

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES**
NOVEMBER 16, 2015; 6:00 p.m.
CENTRAL ADMINISTRATIVE OFFICES, BOARDROOM

COMMITTEE MEMBERS PRESENT:

Ms. Donna Zariczny, Committee Chair Pro
Tempore
Mr. Thomas Knapp, Committee Member
Pro Tempore

Mr. John Werner, Committee Member Pro
Tempore
Dr. Norbert Kennerknecht, Director

COMMITTEE MEMBERS ABSENT:

Mr. Arthur Stewart, Committee Chair
Mr. John Anderson, Committee Member

Ms. Mary Anne Paris, Committee Member

OTHERS PRESENT:

Ms. Marcy Morgan, Board Member
Mr. Paul Mangione, Board Member
Ms. Ruth Huck, Board Secretary
Dr. William Clark, Superintendent
Ms. Amy Stewart, Executive Director
Mr. James Grosch, Director
Ms. Rhonda Decker, Administrator

Mr. Richard Gignac, Administrator
Mr. Paul Leach, Administrator
Ms. Sue Turner, Administrator
Mr. Matt Jones, Administrator
Ms. Melissa McLean, Recording Secretary
Mr. Josh Cotton, *Times Observer*
Approx. 2 Public

1. Opening Activities

1.1 Call to Order

The meeting was called to order at 6:00 p.m. by Acting Chairperson Ms. Donna Zariczny, filling in for absent Chair Mr. Arthur Stewart. Mr. John Werner filled in for absent member Mr. John Anderson, Mr. Thomas Knapp filled in for absent member Ms. Mary Anne Paris.

1.2 Public Comment

None

2. Old Business

2.1 Discussion/Update: Vacant Facilities

Discussion/Updates:

Administration has no updates at this time.

3. New Business

3.1 Facility Rental Fees 2016

Discussion:

The fees and procedures are the same as 2014 and 2015. Administration is not recommending any increases or changes at this time.

Action:

Forward motion to December 7, 2015 Board Meeting.

Motion:

That the Board of School Directors approves the attached facility rental fee schedule for the 2016 calendar year.

4. Informational Items

4.1 Board Initiatives / Project Reports

Discussion/Updates:

Administration is recommending that the bid due date for the WAHS project (#1301) be extended to December 9, 2015 at 2:00 p.m. A Special Board meeting will be held on December 16, 2015 to approve the bids and contracts.

4.2 Work Order Reports

4.3 Raptor Implementation Update

Discussion/Updates:

The WCSD Solicitor is reviewing the necessary and affected Board policy and will have recommendations ready for the December 7, 2015 Board meeting. Administrative procedures are in process, as well as letter to the parents regarding the system. At the Committee's request, a press release will be issued regarding the Raptor system and the new/updated policies.

5. Other

None

6. Closing Activities

6.1 Next Meeting

To be determined.

6.2 Executive Session

None

6.3 Adjournment

Meeting adjourned at 6:07 p.m.