

CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE  
**MINUTES**

August 31, 2015

CENTRAL ADMINISTRATIVE OFFICE

COMMITTEE MEMBERS PRESENT:

Mr. John Werner, Chairperson  
Ms. Marcy Morgan  
Mr. Michael Zamborik

OTHERS PRESENT:

Ms. Donna Zariczny	Ms. Amy Stewart	Mr. Jeff Flickner
Mr. Arthur Stewart	Mr. James Grosch	Ms. Sue Turner
Mr. Thomas Knapp	Ms. Patricia Hawley	Mr. Matt Jones
Dr. William Clark	Dr. Norbert Kennerknecht	Mr. Boyd Freeborough
Ms. Mary Anne Paris	Mr. Rick Gignac	Ms. Louise Tharp
Mr. Paul Mangione	Mr. Mike Kiehl	Mr. Joe Colosimo
Mr. Gary Weber	Mr. Brian Collopy	Ms. Ruth Huck
		Mr. Josh Cotton (Times Observer)

1. Opening Activities

1.1 Call to Order

The meeting was called to order by Mr. John Werner, Chairperson at 7:54 PM.

1.2 Public Comment - None

2. Old Business - None

3. New Business

3.1 Dual Enrollment Agreement - University of Pittsburgh at Bradford

**Discussion:** The Solicitor has reviewed the agreement and it is essentially the same agreement as last year. The minor changes pertain to safety issues regarding clearances.

**Action:** Forward motion to Board meeting.

**Motion:** That the Board of School Directors approves the 2015-2016 Dual Enrollment Agreement with the University of Pittsburgh at Bradford.

### 3.2 Dual Enrollment Agreement - Clarion University

**Discussion:** The Agreement was not finalized at the time of the Committee meeting. If it is available it will be brought forth at the Board meeting.

**Action:** Forward motion to Board meeting under Other.

**Motion:** That the Board of School Directors approves the 2015-2016 Dual Enrollment Agreement with Clarion University including the list of courses under schedule A.

### 3.3 EIDEX FOCUS Agreement

**Discussion:** This management system takes state reporting and ties the finances to student academics.

**Action:** Forward motion to the Board meeting.

**Motion:** That the Board of School Directors approves the EIDEX FOCUS Subscriber License Agreement as attached.

### 3.4 Beacon Light Custer City Agreement

**Discussion:** the Beacon Light Custer City Agreement provides educational services outside of the home district for special education students. There is no increase in the daily tuition costs for this school year as compared to last year.

**Action:** Forward motion to the Board meeting.

**Motion:** That the Board of Directors approves the 2015-2016 Beacon Light Custer City Agreement, as presented.

### 3.5 Health & Physical Education Planned Instruction Revisions

**Discussion:** Mr. Weber noted that the Planned Instructions were all Board approved in January. They are being presented again to include the language that a Final Exam is Required. This aligns the courses with Board Policy.

**Action:** Forward motion to the Board meeting.

**Motion:** That the Board of Education approves the revisions to the Health and Physical Education Planned Instructions, per the attached documents.

3.6 Memorandum of Understanding - Bureau of Career and Technical Education Assistance Program

**Discussion:** Mr. Weber noted that this is a recommendation coming from PDE for our non-traditional students at the Career Center. The agreement provides support to address the recommendation.

**Action:** Forward motion to the Board meeting.

**Motion:** That the Board of School Directors approves the Memorandum of Understanding Between the Warren Area Vocational Technical School and the Bureau of Career and Technical Education for Participation in the BCTE Technical Assistance Program as presented.

3.7 School Resource Officer

**Discussion:** Ms. Amy Stewart prefaced the discussion of this item with clarification as to why the Youngsville schools were selected for the area to implement a Pilot Program for a Resource Officer. Mr. Eric Mineweaser outlined a presentation that highlighted the objectives of the program and how duties and responsibilities would be defined. Chief Todd Mineweaser, Youngsville Police Department was also present to answer questions. After a lengthy discussion the Administration will review options to see what it would take to make this a district-wide program.

**Action:** This item will be moved to the September Committee for a Motion to be presented at the October Board meeting.

**Motion:** No motion to be presented at this time.

3.8 Modification of Restrictive Covenant - URC / South Street

**Discussion:** Mr. Weber noted that this agenda item and item 3.9 go together. Warren County School District would like to use South Street for WAHS wrestling while WAHS is under construction. United Refining Company (URC) will agree to this with a modification of the Restrictive Covenant that will also allow higher education in the building for programs that URC wants to use the building for, such as OSHA Training.

**Action:** Forward motion to the Board meeting.

**Motion:** That the Board of School Directors approves the Modification of Restrictive Covenant as presented.

3.9 Lease Agreement - United Refining Company / South St. Early Learning Center

**Discussion:** Item was discussed with the previous agenda item.

**Action:** Forward motion to the Board meeting.

**Motion:** That the Board of School Directors approves the Lease Agreement with United Refining Company as presented.

3.10 GRANT: 21st Century Community Learning Centers, Cohort 8

**Discussion:** Mr. Matt Jones explained that the Cohort 8 is for the middle level and is similar to the 21<sup>st</sup> Century Community Learning Centers project.

**Action:** Forward motion to the Board meeting after correcting the motion to include the appropriate schools.

**Motion:** That the administration collaborates with community partners to develop a project for submission to the 21st Century Community Learning Center Grant, Cohort 8, offering an after school STEAM program for students in grades 6-8 in the following schools: Sheffield Area Middle High School, Youngsville Elementary Middle School, Eisenhower Middle High School, Beaty Warren Middle School, and Tidioute Community Charter School.

3.11 GRANT: McDonald's Make Activities Count Classroom Grant

**Discussion:** Mr. Matt Jones noted that the MAC Classroom Grant is designed to help teachers provide students with additional hands-on educational activities. Grants are available for teachers of students in grades 5-8, with award amounts of up to \$500.

**Action:** Forward motion to the Board meeting.

**Motion:** That the Board of School Directors instructs the administration to work with interested teachers to develop applications to the McDonald's MAC Grant in support of classroom activities.

3.12 GRANT: Perkins Secondary Local Plan

**Discussion:** Mr. Matt Jones noted that the Perkins Grant supports efforts to develop challenging academic and technical standards and activities. The Warren County Career Center received a Perkins award in 2014-2015 of \$73,294 which was used for salaries, contracted services, professional services, field trips, conference and training for staff, supplies and equipment. The allocation for 2015-16 is \$75,777.

**Action:** Forward motion to the Board meeting.

**Motion:** That the Board of School Directors instructs the administration to submit a Perkins Secondary Local Plan Grant application to support academic, career, and technical programming at the Warren County Career Center in the 2015-16 school year.

4. Informational Items

#### 4.1 GRANT: Pennsylvania Association of School Retirees (PASR) Grant

**Discussion:** Mr. Matt Jones noted that grant funding to assist two school employees in purchasing materials, supplies or learning opportunities is available in the amount of \$150 each.

**Action:** Forward motion to the Board meeting.

**Motion:** That the Board of School Directors instructs the administration to assist interested WCSD staff with the completion and submission of a PASR grant, in support of allowable projects, for the 2015-16 school year.

#### 5. Other

##### 5.1 Language Arts - Purchase of Novels

**Discussion:** Mr. Weber noted that the motion should be amended to include both high school and middle school novels at a cost not to exceed \$95,000. He introduced Ms. Alyssa Johnson, Barnes & Noble representative that has diligently been working with our Language Arts Coordinator. Packets that included all the price listings were distributed.

**Action:** Forward motion to the Board meeting.

**Motion:** That the Board of School Directors approves the attached quotes to purchase novels that will be taught in conjunction with the approved Language Arts Planned Instruction, purchase is not to exceed \$95,000.

#### 6. Closing Activities

6.1 Next Meeting – Monday, September 28, 2015 following PACCA.

6.2 Executive Session

6.3 Adjournment

The meeting adjourned at 9:00 PM.