12:05	Board Visitation	SAES & SAMHS

2.3 Announcements

2.4 Other

**3.0 Superintendent's Reports and Recommendations**

3.1 General Comments - Dr. William Clark

Dr. Clark reported he attended the national conference for school administrators and sat in on a very good round table discussion. He brought back some ideas on staff wellness, student achievement, the STEM initiative and data driven decision-making.

3.2 Committee Reports

3.3 Other

**4.0 New Business - Consent Agenda**

4.1 Consent Agenda

Consent Agenda  
Approved  
8-0-0

**MOTION:** It was moved by Mr. Zamborik and seconded by Ms. Paris that the Board of School Directors approves the consent agenda.

The result of the vote: passed unanimously.

4.2 Certificated Personnel Report - PACCA - Mrs. Marcy Morgan

Certificated  
Personnel Report  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the Certificated Personnel Report.

The result of the vote: passed unanimously under the consent agenda.

4.3	Support Personnel Report - PACCA - Mrs. Marcy Morgan <b><u>MOTION:</u></b> That the Board of School Directors approves the Support Personnel Report. The result of the vote: passed unanimously under the consent agenda.	Support Personnel Report Approved 8-0-0
4.4	Co-Curricular Supplemental Contracts - PACCA - Mrs. Marcy Morgan <b><u>MOTION:</u></b> That the Board of School Directors approves the Co-Curricular Supplemental Contracts. The result of the vote: passed unanimously under the consent agenda.	Co-Curr. Supplemental Report Approved 8-0-0
4.5	Volunteer Report - PACCA - Mrs. Marcy Morgan <b><u>MOTION:</u></b> That the Board of School Directors approves the Volunteer Report. The result of the vote: passed unanimously under the consent agenda.	Volunteer Report Approved 8-0-0
4.6	Informational Report - PACCA - Mrs. Marcy Morgan <b><u>MOTION:</u></b> That the Board of School Directors approve the Informational Report. The result of the vote: passed unanimously under the consent agenda.	Informational Report Approved 8-0-0
4.7	Facility Agreement for 2015-2016 School Year between Warren County YMCA and Warren County School District - PACCA - Mrs. Marcy Morgan <b><u>MOTION:</u></b> That the Board of School Directors approves the Facility Agreement between Warren County YMCA and the Warren County School District for the 2015-2016 school year. The result of the vote: passed unanimously under the consent agenda.	YMCA Facility Agreement for 2015-16 SY Approved 8-0-0
4.8	2015/2016 School Calendar - PACCA - Mrs. Marcy Morgan <b><u>MOTION:</u></b> That the Board of School Directors approves the proposed 2015/2016 School Calendar. The result of the vote: passed unanimously under the consent agenda.	2015/2016 School Calendar Approved 8-0-0
4.9	PlanCon A and B Approvals from PDE for WAHS Renovations (WCSD #1301) - PPF - Mr. Arthur Stewart <b><u>MOTION:</u></b> That the Board of School Directors acknowledges the receipt of the PlanCon A and PlanCon B approvals from the Pennsylvania Department of Education for the Warren Area High School Renovations (WCSD #1301, PDE #3811) and enters them into the minutes. The result of the vote: passed unanimously under the consent agenda.	PlanCon A & B Approvals from PDE for WAHS Renovations Acknowledged 8-0-0
4.10	Precision Manufacturing Institute Agreement - CIT - Mr. John Werner <b><u>MOTION:</u></b> That the Board of School Directors approves the attached agreement with the Precision Manufacturing Institute. The result of the vote: passed unanimously under the consent agenda.	Precision Manufacturing Institute Agreement Approved 8-0-0
4.11	ACCESS PA Application for Eisenhower Elementary School - CIT - Mr. John Werner <b><u>MOTION:</u></b> That the Board of School Directors approves the application for submission for Eisenhower Elementary School to become a member of Access PA. The result of the vote: passed unanimously under the consent agenda.	ACCESS PA Application Submission for EES Approved 8-0-0

4.12 Mathematics Planned Instruction - CIT - Mr. John Werner

Mathematic Planned  
Instruction  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the revisions to the Mathematics Planned Instruction as presented.

The result of the vote: passed unanimously under the consent agenda.

4.13 Algebra II Planned Instruction - CIT - Mr. John Werner

Algebra II Planned  
Instruction  
Approved  
8-0-0

**MOTION:** That the Board of Directors approves the revision to the Planned Instruction as presented.

The result of the vote: passed unanimously under the consent agenda.

4.14 Special Education Comprehensive Plan - CIT - Mr. John Werner

Special Education  
Comprehensive Plan  
Submission  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the submission of the Special Education Comprehensive Plan to the State.

The result of the vote: passed unanimously under the consent agenda.

4.15 Comprehensive Planning Committee - Mr. John Werner

Comprehensive  
Planning Committee  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the following members of the Comprehensive Planning Committee.

The result of the vote: passed unanimously under the consent agenda.

4.16 Repository Sale - FIN - Mr. Paul Mangione

Repository Sale  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the Repository Sale of Tax Parcel #SH-354-942200-000 located in Sheffield Township per the attached documents.

The result of the vote: passed unanimously under the consent agenda.

4.17 eRate- WAHS/WCCC SIP Trunks - FIN - Mr. Paul Mangione

eRate –  
WAHS/WCCC SIP  
Trunks  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the agreement from Zito Media Communications to install and configure SIP trunk data services to provide services to Warren Area High School and the Warren County Career Center for a term of 1 year with a 1 year voluntary extension in accordance with the contract starting July 1, 2015.

The result of the vote: passed unanimously under the consent agenda.

**5.0 Items Removed for Separate Action**

No items were removed for separate action.

**6.0 Future Business for Committee Review**

There were no items for committee review.

**7.0 Other**

7.1 Pupil Services Director Job Description

Pupil Services Director  
Job Description  
Approved  
8-0-0

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Zamborik that the Board of School Directors approves the job description for the position of Director of Pupil Services.

The result of the vote: passed unanimously.

7.2 School Calendar - SY 14/15 Revision

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Knapp that the Board of School Directors approves the revisions to the 2014-2015 school calendar.

The result of the vote: passed unanimously.

School Calendar –  
SY 14-15 Revision  
Approved  
8-0-0

7.3 Planned Instruction Revision - Math 6

**MOTION:** It was moved by Mr. Knapp and seconded by Ms. Paris that the Board of School Directors approves the attached planned instruction as presented.

The result of the vote: passed unanimously.

Planned Instruction  
Math 6  
Approved  
8-0-0

7.4 SPEDD Settlement Agreement

**MOTION:** It was moved by Ms. Paris and seconded by Mrs. Morgan that the Board of School Directors approves the Settlement Agreement relative to the SPEDD, Inc. Tax Assessment Appeals (Case No.'s 731, 732, 733, 734, 735, 736, and 737 of 2007) as presented and contingent upon the approval of the Settlement Agreement by the County and the City.

The result of the vote: passed unanimously.

SPEDD Settlement  
Agreement  
Approved  
8-0-0

7.5 2015-2016 IU5 Budget

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Zamborik that the Board of School Directors approves the 2015-2016 Northwest Tri-County Intermediate Unit Budget in the total amount of \$56,350,908, as presented.

The result of the vote: passed unanimously.

2015-2016 IU5  
Budget  
Approved  
8-0-0

7.6 Bus Shed Agreement with Clarendon Borough

**MOTION:** It was moved by Mr. Knapp and seconded by Ms. Paris that the Board of School Directors approves the agreement with Clarendon Borough, as presented.

The result of the vote: passed unanimously.

Bus Shed  
Agreement  
Approved  
8-0-0

Policy Items 7.7  
through 7.13  
Approved  
8-0-0

**MOTION:** Mr. Stewart moved for the approval of all the policies 7.7 through 7.13 inclusive seconded by Ms. Paris.

7.7 Policy Number 1017, titled - School Building Names - First Reading

**MOTION:** That the Board of School Directors approves on first reading Policy Number 1017, titled - School Building Names as presented.

Policy #1017  
School Building  
Names  
First Reading  
Approved  
8-0-0

7.8 Policy Number 1205, titled - Discrimination Complaints (Compliance Officers)- First Reading

**MOTION:** That the Board of School Directors approves on first reading changes to Policy Number 1205, titled - Discrimination Complaints (Compliance Officers) as presented.

Policy #1205  
Discrimination  
Complaints  
First Reading  
Approved  
8-0-0

7.9 Policy Number 2325, titled - Regular Meetings - First Reading

**MOTION:** That the Board of School Directors approves on first reading changes to Policy Number 2325, titled - Regular Meetings as presented.

Policy #2325  
Regular Meetings  
First Reading  
Approved  
8-0-0

7.10

Policy #2330- Special  
Meetings  
Approved  
8-0-0

Policy Number 2330, titled - Special Meetings - First Reading

**MOTION:** That the Board of School Directors approves on first reading changes to Policy Number 2330, titled - Special Meetings as presented.

7.11

Policy #10230 Student  
Distribution of  
Material  
First Reading  
Approved  
8-0-0

Policy Number 10230, titled - Student Distribution and/or Posting of Material

**MOTION:** That the Board of School Directors approves on first reading Policy Number 10230, titled - Student Distribution and/or Posting of Material

7.12

Policy #11110  
Distribution of  
Materials by  
Citizens/Community  
First Reading  
Approved  
8-0-0

Policy Number 11110, titled - Distribution and/or Posting of Materials by Citizens and Community Organizations

**MOTION:** That the Board of School Directors approves on first reading Policy Number 11110, titled - Distribution and/or Posting of Materials by Citizens and Community Organizations.

7.13

Policy #11401  
Community Use of  
Facilities  
First Reading  
8-0-0

Policy Number 11401, titled - Community Use of Facilities

**MOTION:** That the Board of School Directors approves on first reading changes made to Policy Number 11401, titled - Community Use of Facilities.

**8.0 Closing Activities**

8.1 Public Comment

There was no public comment.

8.2 Executive Session

Mrs. Zariczny announced an executive session to discuss legal matters and personnel issues with no action to follow.

8.3 Adjournment

**MOTION:** It was moved by Ms. Paris and seconded by Mr. Knapp that the meeting be adjourned.

The meeting adjourned at 7:40 p.m.

Respectfully Submitted,

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Ruth A. Huck, Board Secretary