

CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE  
**MINUTES**

December 21, 2015  
CENTRAL ADMINISTRATIVE OFFICE

COMMITTEE MEMBERS PRESENT:

Mr. John Werner, Chair  
Mr. Joseph Colosimo  
Mr. Michael Zamborik

OTHERS PRESENT:

Ms. Donna Zariczny	Mr. James Grosch	Mr. Matt Jones
Mr. Thomas Knapp	Ms. Patricia Hawley	Ms. Sue Turner
Dr. William Clark	Mr. Gary Weber	Ms. Ruth Huck
Mr. Paul Mangione	Ms. Rhonda Decker	Ms. Melissa McLean
Mr. Arthur Stewart	Mr. Brian Collopy	Mr. Josh Cotton (Times Observer)
Ms. Amy Stewart	Mr. Rick Gignac	Approximately 6 members of the public

1. Opening Activities

1.1 Call to Order

The meeting was called to order by Chairperson Mr. John Werner at 6:24 p.m.

1.2 Public Comment – None

2. Old Business – None

3. New Business

3.1 Language Arts Planned Instructions – Grades 6, 7, 8

**Discussion:** Mr. Weber noted that the Language Arts Planned Instructions for grades 6, 7, and 8 were updated.

**Action:** Forward motion to the Board meeting.

**Motion:** That the Board of School Directors approves the revised planned instructions for English Language Arts for Grades 6, 7, and 8, per the attached documents.

### 3.2 School-to-Work Contract Agreement

**Discussion:** The School-to-Work position has previously been supported by WCSD with \$50,000 annually. This agreement is a three year agreement with an annual cost of \$52,000. Many opportunities are offered to our students through the School-to-Work services.

**Action:** Forward motion to the Board meeting.

**Motion:** That the Board of School Directors approves the attached three year agreement between the Warren/Forest Higher Education Council and the Warren County School District for School to Work services, pending designated funds being made available in the approved final budget for the 2016-2017 school year.

### 3.3 Adult Education Agreement

**Discussion:** This agenda item was discussed in conjunction with Item 3.2. The services that are offered to adults are at no cost to the district.

**Action:** Forward motion to the Board meeting.

**Motion:** That the Board of School Directors approves the agreement between the Warren County School District and Warren/Forest Higher Education Council for Adult Education Services.

## 4. Informational Items

### 4.1 Parent/Teacher Conference Report Summary – 2015

Mr. Weber noted that the information provided is a summary of the Parent/Teacher Conference Day parent contacts for the day, including conferences and other means of communication. Depending on what is happening in the District at any given time, teachers are communicating regularly with parents (not just on conference day) and the parents appreciate the positive feedback that is occurring. The parents of students in the Virtual program also have significant contact on a regular basis, not just on the conference day.

### 4.2 Video of Board Meetings

Mrs. Amy Stewart explained that administration had been tasked by the Board of Directors with gathering information to determine what it would take to videotape board meetings. She presented several samples of meetings that were videotaped so the Board members could view them. Mrs. Stewart noted that she wanted them to listen to sound quality and observe position of camera. These details, as well as types of rooms that were being used would lead into discussion as to what would be feasible

for WCSD. A small room is easier to outfit; however, a large room like our board room would need carpet and acoustical elements to help provide sound quality. It was determined that administration should gather information on keeping the current board room, consider partial floor and wall treatments for acoustical control, expand the current sound system and the purchase of a camera. Cost details with a recommendation will be brought back to the Board in the future.

## 5. Other

### 5.1 High School Reform

Mr. Weber gave a brief recap of the high school reform process, starting approximately nine months ago reviewing all the data and progressing forward to where they have now developed vision and focus areas. The Board has supported his request to put a team together to form strategic action plans to meet the goals.

### 5.2 WCCC Report

Mr. Zamborik indicated he has talked to Mr. Evers, and he also passed an article of information to Dr. Clark for Mr. Bonavita.

## 6. Closing Activities

### 6.1 Next Meeting – Monday, January 25, 2016 at 6:00 p.m.

### 6.2 Executive Session

### 6.3 Adjournment

The meeting adjourned at 7:16 p.m.