

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING MINUTES
MONDAY, OCTOBER 12, 2015

1. Opening Activities

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 7:05 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.2 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. Thomas Knapp
Mr. Paul Mangione
Mrs. Marcy Morgan
Mr. Arthur Stewart

Mr. John Werner
Mr. Michael Zamborik
Mrs. Donna Zariczny

Roll Call

Absent:

Mr. John Anderson

Ms. Mary Anne Paris

Others Present:

Dr. William Clark, Superintendent; Mrs. Amy Stewart, Executive Director; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mr. Gary Weber, Director of Curriculum, Instruction and Assessment; Ms. Patricia Hawley, Director of Pupil Services; Mrs. Rhonda Decker, Supervisor of Elementary Education; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Brian Ferry, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mr. Brian Collopy, Technology Coordinator; Mr. Richard Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; and approximately three members of the public in the audience.

1.4 Reading of the Mission Statement - Mr. Michael Zamborik

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mrs. Amy Stewart, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

- 1.5 Reading of the WCSD/PSBA Standards for Effective School Governance and Code of Conduct - Mr. John Werner

TO PROMOTE STUDENT GROWTH AND ACHIEVEMENT, AND EFFECTIVE SCHOOL BOARD ...

Models responsible governance and leadership by: Staying current with changing needs and requirements by reviewing educational literature, attending professional development opportunities prior to board service and continuously during board service and preparing to make informed decisions.

- 1.6 Recognitions & Presentations

There were no recognitions or presentations.

- 1.7 Public Comment

There was no public comment.

- 1.8 Agenda Adoption

Agenda
Adoption
Approved
7-0-0

MOTION: That the Board of School Directors adopts the agenda dated October 12, 2015.

Motion by John Werner, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

- 1.9 Approval of Minutes - September 14, 2015

September 14,
2015 Minutes
Approved
7-0-0

MOTION: That the Board of School Directors approves the regular meeting minutes dated September 14, 2015.

Motion by Thomas Knapp, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

- 1.10 Approval of Special Meeting Minutes - September 28, 2015

September 28,
2015 Special
Meeting
Minutes
Approved
7-0-0

MOTION: That the Board of School Directors approves the special meeting minutes dated September 28, 2015.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

- 1.11 Financial Reports

Financial
Reports
Approved
7-0-0

MOTION: That the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Motion by Thomas Knapp, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

1.12 Hearing Officer Report

MOTION: That the Board of Directors approves the Hearing Officer Report dated October 12, 2015, Case Letter A.

Hearing Officer
Report
Approved
7-0-0

Motion by Thomas Knapp, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2. President's Statement

2.1 Reports & Information

1. IU5 - Mr. Paul Mangione

As a result of the budget impasse, the City of Erie is potentially going to sue the Commonwealth. Dr. Johnson wrote a letter to the Governor and newspapers stating that this has become a political game affecting districts. He urged board members to contact legislators to let them know their position on the issue. The politicians are saying they are not hearing from their constituents. He will write a letter stating the facts about the impact on the Warren County School District and get it to the Board members for review.

Mr. Stewart is perplexed why the letters are not going to the Governor. The legislators did their job on time getting a balance budget to the governor. The governor promised a severance tax on oil and gas that would go to education, but looking at his bill, the first \$450 million dollars from that severance tax goes to grants for solar and wind energy, not education. Mr. Stewart would rather see a letter to the Governor regarding this issue.

2. PSBA Liaison - Mr. Arthur Stewart

Mr. Stewart reported that he, Mrs. Zariczny and Mrs. Morgan will be traveling to Hershey to vote on the legislative platform on Tuesday.

3. Career Center Advisory - Mrs. Marcy Morgan, Mr. Michael Zamborik

Mr. Zamborik asked that information be forwarded to Mr. Bonavita regarding manufacturing.

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
1.	October 26, 2015	6:00 p.m.	Curriculum, Instruction, & Technology Committee Physical Plant & Facilities Committee Personnel/ Athletics & Co-Curricular Activities Committee Finance Committee	Central Office - Russell
2.	November 9, 2015	7:00 p.m.	Board Meeting	Central Office - Russell

3.	November 18, 2015	10:30 a.m.	Board Visitation	Youngsville HS/YEMS
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2.3 Announcements

Several board members will be traveling to the PSBA Leadership Conference this week and will bring back information for a future meeting.

2.4 Other

3. Superintendent's Reports and Recommendations

3.1 General Comments - Dr. William Clark

- Superintendents have been monitoring the budget impasse. The IU will be hosting a web conference on October 20th at 6:30 p.m. and board members were invited to participate.
- The Backpack program golf tournament was a success. About \$11,000 was generated from sponsors for the event.
- The Business to Business Challenge collected over 5,000 pounds of food for the Backpack program and \$8,340 was raised. The winning business, Presents & Posies in Sheffield, collected 365 pounds of food and \$1,034 in donations.
- The first packing event was held September 30, 2015, packing 340 bags. Volunteers include retired teachers, Central Office personnel and volunteers from individual schools.

3.2 Committee Reports

3.3 Other

4. New Business - Consent Agenda

4.1 Consent Agenda

Consent Agenda
Approved
7-0-0

MOTION: That the Board of School Directors approves the consent agenda.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.2 Smart Board Replacements - CIT - Mr. John Werner

Smart Board
Replacements
Approved
7-0-0

MOTION: That the Board of School Directors approves the purchase of 63 Smart Boards and NEC projectors for the amount of \$110,053, 8 Smart Boards with U100W projectors at \$28,292 through Whitlock, and mounting accessories from GovConnection for \$11,544.65.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.3 Youngsville High School Migration to Voice Over IP - CIT - Mr. John Werner

MOTION: That the Board of School Directors approves the agreement from Zito Media Communications to install and configure SIP trunk data services for Youngsville High School until June 30, 2016.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Youngsville
HS Migration
to VOIP
Approved
7-0-0

4.4 District Wireless Project - CIT - Mr. John Werner

MOTION: That the Board of School Directors approves the quotes from OASystems under COSTARS pricing for the amount of \$186,099.34 to be funded by QZAB, and \$184,399.19 to be funded from the Committed Fund Balance dedicated to wireless infrastructure development.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

District Wireless
Project
Approved
7-0-0

4.5 Request for Field Trip to Puerto Rico - June 2017 - CIT - Mr. Jack Werner

MOTION: That the Board of School Directors approves the field trip request as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Field Trip
Request to
Puerto Rico
Approve
7-0-0

4.6 Wellness Committee - FIN - Mr. Paul Mangione

MOTION: That the Board of School Directors approves the following individuals to the Wellness Committee.

Mrs. Amy Stewart - Executive Director
Mrs. Louise Tharp - Nurse Department Head
Mr. Michael Kiehl - Transportation/Purchasing Manager
Dr. David Brooks - Parent
Ms. Morgan Olney - Student
Mr. Steve O'Nufer - Physical Education Instructor
Mrs. Danielle Nebinski - YMCA Youth Coordinator

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Wellness
Committee
Approved
7-0-0

4.7 Certificated Personnel Report - PACCA - Mrs. Marcy Morgan

MOTION: That the Board of School Directors approves the Certificated Personnel Report.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Certificated
Personnel
Report
Approved
7-0-0

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.8 Support Personnel Report- PACCA - Mrs. Marcy Morgan

Support
Personnel
Report
Approved
7-0-0

MOTION: That the Board of School Directors approves the Support Personnel Report.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.9 Athletic Supplemental Contracts - PACCA - Mrs. Marcy Morgan

Athletic
Supplemental
Contracts
Approved
7-0-0

MOTION: That the Board of School Directors approves the Athletic Supplemental Contracts.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.10 Co-Curricular Supplemental Contracts - PACCA - Mrs. Marcy Morgan

Co-Curricular
Supplemental
Contracts
Approved
7-0-0

MOTION: That the Board of School Directors approves the Co-Curricular Supplemental Contracts.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.11 Informational Report- PACCA - Mrs. Marcy Morgan

Informational
Report
Approved
7-0-0

MOTION: That the Board of School Directors approves the Informational Report.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.12 New Bus Drivers- PACCA - Mrs. Marcy Morgan

New Bus
Drivers
Approved
7-0-0

MOTION: That the Board of School Directors approves the list of new bus drivers.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.13 Volunteer Report- PACCA - Mrs. Marcy Morgan

Volunteer
Report
Approved
7-0-0

MOTION: That the Board of School Directors approves the Volunteer Report.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

5. Items Removed for Separate Action

6. Future Business for Committee Review

There were no items for committee review.

7. Other

7.1 Policy Number 10615, titled - Student Wellness - Second Reading

MOTION: That the Board of School Directors approves on second reading changes to Policy Number 10615, titled - Student Wellness.

Motion by John Werner, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Policy #10615
Student Wellness
Second Reading
Approved
7-0-0

7.2 School-Based Access Program Agreement

MOTION: That the Board of School Directors approves the 2015-2016 School-Based Access Program Agreement.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

School-Based
Access Program
Agreement
Approved
7-0-0

7.3 Data Center Project

Mr. Stewart asked that Roberts Rules be suspended to hear from administration on the Data Center Project.

Mr. Grosch reported on the financing options for the Citrix and CISCO:

Option 1: the Citrix and CISCO components would be financed at zero percent with Citrix for three years and CISCO for five years, and cash would be paid for the remaining hardware as required in year one.

Option 2: The Citrix component would be financed at zero percent for three years and the other components of the software/hardware with CISCO would require a loan.

The recommendation from administration is Option 1.

Roberts Rules were reinstated.

MOTION: That the Board of School Directors approves the Data Center Project as outlined in Option 1.

Motion by Arthur Stewart, second by Marcy Morgan.

Mr. Byham requested that additional language be added to the motion and to include bringing back the CISCO agreement once the documents are prepared and finalized from CISCO.

MOTION WITHDRAWN: Mr. Stewart withdrew his motion and Mrs. Morgan agreed.

NEW MOTION: That the Board of School Directors approves the quote and contract from Applications2U using financing option #1; approves the Citrix

Data Center Project
Approved
7-0-0

Payment Agreement and the addendum thereto in the amount of \$480,000 for three years at the rate of zero percent with a directive that the Agreement may not be modified unless the modification is approved by the Solicitor; authorizes the Solicitor and the appropriate officers and administrators to execute any necessary documents to effectuate the Citrix Payment Agreement; directs the administration to proceed with preparing a Lease Agreement with Cisco in the amount of \$374,489.92 for five years at the rate of zero percent for the Board's consideration at a subsequent meeting; and authorizes the purchase of the remaining software and hardware from committed fund balance in an amount not to exceed \$530,000.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

7.4 WCSD Virtual Academy Planned Instructions

WCSD Virtual
Academy
Planned
Instruction
Approved
7-0-0

MOTION: That the Board of School Directors approves the cyber courses as presented.

Motion by John Werner, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

7.5 Glade Township Review Fee Reimbursement Agreement

Glade Township
Review Fee
Reimbursement
Agreement
Approved
7-0-0

MOTION: That the Board of School Directors approves the Review Fee Reimbursement Agreement with Glade Township in the amount of \$2,000.

Motion by Arthur Stewart, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

7.6 Glade Township Storm Water Management Agreement

Glade Township
Storm Water
Management
Agreement
Approved
7-0-0

MOTION: That the Board of School Directors approves the Storm Water Management Agreement with Glade Township.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

7.7 Modification of Restrictive Covenant – United Refining Company/South Street Early Learning Center – CIT – Mr. John Werner

Modification to
Restrictive
Covenant
URC/SSELC
Approved
6-0-1

MOTION: That the Board of School Directors approves the Modification of Restrictive Covenant with regard to the former South Street Early Learning Center as presented.

Motion by John Werner, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

Abstain: Donna Zariczny

- 7.8 Lease Agreement - United Refining Company / South Street Early Learning Center - CIT - Mr. John Werner

MOTION: That the Board of School Directors approves the Lease Agreement with United Refining Company as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

Abstain: Donna Zariczny

Lease Agreement
URC/SSELC
Approved
6-0-1

- 7.9 National Blue Ribbon Schools Ceremony

MOTION: That the Board of School Directors approves the superintendent's request to attend the National Blue Ribbon Award Ceremony in Washington, DC, November 9-10, 2015, where Youngsville High School will be recognized as a National Blue Ribbon School.

Motion by Arthur Stewart, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

National Blue
Ribbon Schools
Ceremony
Approved
7-0-0

- 7.10 Clarion University Affiliation Agreement

MOTION: That the Board of School Directors approves the Clarion University Affiliation Agreement as presented.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Clarion
University
Affiliation
Agreement
Approved
7-0-0

- 7.11 Habitat for Humanity Agreement - Revised

MOTION: That the Board of School Directors rescinds its September 8, 2014, approval of the agreement with Habitat for Humanity of Warren County and approves the revised agreement with Habitat for Humanity of Warren County as presented.

Motion by Arthur Stewart, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Habitat for
Humanity
Agreement
Approved
7-0-0

8. Closing Activities

- 8.1 Public Comment

There was no public comment.

- 8.2 Executive Session

Mrs. Zariczny announced there would be an executive session at 7:40 p.m. to discuss personnel, legal, and negotiations with action to follow.

8.3 Local Business Commitment Program – Warren Area High School Renovation Project

Local Business
Commitment
Program –
WAHS Project
Approved
7-0-0

MOTION: That the Board of School Directors approves the Local Business Commitment Program for the Warren Area High School renovation project whereby all prime contractors will be required to commit to a ten percent quota for prime contracts, purchase orders, construction services, construction materials, equipment rentals, and/or labor provided by businesses or individuals already living in Warren County. It is understood that local businesses wishing to participate, must be competitive in providing quotations, such that, local bids must be within two percent of the contractor's low bid to be considered for the work. Other requirements may apply as approved by the school district solicitor.

Motion by Arthur Stewart, second by Marcy Morgan.

Public Comment

There was no public comment.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

8.4 Additional Paraprofessional Position

Additional
Paraprofessional
Positions
EAA and NAA
Approved
7-0-0

MOTION: That the Board of School Directors approves the addition of one (1) paraprofessional position in the Eastern Attendance Area and one (1) paraprofessional position in the Northern Attendance Area.

Motion by Marcy Morgan, second by Thomas Knapp.

Public Comment

There was no public comment.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

8.5 Adjournment

MOTION: It was moved by Thomas Knapp and seconded by Marcy Morgan that the meeting be adjourned.

The meeting adjourned at 8:50 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary