

**PHYSICAL PLANTS AND FACILITIES COMMITTEE  
MINUTES**  
MARCH 30, 2015; 6:00 P.M.  
CENTRAL ADMINISTRATIVE OFFICE, BOARDROOM

**COMMITTEE MEMBERS PRESENT:**

Mr. Arthur Stewart, Committee Chair  
Mr. John Anderson, Committee Member

Ms. Mary Anne Paris, Committee Member  
Dr. Norbert Kennerknecht, Director

**COMMITTEE MEMBERS ABSENT:**

**OTHERS PRESENT:**

Ms. Donna Zariczny, Board President  
Mr. Jack Werner, Board Member  
Mr. Paul Mangione, Board Member  
Mr. Tom Knapp, Board Member  
Ms. Ruth Huck, Board Secretary  
Ms. Amy Stewart, Executive Director  
Gary Weber, Director  
Jim Grosch, Director  
Ruth Nelson, Interim Director

Brian Collopy, Administrator  
Matt Jones, Administrator  
Mike Kiehl, Administrator  
Paul Leach, Administrator  
Rick Gignac, Administrator  
Melissa McLean, Recording Secretary  
Josh Cotton, *Times Observer*  
Approx. 30 members of the Public

**1. Opening Activities**

**1.1 Call to Order**

Meeting called to order at 6:09 p.m. by Committee Chairperson Mr. Arthur Stewart.

**1.2 Public Comment**

Kevin McIntyre & Dave Krespan	Sugar Grove Borough Council, Sugar Grove, PA	Mr. McIntyre and Mr. Krespan spoke regarding the Sugar Grove Borough Council's interest in the property known as the Sugar Grove Elementary School. Currently, the Council is interested in obtaining the playground, ball fields, and use of the parking lot for public use. They are not interested in obtaining the building at this time, but will discuss with the other Council members supporting the WCSD in obtaining a zoning change for the building.  There was mutual interest from Mr. McIntyre and Mr. Krespan, and the members of the PPF Committee in further exploring in how the SGES lot can be subdivided to benefit both parties.
Marcia Madigan	Principal,	Ms. Madigan, Principal of EES,

	Eisenhower Elementary School	invited all to the open house at the Eisenhower K-12 facility on April 9, 2015 from 4:00-8:00 p.m. There will be guided tours of the facility, an ice cream social and fundraisers for the Eisenhower PTO.
Sarah Korchak & Art Lane	Sheffield Area Middle/High School Music Boosters	<p>Ms. Korchak and Mr. Lane spoke regarding a fundraiser that the music boosters are planning for this summer involving a drum and bugle corps completion through DCI International. As the host school, they are required to house the corps overnight and their application to utilize WCSD facilities for this purpose was denied. They would like the Board to reconsider their request as this event will be educationally beneficially to the students, and a benefit to the community as a whole.</p> <p>The PPF Committee invited Ms. Korchak and Mr. Lane to come back to the Special Board meeting at 8:00 p.m., when the District's solicitor is present, and speak again during the public comment portion of the meeting.</p>

## **2. Old Business**

### **2.1 Discussion/Update: Vacant Facilities**

#### Discussion/Updates:

Dr. Kennerknecht met with the Clarendon Borough Council on March 17, 2015 regarding the possible rezoning of the Allegheny Valley Elementary School facility. The Clarendon Borough Council has tabled the item pending further discussion with their Council members.

## **3. New Business**

### **3.1 Bid Results: Waste Disposal and Recycling Services Re-bid (WCSD #1404R)**

#### Discussion/Updates:

The Waste Disposal and Recycling Services contract for the WCSD was originally bid in November 2014 and re-bid in March 2015, resulting in approximately \$16,000 of cost savings to the District

Recommendation is for a five year contract to stabilize prices.

#### Action:

Forward motion to Board meeting.

Motion:

That the Board of School Directors approves a contract to Advanced Disposal Services for 5 years in the amount of \$272,807.60 for waste disposal and recycling services for the Warren County School District, known as WCSD Project #1404R.

### **3.2 Scoreboard Request from Sheffield Township Supervisors**

Discussion/Updates:

A letter was received from the Sheffield Township Supervisors requesting that the WCSD consider purchasing a new scoreboard for the athletic complex at SAMHS. In the past, the District has provided scoreboards for War Memorial Field (WAHS), YHS and EMHS.

Action:

Forward motion to Board meeting.

Motion:

That the Board of School Directors approves the purchase of a scoreboard for Sheffield Area Middle/High School.

### **3.3 PlanCon J for YEMS (PDE #2677)**

Discussion/Updates:

Administration received a request from the Pennsylvania Department of Education to submit PlanCon J for the Youngsville Elementary Middle School project (PDE #2677) based on the PlanCon G submittal/approval for the same.

Action:

Forward motion to Board meeting.

Motion:

That the Board of School Directors certifies that the attached materials were approved for submission to the Pennsylvania Department of Education by board action.

### **3.4 Open-ended Architectural/Engineering Agreements**

Discussion/Updates:

Open-ended agreements are used for a variety of architectural, engineering and specialty services within the WCSD and do not preclude the hiring of additional firms for other projects. Firms recommended for agreements are: Barton Associates; Buchart Horn Inc. / Basco Associates; Chambers Design Associates; Elwood S. Tower Corporation; Fahringer, McCarty, Grey, Inc.; Hallgren, Restifo, Loop & Coughlin Architects; H.F. Lenz Company; and WTW Architects. The WCSD solicitor will review the agreement(s) prior to signature.

Action:

Forward motion to Board meeting.

Motion:

That the Board of School Directors approves the Open-ended Architectural/Engineering agreements, pending solicitor's review, in an amount not to exceed the DGS fee schedule for design and construction supervision.

#### **4. Informational Items**

##### **4.1 Board Initiatives (Project Reports / Timelines)**

##### **4.2 AVES Generator to YEMS**

###### Discussion/Updates:

Youngsville Elementary/Middle School (YEMS) is currently without a back-up generator that would supply the building with emergency lighting, power for food refrigeration systems, etc. It is the desire of the Administration to investigate moving the back-up generator currently located at the former Allegheny Valley Elementary School (AVES) to YEMS. The District's sewer farm located at AVES has its own generator, and would not be affected by this move.

##### **4.3 Proposed LGI at WAHS (WCSD #1301)**

###### **Mr. Budd Mracna, Architect, Buchart Horn (via Conference Call)**

###### Discussion/Updates:

Mr. Budd Mracna, architect for the WAHS Renovations project, presented a revised floor plan of WAHS depicting a Large Group Instruction room (LGI). The PPF Committee requested a floor plan depicting a LGI on the first and second floors of the building. If additional Board motions are required in regards to the project they can be presented at the April 2015 Board meeting.

##### **4.4 WCCC Educational Specifications**

###### Discussion/Updates:

Effective July 1, 2015 the moratorium on PlanCon project will be reestablished. Educational Specifications and PlanCon A for reimbursable projects have to be submitted to PDE by June 30, 2015.

A Board tour of the A.W. Beattie Career Center is being planned for some time in the near future. Dates will be circulated via email.

#### **5. Other**

None

#### **6. Closing Activities**

##### **6.1 Next Meeting**

The next meeting will be held on April 27, 2015; following CIT; in the Boardroom at the Central Administrative Offices.

##### **6.2 Adjournment**

Meeting adjourned at 7:07 p.m.