

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING MINUTES
WEDNESDAY, DECEMBER 16, 2015

1. Opening Activities

1.01 Call to Order

The special meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 12:00 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.02 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

1.03 Roll Call

Roll Call

Present:

Mr. Joseph Colosimo
Mr. Thomas Knapp
Mr. Paul Mangione (via phone)
Mrs. Marcy Morgan

Mr. Arthur Stewart (arrived at 12:06 p.m.)
Mr. John Werner (via phone)
Mrs. Donna Zariczny

Absent

Mr. John Anderson Mr. Michael Zamborik

Others Present:

Dr. William Clark, Superintendent; Mrs. Amy Stewart, Executive Director;
Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services;
Mr. James Grosch, Director of Business Services; Mr. Gary Weber, Director of Curriculum, Instruction and Assessment; Ms. Patricia Hawley, Director of Pupil Services; Mrs. Rhonda Decker, Supervisor of Elementary Education; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Brian Ferry and Mr. Robert Patchen, Times Observer; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mr. Brian Collopy, Technology Coordinator; Mrs. Melissa McLean, Information Specialist; two members of the public in the audience.

1.04 Reading of the Mission Statement - Mr. Michael Zamborik

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mrs. Amy Stewart, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

- 1.05 Reading of the WCSD/PSBA Principles of Governance and Leadership - Mr. Joseph Colosimo

Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. The actions taken by the Board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...

- *Govern Effectively - by adhering to an established set of rules and procedures for board operations.*
- *Plan Thoughtfully - by adopting and implementing a collaborative comprehensive planning process, including regular reviews.*
- *Act Ethically - never using the position for improper benefit to self or others.*

- 1.06 Public Comment

Kevin McIntyre	Sugar Grove, PA	Mr. McIntyre was representing Sugar Grove Borough Council members, and they were under the impression the District was going to give them the property at Sugar Grove Elementary School rather than leasing the property. If this is indeed the case, it complicates some donations they were hoping to secure for the property. He asked that someone let the council know the reason for the change and if this is truly the case.
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Mr. Zariczny announced at 12:05 p.m. there would be an executive session to discuss legal and personnel issues.

The meeting reconvened at 12:55 p.m.

2. New Business

- 2.01 Bid Results and Approvals for the Phase II of Additions and Alterations to Warren Area High School (WCSD #1301, PDE #3811)

Bid Results for
Phase II of
Additions &
Alterations to
WAHS
Approved
7-0-0

MOTION: That the Board of School Directors approves the following contractors' bids for the project known as the Warren Area High School Alterations and Additions (PDE #3811, WCSD #1301) contingent upon PDE approval of PlanCon G:

Scobell Co. Inc. for the HVAC Contract (1301.2) in the amount of \$2,985,017 for base bid #1 and alternates 7 & 8;

Scobell Co. Inc. for the Plumbing Contract (1301.3) in the amount of \$1,443,600 for base bid #1 and alternates 4, 7 & 8;

Blackhawk Neff for the Electrical contract (1301.4) in the amount of \$3,780,287 for base bid #1 and alternate 2;

S.A. Comunale for the Fire Protection contract (1301.5) in the amount of \$456,200 for the base bid.

The Board further directs the Administration to re-bid the General Contractor (1301.1) and Food Service (1301.6) contracts to be presented for approval January 11, 2016.

Motion by Arthur Stewart and seconded by Thomas Knapp

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Donna Zariczny

2.02 Authorization for Change Orders for WAHS Renovations (WCSD #1301) & WCCC Renovations (WCSD #1403)

MOTION: That the Board of School Directors authorizes the Director of Buildings and Grounds to approve all applications for payment and change orders of less than \$19,400, provided that they are within the budgets for the project hereinafter listed. Furthermore, the Board of School Directors authorizes the Director of Buildings and Grounds or his designee to make decisions to accept or reject work; give direction for repairs, replacements and modifications; and in general to manage the projects and administer the applicable contracts on behalf of the Warren County School District for the projects known as: the Warren Area High School Renovations (WCSD #1301); and the Warren County Career Center Renovations (WCSD #1403). The dollar threshold referenced herein shall automatically be modified pursuant to 24 P.S. § 7-751 and the consumer price index set forth at 24 P.S. § 1-120.

Authorization for
Change Orders
for WAHS
Renovations
Approved
7-0-0

Motion by Arthur Stewart and seconded by Marcy Morgan

Final Resolution: Motion Passed

Yes: Donna Zariczny, Joseph Colosimo, Thomas Knapp, Paul Mangione,
Marcy Morgan, Arthur Stewart, John Werner

2.03 Lease/Release Agreement - Sheffield Wrestling Club

MOTION: That the Board of School Directors approves the Lease/Release agreement with the Sheffield Wrestling Club to construct a wrestling room on the second floor of Sheffield Area Middle/High School above the music room.

Lease/Release
Agreement –
Sheffield Wrestling
Club
Approved
6-0-0

Motion by Marcy Morgan and seconded by Thomas Knapp

Final Resolution: Motion Passed

Yes: John Werner, Donna Zariczny, Paul Mangione, Marcy Morgan,
Arthur Stewart, Joseph Colosimo

Mr. Knapp left the meeting at 1:00 p.m. and did not vote on this item.

2.04 Memorandum of Understanding - Steve Edwards Transfer

MOTION: That the Board of School Directors approves the Memorandum of Understanding with the WCEA regarding the Steve Edwards transfer.

MOU – Steve
Edwards Transfer
Approved
6-0-0

Motion by Arthur Stewart and seconded by Marcy Morgan

Final Resolution: Motion Passed

Yes: Arthur Stewart, John Werner, Donna Zariczny, Joseph Colosimo,
Paul Mangione, Marcy Morgan

2.05 Approval of PlanCon F, Attachment C, for Additions and Alterations to Warren Area High School – Phase II (WCSD #1301, PDE #3811)

MOTION: The Board certifies that the information provided in PlanCon F, Attachment C for the project known as the Additions and Alterations to Warren Area High School - Phase II (WCSD #1301, PDE #3811) accurately describes the actions taken by the school district / CTC prior to contract execution on the above-referenced PlanCon project. Failure to fully disclose any information pertinent to the following may result in the denial of reimbursement for this project: award to the lowest responsible bidder for any prime contract; issuance of permits and approvals by local, state and

PlanCon F,
Attachment C for
Additions &
Alterations to
WAHS Phase II
Certification
Approved
6-0-0

other governmental agencies; computation of reimbursable capacity, architectural area and scheduled area; and compliance with Act 34 of 1973, the 20 year rule and the 20% Rule of Alteration Costs used in determining the eligibility of building renovations for reimbursement.

Motion by Marcy Morgan and seconded by Arthur Stewart

Final Resolution: Motion Passed

Yes: Arthur Stewart, John Werner, Donna Zariczny, Joseph Colosimo, Paul Mangione, Marcy Morgan

2.06 Settlement Agreement

Settlement Agreement –
Student #6
Approved
6-0-0

MOTION: That the Board of School Directors approves the Settlement Agreement and Release to resolve the due process hearing complaints for Student 6, and authorizes the Board President and Secretary to sign the Agreements on behalf of the District.

Motion by Arthur Stewart and seconded by Marcy Morgan

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Donna Zariczny

3. Closing Activities

3.01 Executive Session

There was no executive session at this time.

3.02 Adjournment

MOTION: It was moved by Marcy Morgan and seconded by Joseph Colosimo to adjourn the meeting.

The meeting adjourned at 1:05 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary