

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
ORGANIZATION MEETING MINUTES
MONDAY, DECEMBER 7, 2015

1. Opening Activities

1.01 Call to Order – Mr. Thomas Knapp (Sr. Holdover Member)

The Organization meeting of the Warren County School District Board of School Directors was called to order by Mr. Thomas Knapp, senior holdover member, at 7:00 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.02 Pledge of Allegiance – Mr. Thomas Knapp

Mr. Knapp led the Pledge of Allegiance.

1.03 Introduction of Holdover Board Members, Superintendent, Solicitor, Board Secretary, and Treasurer – Mr. Thomas Knapp

Mr. Thomas Knapp
Mr. Paul Mangione
Mr. John Werner
Dr. William Clark - Superintendent
Mr. Chris Byham - Solicitor
Dr. Norbert Kennerknecht - Treasurer
Mrs. Ruth Huck - Board Secretary

1.04 Elect Temporary President

MOTION I: I nominate Tom Knapp as the temporary president.

Motion by John Werner, and seconded by Mr. Paul Mangione

MOTION II: I move that the nominations be closed.

Motion by John Werner, and closed by common consent.

Final Resolution: Mr. Knapp was elected the temporary president.

Election of
Temporary
President
Approved
9-0-0

1.05 Oath of Office

- Mrs. Huck read the list of legally elected and qualified board members.
- The oath was administered by temporary president, Thomas Knapp.
- The oaths were signed and presented to the board secretary.
- New members were seated at the board table.

1.06 Roll Call

Present:

Mr. John Anderson	Mr. Arthur Stewart
Mr. Joseph Colosimo	Mr. John Werner
Mr. Thomas Knapp	Mr. Michael Zamborik

Roll Call

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mrs. Amy Stewart, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

Mr. Paul Mangione
Mrs. Marcy Morgan

Mrs. Donna Zariczny

Others Present:

Dr. William Clark, Superintendent; Mrs. Amy Stewart, Executive Director; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mr. Gary Weber, Director of Curriculum, Instruction and Assessment; Ms. Patricia Hawley, Director of Pupil Services; Mrs. Rhonda Decker, Supervisor of Elementary Education; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Josh Cotton, Times Observer; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mr. Brian Collopy, Technology Coordinator; Mr. Richard Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Misty Weber, Principal; Ms. Ann Ryan, Principal; Mr. Glenn Smith, Assistant Principal; Ms. Lisa Smith, Special Education Supervisor; Mrs. Louise Tharp, WCEA President; and approximately 50 members of the WCEA in the audience.

1.07 Public Comment

There was no public comment.

2. New Business

2.01 Election of President

Election of
Donna Zariczny as
President
Approved
9-0-0

MOTION I: I nominate Donna Zariczny for Board President.

Motion by Arthur Stewart, and seconded by Michael Zamborik

MOTION II: I move that the nominations be closed.

Motion by Jack Werner, and seconded by Marcy Morgan. Motion Passed

Final Resolution Electing Donna Zariczny as President: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione,
Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik,
Donna Zariczny

2.02 Newly Elected President Takes Seat and Presides Over Meeting

2.03 Election of Vice President

MOTION I: I nominate Arthur Stewart for Vice President.

Motion by Michael Zamborik, and seconded by Thomas Knapp

MOTION II: I move that the nominations be closed.

Motion by Thomas Knapp, and seconded by Michael Zamborik. Motion Passed.

Final Resolution Electing Arthur Stewart as Vice President: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione,
Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik,
Donna Zariczny, John Anderson

2.04 Adoption of the New PSBA Principles of Governance and Leadership

MOTION: That the Board of School Directors does hereby adopt the resolution regarding the Pennsylvania School Boards Association's Principles for Governance and Leadership for members of Pennsylvania School Boards, attached hereto as the standards and expectations for the conduct of the business and fulfillment of the public responsibilities of this Board of School Directors, effective immediately.

Election of
Arthur Stewart as
Vice President
Approved
9-0-0

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione,
Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik,
Donna Zariczny

Adoption of the
New PSBA
Principles of
Governance
& Leadership
Approved
9-0-0

2.05 Officers' Authorization - Payments

MOTION: That the Board of School Directors authorizes the officers of the board to draw orders for payrolls and for payment of bonds, interest, utilities and other pertinent bills as they come due.

Motion by Thomas Knapp, second by Paul Mangione.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione,
Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik,
Donna Zariczny

Officer's
Authorization of
Payments
Approved
9-0-0

2.06 Dates and Place of Board Meetings

MOTION: That all regular Board meetings be scheduled for 7:00 p.m. at the Warren County School District Central Administrative Office, 6820 Market Street, Russell, Pennsylvania, on the dates listed.

Dates and Place
of Board
Meetings
Approved
9-0-0

Board Meeting Dates & Times:	
January 11, 2016	7:00 p.m.
February 8, 2016	7:00 p.m.
March 14, 2016	7:00 p.m.
April 11, 2016	7:00 p.m.
May 9, 2016	7:00 p.m.
June 13, 2016	7:00 p.m.
July 11, 2016 (Tentative)	7:00 p.m.
August 8, 2016	7:00 p.m.
September 12, 2016	7:00 p.m.
October 10, 2016	7:00 p.m.
November 7, 2016	7:00 p.m.
December 5, 2016 (Organizational Meeting precedes regular meeting)	7:00 p.m.

Motion by Arthur Stewart, second by Thomas Knapp.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan,
Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.07 Dates and Place of Committee Meetings

MOTION: That all committee meetings be scheduled for 6:00 p.m. at the Warren County School District Central Administrative Office, 6820 Market Street, Russell, Pennsylvania, on the dates and times as listed.

Dates and Place of
Committee
Meetings
Approved
9-0-0

Committee Meeting Dates & Times:	
Monday, December 21, 2015 (PACCA - CIT - PPF - FIN)	6:00 p.m.
Monday, January 25, 2016 (CIT - PPF - PACCA - FIN)	6:00 p.m.
Monday, February 29, 2016 (PPF - PACCA - CIT - FIN)	6:00 p.m.
Monday, March 28, 2016 (PACCA - CIT - PPF - FIN)	6:00 p.m.
Monday, April 25, 2016 (CIT - PPF - PACCA - FIN)	6:00 p.m.
Tuesday , May 31, 2016 (PPF - PACCA - CIT - FIN)	6:00 p.m.
Monday, June 27, 2016 (PACCA - CIT - PPF - FIN)	6:00 p.m.
Monday, July 25, 2016 (CIT - PPF - PACCA - FIN)	6:00 p.m.
Monday, August 29, 2016 (PPF - PACCA - CIT - FIN)	6:00 p.m.
Monday, Sept. 26, 2016 (PACCA - CIT - PPF - FIN)	6:00 p.m.
Monday, October 24, 2016 (CIT - PPF - PACCA - FIN)	6:00 p.m.
Monday, Nov. 21, 2016 (PPF - PACCA - CIT - FIN)	6:00 p.m.

CIT – Curriculum, Instruction & Technology Committee

FIN – Finance Committee

PACCA – Personnel, Athletics & Co-Curricular Activities Committee

PPF – Physical Plant & Facilities Committee

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan,
Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.08 Tax Collection Committee Delegates

MOTION: That the Board of School Directors approves the Director of Business Services as the District's Act 32 Tax Collection Committee Primary Voting Delegate and the Board Treasurer as the Alternate Voting Delegate for the 2016 calendar year.

Tax Collection Committee Delegates Approved 9-0-0

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione,
Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik,
Donna Zariczny

2.09 Appointment of Committee Members

Board members are asked to complete the Committee Preference form and return to the Board President no later than Wednesday, December 9, 2015.

3. Closing Activities

3.01 Adjournment

MOTION: It was moved by Marcy Morgan and seconded by Thomas Knapp that the meeting be adjourned.

The meeting adjourned at 7:20 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary