

NORTHWEST TRI-COUNTY INTERMEDIATE UNIT

BOARD MEETING

September 23, 2015 ~ 5:45 p.m. ~ IU Board Room

- M I N U T E S -

The regular meeting of the Northwest Tri-County Intermediate Unit Board was called to order by Mr. George Trauner, President, at 5:45 p.m. in Conference Room B of the Intermediate Unit office building in Edinboro, Pennsylvania.

Present were Susan Bartlett (IR); Amy Eisert (GM); Andrew Fynan (NE); Thomas Fortin (HC); Dr. Doris Gernovich (CR); Kellie Lichtinger (FL); Paul Mangione (WC); Josh Paris (WB); Donna Reese (MC); Shelly Rice (NW); Robert Snyder (GR); Thomas Spagel (EC); Laura Symes (FV); and George Trauner (UC).

Attendance

Absent were Carole Jones (PC); Jody Sperry (CN); and Jan Van Tuil (CC).

Also present were Frederick Johnson, Ed.D., Executive Director, Dean Maynard, Ed.D., Molly Bean, Mary Eckart, James Gallagher, Abigail Stafford and George Joseph, Solicitor. Absent was Vincent Humes.

Other IU Staff: Linda Lorei, Lori Patton, Nick Paolini, Kirk Shimshock, and Bradley Whitman.

Mr. Trauner led everyone present in the pledge to the flag.

**Pledge to
the Flag**

Mr. Trauner welcomed Sheri Campbell representing the Pennsylvania State Education Association.

**Recognition
of PSEA**

Mr. Trauner welcomed any visitors and asked them to please sign in.

**Recognition
of Visitors**

There were not any public comments on agenda items.

**Public
Comment on
Agenda Items**

Dr. Johnson reported that the ballot for the 2016 Pennsylvania School Boards Association Officers were located at the Board members seats. He informed the Board that Jody Sperry, Conneaut School District, requested their support for Mary Birks as President Elect. Dr. Johnson also requested that the board members turn their ballots in to Cheryl Hamilton before leaving for the evening.

**Executive
Director
Report**

Dr. Johnson reported that the remainder of his report would be continued at the end of the agenda. Pennsylvania School Boards Association would be presenting the Salary Study.

It was moved by Dr. Gernovich, Personnel Committee Chair and seconded by Mr. Fynan that the Board convene into an Executive Session for purposes of personnel discussions at 5:49 p.m. Dr. Gernovich requested that the Executive Session was for Board members only.

Personnel
Committee
Report

Motion carried unanimously.

The Board reconvened at 6:25 p.m.

Mr. Trauner, Budget and Audit Committee Chair, reported that the Committee had nothing to report.

Budget and
Audit
Committee
Report

Mr. Mangione, Policy Development Committee Chair, reported that the Committee had met on September 23, 2015, from 4:45 p.m. to 5:30 p.m. to review PSBA's Policy Section 300, Employees.

Policy
Development
Committee

Mr. Mangione, reported that the Committee would like to make changes to Policy Section 300 as follows:

Policy Number	Title	Revision(s)
323	Tobacco	For purposes of this policy, tobacco includes a lighted or unlighted cigarette, vaporizing or E cigarette , cigar, pipe, or other smoking product or material, and smokeless tobacco in any form.
330	Overtime	Overtime shall be paid at the regular rate up to forty (40) hours.
331	Job Related Expenses	Employees shall receive mileage reimbursement for work related travel at the IRS approved mileage reimbursement rate.
335	Family & Medical Leaves	Much of this policy contains procedural matters which will be removed from the policy itself and placed in an administrative regulation instead.

337	Vacation	Vacations must be taken within the twelve-month period during the time when the vacation was earned.
347	Workers' Compensation Transitional Return-To-Work Program	The Committee may request to remove this policy. Attorney Joseph will review.

It was moved by Dr. Fortin and seconded by Mr. Snyder to approve the following general resolution:

**Approval
of General
Resolution**

Be it resolved, that the Northwest Tri-County Intermediate Unit Board of Directors approves and adopts the following items that are included in the agenda of this meeting and incorporated herein by reference thereto with the same force and as though separate resolutions on each item were considered and adopted.

Motion carried unanimously.

It was moved by Dr. Gernovich and seconded by Ms. Reese to approve the Election of the 2016 PSBA Officers and At-Large Representatives.

**Approval
of Resolution for
2016 PSBA
Officers**

Motion carried unanimously.

It was moved by Mr. Snyder and seconded by Mr. Spagel to approve of the Minutes from the August 26, 2015 Board meeting.

**Approval of
Minutes**

Motion carried unanimously.

It was moved by Ms. Reese and seconded by Mr. Spagel to approve the First Reading of Pennsylvania School Boards Section 300, Employees.

**First Reading
PSBA Section 300
Employees**

Motion carried unanimously.

It was moved by Mr. Snyder and seconded by Mrs. Rice to approve the Financial Items A-G as presented (See Back of Secretary's Book.)

Financial Items

A. Treasurer's Reports for July and August 2015

B. Approval of Bills

September 2015 Account Payable Check Listing

Check # 124110 - # 124117, dated and mailed 8/21/15

Check # 124118 - # 124124, dated and mailed 8/28/15

Check # 124125 - # 124135, dated and mailed 9/4/15

Check # 124136 - # 124147, dated and mailed 9/11/15

Check # 124148 - # 124485, dated 9/23/15
**Check #124173 – Bethesda Children’s Home
Voided Checks – Accounts Payable
#124285 - #124288 (Printer Error/Jam)
#124381 - #124384 (Printer Error/Jam)

C. PNC Easy Procure Card as of August 25, 2015

D. Request Approval of the 2014-2015 Budget Revisions (End of Year) as presented

E. Request Approval of the 2014-2015 Budgetary Transfers (End of Year) as presented

Motion carried unanimously by roll call vote. Susan Bartlett (IR)-yes; Amy Eisert (GM)-yes; Andrew Fynan (NE)-yes; Thomas Fortin (HC)-yes; Dr. Doris Gernovich (CR)-yes; Carole Jones (PC)-absent; Kellie Lichtinger (FL)-yes; Paul Mangione (WC)-yes; Josh Paris (WB)-yes; Donna Reese (MC)-yes; Shelly Rice (NW)-yes; Robert Snyder (GR)-yes; Thomas Spagel (EC)-yes; Jody Sperry (CN)-absent; Laura Symes (FV)-yes; Trauner-yes; abstain Check #124173; and Jan Van Tuil (CC)-absent.

It was moved by Mrs. Symes and seconded by Mr. Spagel to approve the Transportation Items A-B as presented. (See Back of Secretary’s Book.)

**Transportation
Items**

Motion carried unanimously by roll call vote. Susan Bartlett (IR)-yes; Amy Eisert (GM)-yes; Andrew Fynan (NE)-yes; Thomas Fortin (HC)-yes; Dr. Doris Gernovich (CR)-yes; Carole Jones (PC)-absent; Kellie Lichtinger (FL)-yes; Paul Mangione (WC)-yes; Josh Paris (WB)-yes; Donna Reese (MC)-yes; Shelly Rice (NW)-yes; Robert Snyder (GR)-yes; Thomas Spagel (EC)-yes; Jody Sperry (CN)-absent; Laura Symes (FV)-yes; George Trauner (UC)-yes; and Jan Van Tuil (CC)-absent.

It was moved by Ms. Lichtinger and seconded by Dr. Gernovich to approve the following Personnel Items A-F as presented. (See Back of Secretary’s Book.)

Personnel Items

A. Resignations and Retirements:

- 1) Kathleen Junkin, part-time Early Intervention Speech Pathologist, resignation effective September 15, 2015
- 2) Amanda Vendetti, full-time Assistive Technology Consultant, resignation effective December 3, 2015

B. Leaves:

- 1) Nicole Lo Presti , Speech Language Pathologist, requests FMLA

leave from approximately January 4, 2016 through March 25, 2016

C. Employment of Personnel

D. Recall from Furlough List

E. Substitute List

Motion carried unanimously by roll call vote. Susan Bartlett (IR)-yes; Amy Eisert (GM)-yes; Andrew Fynan (NE)-yes; Thomas Fortin (HC)-yes; Dr. Doris Gernovich (CR)-yes; Carole Jones (PC)-absent; Kellie Lichtinger (FL)-yes; Paul Mangione (WC)-yes; Josh Paris (WB)-yes; Donna Reese (MC)-yes; Shelly Rice (NW)-yes; Robert Snyder (GR)-yes; Thomas Spagel (EC)-yes; Jody Sperry (CN)-absent; Laura Symes (FV)-yes; George Trauner (UC)-yes; and Jan Van Tuil (CC)-absent.

It was moved by Mrs. Symes and seconded by Mr. Snyder to approve Contracts Section A 1-9, B, and C as presented. (See Back of Secretary's Book.)

Contracts

A. Service Purchase Contracts:

- 1) Achievement Center, to provide Mental Health Services to the Girard School District, not to exceed \$14,700.00
(07/01/15 – 06/30/16)
- 2) Achievement Center, to provide Student Assistance Program Services to the Girard School District, not to exceed \$9,065.00
(07/01/15 – 06/30/16)
- 3) Bethesda Children's Services, to provide Behavioral Support Services for residential and community students placed at Bethesda for educational programming, not to exceed \$25,284.84
(08/31/15 – 06/13/16)
- 4) Bethesda Children's Services, to provide Behavioral Support Services for residential and community students placed at Bethesda for educational programming, not to exceed \$28,422.66
(08/31/15 – 06/13/16)
- 5) Bethesda Children's Services, to provide Behavioral Support Services for residential and community students placed at Bethesda for educational programming, not to exceed \$27,289.92
(08/31/15 – 06/13/16)
- 6) Bethesda Children's Services, to provide Behavioral Support Services for residential and community students placed at Bethesda

for educational programming, not to exceed \$22,602.72
(08/31/15 – 06/13/16)

- 7) Bethesda Children's Services, to provide Behavioral Support Services for residential and community students placed at Bethesda for educational programming, not to exceed \$21,756.42
(08/31/15 – 06/13/16)
- 8) Bethesda Children's Services, to provide Behavioral Support Services for residential and community students placed at Bethesda for educational programming, not to exceed \$35,640.00
(08/31/15 – 06/13/16)
- 9) Bethesda Children's Services, to provide Student Assistance Program services to Fort LeBoeuf School District, not to exceed \$8,610.00 (07/01/15 – 06/30/16)

A discussion ensued regarding the cost of presenters for the Standards Aligned Systems Institute.

Motion carried unanimously by roll call vote. Susan Bartlett (IR)-yes; Amy Eisert (GM)-yes; Andrew Fynan (NE)-yes; Thomas Fortin (HC)-yes; Dr. Doris Gernovich (CR)-yes; Carole Jones (PC)-absent; Kellie Lichtinger (FL)-yes; Paul Mangione (WC)-yes; Josh Paris (WB)-yes; Donna Reese (MC)-yes; Shelly Rice (NW)-yes; Robert Snyder (GR)-yes; Thomas Spagel (EC)-yes; Jody Sperry (CN)-absent; Laura Symes (FV)-yes; George Trauner (UC)-yes; and Jan Van Tuil (CC)-absent.

- 10) Pedro Noguera of the Lavin Agency, to provide guest speaker services for the PDE Standards Aligned Systems Institute 2015 to be held on December 7, 2015, at the Hershey Lodge, not to exceed \$15,250.00

It was moved by Dr. Gernovich and seconded by Mr. Snyder to approve Item Number 14; Number 10.

Motion carried by roll call vote. Motion carried 11 yes; 3 no; 3 absent Susan Bartlett (IR)-yes; Amy Eisert (GM)-yes; Andrew Fynan (NE)-no; Thomas Fortin (HC)-yes; Dr. Doris Gernovich (CR)-yes; Carole Jones (PC)-absent; Kellie Lichtinger (FL)-yes; Paul Mangione (WC)-yes; Josh Paris (WB)-no; Donna Reese (MC)-yes; Shelly Rice (NW)-no; Robert Snyder (GR)-yes; Thomas Spagel (EC)-yes; Jody Sperry (CN)-absent; Laura Symes (FV)-yes; George Trauner (UC)-yes; and Jan Van Tuil (CC)-absent.

B. Contracted Payroll

- 1) Carol McEwen, to provide fingerprinting assistance to Human Resources, not to exceed \$7,164.00 (07/01/15 – 12/31/15)

C. Early Intervention Contracts:

- 1) Millcreek Child Development Center – Asbury, to provide Early Intervention Services, not to exceed \$11,254.08 (09/01/15 – 06/09/16)
- 2) Millcreek Child Development Center – Belle Valley, to provide Early Intervention Services, not to exceed \$17,006.12 (09/01/15 – 06/09/16)
- 3) Millcreek Child Development Center – McDowell, to provide Early Intervention Services, not to exceed \$9,453.40 (09/01/15 – 06/09/16)
- 4) Millcreek Child Development Center – Walnut Creek, to provide Early Intervention Services, not to exceed \$7,552.72 (09/01/15 – 06/09/16)

Item Number 15 was struck from the Agenda.

It was moved by Mr. Snyder and seconded by Mrs. Symes to approve of the Group Contract with Sheraton Pittsburgh Hotel at Station Square for the 2016 Governor's Institute to be held on August 2, 2016 through August 4, 2016.

Motion carried by roll call vote. 12 yes; 2 no; 3 absent
Susan Bartlett (IR)-yes; Amy Eisert (GM)-yes; Andrew Fynan (NE)-no;
Thomas Fortin (HC)-yes; Dr. Doris Gernovich (CR)-yes; Carole Jones (PC)-absent; Kellie Lichtinger (FL)-yes; Paul Mangione (WC)-yes;
Josh Paris (WB)-yes; Donna Reese (MC)-yes; Shelly Rice (NW)-no;
Robert Snyder (GR)-yes; Thomas Spagel (EC)-yes; Jody Sperry (CN)-absent;
Laura Symes (FV)-yes; George Trauner (UC)-yes;
and Jan Van Tuil (CC)-absent.

It was moved by Mrs. Symes and seconded by Mrs. Symes to approve a Reduction in Yearly Fees on the Erie County Technical School Lease Agreement presented on April 22, 2015 Agenda; Agenda Item Number 25 (Leases); Item Number 1; Original Lease Agreement \$33,135.00; Revised Lease Agreement \$13,667.00

Motion carried unanimously by roll call vote. Susan Bartlett (IR)-yes; Amy Eisert (GM)-yes; Andrew Fynan (NE)-yes; Thomas Fortin (HC)-yes;

Dr. Doris Gernovich (CR)-yes; Carole Jones (PC)-absent; Kellie Lichtinger (FL)-yes; Paul Mangione (WC)-yes; Josh Paris (WB)-yes; Donna Reese (MC)-yes; Shelly Rice (NW)-yes; Robert Snyder (GR)-yes; Thomas Spagel (EC)-yes; Jody Sperry (CN)-absent; Laura Symes (FV)-yes; George Trauner (UC)-yes; and Jan Van Tuil (CC)-absent.

It was moved by Mrs. Eisert and seconded by Mrs. Symes to approve the Educational Services Agreement with Agora Cyber Charter School for the 2015-2016 school year as presented.

Motion carried unanimously by roll call vote. Susan Bartlett (IR)-yes; Amy Eisert (GM)-yes; Andrew Fynan (NE)-yes; Thomas Fortin (HC)-yes; Dr. Doris Gernovich (CR)-yes; Carole Jones (PC)-absent; Kellie Lichtinger (FL)-yes; Paul Mangione (WC)-yes; Josh Paris (WB)-yes; Donna Reese (MC)-yes; Shelly Rice (NW)-yes; Robert Snyder (GR)-yes; Thomas Spagel (EC)-yes; Jody Sperry (CN)-absent; Laura Symes (FV)-yes; George Trauner (UC)-yes; and Jan Van Tuil (CC)-absent.

It was moved by Mrs. Symes and seconded by Ms. Reese to approve a change in attendee on the August 26, 2015 Agenda; Item Number 15 (Requests to Travel); Item Number 1; 20th Annual Conference on Advancing School Mental Health Conference, replace Nancy Downey to Kevin Webber

Motion carried unanimously by roll call vote. Susan Bartlett (IR)-yes; Amy Eisert (GM)-yes; Andrew Fynan (NE)-yes; Thomas Fortin (HC)-yes; Dr. Doris Gernovich (CR)-yes; Carole Jones (PC)-absent; Kellie Lichtinger (FL)-yes; Paul Mangione (WC)-yes; Josh Paris (WB)-yes; Donna Reese (MC)-yes; Shelly Rice (NW)-yes; Robert Snyder (GR)-yes; Thomas Spagel (EC)-yes; Jody Sperry (CN)-absent; Laura Symes (FV)-yes; George Trauner (UC)-yes; and Jan Van Tuil (CC)-absent.

It was moved by Mrs. Rice and seconded by Mrs. Symes to approve the Innovative Technology Services Disposal of Equipment List as presented.

Motion carried unanimously by roll call vote. Susan Bartlett (IR)-yes; Amy Eisert (GM)-yes; Andrew Fynan (NE)-yes; Thomas Fortin (HC)-yes; Dr. Doris Gernovich (CR)-yes; Carole Jones (PC)-absent; Kellie Lichtinger (FL)-yes; Paul Mangione (WC)-yes; Josh Paris (WB)-yes; Donna Reese (MC)-yes; Shelly Rice (NW)-yes; Robert Snyder (GR)-yes; Thomas Spagel (EC)-yes; Jody Sperry (CN)-absent; Laura Symes (FV)-yes; George Trauner (UC)-yes; and Jan Van Tuil (CC)-absent.

It was moved by Mrs. Symes and seconded by Mr. Snyder to grant permission for Brad Whitman, Supervisor – Homeless Initiative and Migrant Ed, to attend the Interstate Migrant Education Council (IMEC) Membership Meeting, to be held in Clearwater, Florida. The conference dates are October 21 – 23, 2015

with travel days scheduled for October 20 and 24, 2015. **All expenses will be covered by the Council of Chief State School Officers.**

Motion carried unanimously by roll call vote. Susan Bartlett (IR)-yes; Amy Eisert (GM)-yes; Andrew Fynan (NE)-yes; Thomas Fortin (HC)-yes; Dr. Doris Gernovich (CR)-yes; Carole Jones (PC)-absent; Kellie Lichtinger (FL)-yes; Paul Mangione (WC)-yes; Josh Paris (WB)-yes; Donna Reese (MC)-yes; Shelly Rice (NW)-yes; Robert Snyder (GR)-yes; Thomas Spagel (EC)-yes; Jody Sperry (CN)-absent; Laura Symes (FV)-yes; George Trauner (UC)-yes; and Jan Van Tuil (CC)-absent.

Mrs. Rice questioned why the GED classes at the City Mission were no longer being offered. Molly Bean responded that the classes have been moved to 13th and French Streets as students and teachers feared for their safety at the City Mission. Mrs. Bean recommended that anyone interested in attending GED classes contact Sheri Parker at the Edinboro Office.

Other Business

Mr. Trauner addressed the Board regarding the budget impasse. The Senate and the House of Representatives are not hearing from us. The Intermediate Unit Board needs to do something collectively. It was suggested that board members need to call, not write a letter. Mr. Trauner challenged the Board to make their voice heard.

Mr. Spagel announced that Erie City was organizing a rally on October 2, 2015, beginning at 2:30 p.m. at Veteran's Stadium. They have invited the Governor to attend.

Mr. Mangione would like to gather support from the districts to collectively hire a government relations person. Someone that could represent northwest Pennsylvania.

There being no further business to come before the Board, it was moved by Mr. Snyder and seconded by Dr. Fortin that the meeting adjourn at 7:19 p.m.

Adjournment

Motion carried unanimously.

Respectfully submitted,

Cheryl Hamilton, Secretary

