

**PHYSICAL PLANTS AND FACILITIES COMMITTEE  
MINUTES  
DECEMBER 21, 2015; FOLLOWING CIT  
CENTRAL ADMINISTRATIVE OFFICES, BOARDROOM**

**COMMITTEE MEMBERS PRESENT:**

Mr. Arthur Stewart, Committee Chair  
Mr. Mike Zamborik, Committee Member  
Pro Tempore

Mr. Paul Mangione, Committee Member Pro  
Tempore

**COMMITTEE MEMBERS ABSENT:**

Ms. Marcy Morgan, Committee Member  
Mr. John Anderson, Committee Member

Dr. Norbert Kennerknecht, Director

**OTHERS PRESENT:**

Donna Zariczny, Board President  
Tom Knapp, Board Member  
Joseph Colosimo, Board Member  
Jack Werner, Board Member  
Ruth Huck, Board Secretary  
Bill Clark, Superintendent  
Amy Stewart, Executive Director  
Jim Grosch, Director  
Patty Hawley, Director

Gary Weber, Director  
Rhonda Decker, Administrator  
Sue Turner, Administrator  
Rick Gignac, Administrator  
Brian Collopy, Administrator  
Matt Jones, Administrator  
Melissa McLean, Recording Secretary  
Josh Cotton, WTO  
Approx. 6 members of the Public

**1. Opening Activities**

**1.1 Call to Order**

The meeting was called to order at 7:17 p.m. by Chairperson Mr. Arthur Stewart. Mr. Mike Zamborik filled in for absent member Mr. John Anderson, and Mr. Paul Mangione filled in for absent member Ms. Marcy Morgan.

**1.2 Public Comment**

None

**2. Old Business**

**2.1 Discussion/Update: Vacant Facilities**

Discussion/Updates:

None

**3. New Business**

None

**4. Informational Items**

**4.1 Board Initiatives / Project Reports**

**4.2 Utilities Reports**

**4.3 Work Order Reports**

**5. Other**

**5.1 Raptor Implementation Update**

A Raptor system has been installed, and is in use at Central Office/LEC. Administration is working on refining the accompanying District procedures. The systems should be ready for full implementation at all buildings following the holiday break, at which time a letter will go home to parents/guardians.

**6. Closing Activities**

**6.1 Next Meeting**

January 25, 2016, following CIT at Central Office.

**6.2 Executive Session**

None

**6.3 Adjournment**

Meeting adjourned at 7:20 p.m.