

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING MINUTES
THURSDAY, MAY 28, 2015

1. Opening Activities

1.01 Call to Order

The special meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 8:02 a.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.02 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

1.03 Roll Call

Present:

Mr. Thomas Knapp

Mr. Paul Mangione

Mrs. Marcy Morgan

Mr. Arthur Stewart (via phone)

Mr. John Werner (via phone)

Mr. Michael Zamborik

Mrs. Donna Zariczny

Roll Call

Absent:

Mr. John Anderson

Ms. Mary Anne Paris

Others Present:

Dr. William Clark, Superintendent; Mrs. Amy Stewart, Executive Director; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mr. Chris Byham, Solicitor (via phone); Mrs. Ruth Huck, Board Secretary; Mr. Brian Ferry, Times Observer; Mr. Brian Collopy, Technology Coordinator, and there were no members of the public in attendance.

1.04 Reading of the Mission Statement - Mr. John Werner

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

1.05 Reading of the WCSD/PSBA Standards for Effective School Governance and Code of Conduct - Mr. Paul Mangione

TO PROMOTE STUDENT GROWTH AND ACHIEVEMENT, AND EFFECTIVE SCHOOL BOARD ...

Models responsible governance and leadership by: Staying current with changing needs and requirements by reviewing educational literature, attending professional development

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mrs. Amy Stewart, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

opportunities prior to board service and continuously during board service and preparing to make informed decisions.

1.06 Public Comment

There was no public comment.

2. New Business

2.01 Hearing Officer Report

Hearing Officer
Report
Case Q
Approved
7-0-0

MOTION: That the Board of School Directors approves the Hearing Officer Report dated May 28, 2015, Case Letter "Q."

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.02 Board Treasurer Appointment

Board Treasurer
Appointment
Approved
7-0-0

MOTION: That the Board of School Directors approves the appointment of Norbert J. Kennerknecht as Board Treasurer for the Warren County School District for a term of one (1) year beginning on July 1, 2015 with a supplemental salary of \$2,600.00 for the 2015/2016 school year and that the Board of School Directors further approves the bond amount of \$100,000.00 for the Board Treasurer.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.03 Food Service Contract Renewal

Food Service
Contract Renewal
Approved
7-0-0

MOTION: That the Board of School Directors directs Administration to submit to PDE, upon solicitor review and approval, the Food Service Management Company (FSMC) renewal application naming The Nutrition Group as FSMC for the Warren County School District for the 2015-2016 school year.

Motion by Marcy Morgan, second by Thomas Knapp.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.04 Proposed Final Budget

Proposed Final
Budget
Approved
7-0-0

MOTION: That the Board of School Directors adopts the proposed final budget for the 2015-2016 fiscal year as presented; directs the proposed final budget to be made available for public inspection at each school within the District, at Central Office, and on the District's website at least 20 days prior to the adoption of the final budget; and directs the publication of the Board's intent to adopt the final budget at least 10 days prior to the adoption of the final budget.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.05 American Red Cross Training Agreement

MOTION: That the Board of School Directors approves the agreement with the American Red Cross for First Aid/CPR/AED Instructor training on August 27-28, 2015.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

American Red
Cross Agreement
Approved
7-0-0

2.06 Bid Results and Approvals for the Asbestos Abatement and Demolition for the WAHS Renovations Phase I (WCSD #1301.7; PDE #3811) - PPF - Mr. Arthur Stewart

MOTION: That contingent upon the Pennsylvania Department of Education's approval of PlanCon Part F PDE Project #3811, the Board of School Directors approves an Asbestos Abatement and Demolition Contract #1301.7 to Canfield Development, in the amount of \$985,000.00 for the project known as the Warren Area High School Renovations (WCSD #1301).

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

WAHS Asbestos
Abatement &
Demolition
Contract
Approved
7-0-0

2.07 Approval of PlanCon F, Attachment C, for the WAHS Renovations Phase I - Asbestos Abatement and Demolition (WCSD #1301.7; PDE #3811) - PPF - Mr. Arthur Stewart

MOTION: The Board certifies that the information provided above accurately describes the actions taken by the school district / CTC prior to contract execution on the above-referenced PlanCon project. Failure to fully disclose any information pertinent to the following may result in the denial of reimbursement for this project: award to the lowest responsible bidder for any prime contract; issuance of permits and approvals by local, state and other governmental agencies; computation of reimbursable capacity, architectural area and scheduled area; and compliance with Act 34 of 1973, the 20 year rule and the 20% Rule of Alteration Costs used in determining the eligibility of building renovations for reimbursement.

Motion by Marcy Morgan, second by Thomas Knapp.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Certification of
PlanCon F
Attachment C
WAHS
Approved
7-0-0

2.08 Approval of PlanCon F20 for the WAHS Renovations Phase I - Asbestos Abatement and Demolition (WCSD #1301.7; PDE #3811) - PPF - Mr. Arthur Stewart

MOTION: That the Board of School Directors approves the submission of PlanCon F20 to the Pennsylvania Department of Education for the project known as the Warren Area High School Renovations - Phase I Asbestos Abatement and Demolition (WCSD #1301.7; PDE #3811) and furthermore certifies that to the best of its knowledge and belief: The board will not enter into construction contracts until it has received written approval for PlanCon Part F, Construction Documents, from the Department of Education; the board of school directors has obtained, or will obtain, all necessary approvals

PlanCon F20 for
WAHS
Submission
Approved
7-0-0

from local, regional, and state agencies relating to health, safety, design, planning highway access, and freedom from flooding and subsidence, prior to entering into construction contracts; the board acknowledges that failure to obtain the requisite approvals prior to entering into construction contracts may be sufficient cause for the Department of Education to revoke its approval for this project. If approval is revoked, the project will not be reimbursed by the Commonwealth.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.09 Elimination of Earned Income Tax Office Positions

Elimination of EIT
Positions
Approved
7-0-0

MOTION: That the Board of School Directors eliminates the positions of Earned Income Tax Office Supervisor (Administrative Support Personnel) and Earned Income Tax Office Secretary (Warren County Educational Support Personnel Association) effective June 29, 2015.

Motion by Marcy Morgan, second by Thomas Knapp.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.10 Keystone Purchasing Network - PPF - Mr. Arthur Stewart

Keystone
Purchasing Network
Participation
Approved
7-0-0

MOTION: That the Board of School Directors authorizes the administration to join the Keystone Purchasing Network and procure services through the same.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.11 Other

There were no other items brought before the Board.

3. Closing Activities

3.01 Adjournment

MOTION: It was moved by Thomas Knapp and seconded by Marcy Morgan that the meeting be adjourned.

The meeting adjourned at 8:10 a.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary