

**CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE
MINUTES**

September 28, 2015
CENTRAL ADMINISTRATIVE OFFICE

COMMITTEE MEMBERS PRESENT:

Mr. John Werner, Chairperson
Ms. Marcy Morgan
Mr. Michael Zamborik

OTHERS PRESENT:

Ms. Donna Zariczny	Ms. Amy Stewart	Ms. Louise Tharp
Mr. Arthur Stewart	Mr. James Grosch	Ms. Sue Turner
Mr. Thomas Knapp	Ms. Patricia Hawley	Ms. Ruth Huck
Dr. William Clark	Dr. Norbert Kennerknecht	Ms. Melissa McLean
Ms. Mary Anne Paris	Mr. Rick Gignac	Mr. Brian Ferry (Times Observer)
Mr. Paul Mangione	Mr. Mike Kiehl	Approximately 7 members of public
Mr. Gary Weber	Mr. Brian Collopy	

1. Opening Activities

1.1 Call to Order

The meeting was called to order by Mr. John Werner, Chairperson at 6:15 PM.

1.2 Public Comment

Mr. Richard Brewster, representative of Youngsville Borough Council, was in attendance to hear the discussion of the school resource officer. The School Resource Officer will be discussed in item 4.1.

Mr. Brian Ferry questioned which committee would discuss transfer requests. He was informed that transfers are not discussed publicly, per the transfer policy. Decisions of individual cases are communicated privately.

2. Old Business - None

3. New Business

3.1 Goals Update - This item was deferred to the Board meeting.

3.2 Smart Board Replacements

Discussion: Mr. Brian Collopy explained that the purchase of Smart Boards is to replace some of the oldest ones in the district. The oldest boards no longer support the newer features.

Action: Forward motion to Board meeting.

Motion: That the Board of School Directors approves purchase of 63 Smart Boards and NEC projectors for the amount of \$110,053, 8 Smart Boards with U100W projectors at \$28,292 through Whitlock, and mounting accessories from GovConnection for \$11,544.65.

3.3 Youngsville High School Migration to Voice Over IP Telephone Systems

Discussion: Mr. Collopy addressed the committee and noted that quotes were received and Zito Media Communications submitted a partial year quote for SIP trunks. This service upgrade will allow the district to deploy VOIP phones to each classroom, office, and common areas. The district has already acquired telephones through another district who sold their surplus at a discounted rate.

Action: Forward motion to the Board meeting.

Motion: That the Board of School Directors approves the agreement from Zito Media Communications to install and configure SIP trunk data services for Youngsville High School until June 30, 2016.

3.4 District Wireless Project

Discussion: The District has obtained quotes to deploy wireless access points to gain full wireless coverage in each school building across the district. OASystems has provided quotes under COSTARS contract pricing to utilize the District's existing wireless server and captive web portal for guest access.

Action: Forward motion to the Board meeting.

Motion: That the Board of School Directors approves the quotes from OASystems under COSTARS pricing for the amount of \$186,099.34 to be funded by QZAB, and \$184,399.19 to be funded from the Committed Fund Balance dedicated to wireless infrastructure development.

3.5 Request for Field Trip to Puerto Rico - June 2017

Discussion: A few concerns were expressed with the application form. It notes that no handicapped students would be participating, yet it also states all district students are eligible to participate. Mr. Weber will get clarification from Ms. Rozanski. Insurance coverage was another area that Mr. Weber would get clarification on prior to the Board meeting.

Action: Forward motion to the Board meeting.

Motion: That the Board of School Directors approves the field trip request as presented.

3.6 Language Arts - Purchase of Novels from Perma-Bound

Discussion: Mr. Weber noted this purchase would be the last major request this year for novel purchases.

Action: Forward motion to the Board meeting.

Motion: That the Board of School Directors approves the attached quote to purchase novels that will be taught in conjunction with the approved Language Arts Planned Instruction. Purchase is not to exceed \$38,000.

4. Informational Items

4.1 School Resource Officer

Discussion: At the last meeting Administration was directed to review options to see what it would take to make the request for a pilot program in Youngsville into a plan that if deemed successful, could be implemented into a district-wide program. Mrs. Amy Stewart, with the input of Attorney Chris Byham, has been investigating options for cooperative agreements for coverage. Another issue to be determined is what the allotted monies will buy hour wise and how it will benefit the District. Mr. Arthur Stewart noted that the pilot program should be covering at least two attendance areas efficiently or if the discussion should go back as a budgetary discussion.

Action: This topic will need further options before a recommendation can be brought forth.

Motion: No motion to be presented at this time.

4.2 Secondary Class Size Update

Discussion: Mr. Weber distributed handouts that show class sizes with the number of current sessions. There were minimal changes; the sections stayed very similar to when the staffing was done in the Spring. Mr. Weber will prepare a document that shows both numbers side by side.

4.3 Data Center Project

Discussion: Mrs. Amy Stewart indicated that the project is on track for a recommendation to be brought forth for the October Board meeting. This has been a collaborative effort and administration is working diligently to put together a package that is the “kindest to our cash flow” as possible. There are a few options that are being evaluated and information will be distributed to the Board as soon as everything is defined. A question was asked whether the project was being developed to be able to include other districts. Mr. Collopy noted that the project is right-sized for our district and it could be upsized in the future if needed.

4.4 High School Reform Update

Discussion: Mr. Weber updated the committee on the process that has been made. The District went through the 29 recommendations from Breaking Ranks. Assessments of recommendations have been done. The principals have reviewed the teacher input and established goals. The administration will provide the Board with specific strategies and actions to accomplish the goals for the 29 recommendations.

5. Other

- 5.1 Mr. Zamborik noted that WCCC Facebook is now operational. There has been an increase in students at WCCC this year.

6. Closing Activities

- 6.1 Next Meeting – Monday, October 26, 2015 at 6:00 PM.
- 6.2 Executive Session
- 6.3 Adjournment

The meeting adjourned at 7:06 PM.