

**WARREN COUNTY SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**SPECIAL MEETING MINUTES**  
**MONDAY, JANUARY 25, 2016**

**1. Opening Activities**

1.01 Call to Order

The special meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 7:14 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.02 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

1.03 Roll Call

Present:

Mr. John Anderson (via phone)  
Mr. Joseph Colosimo  
Mr. Thomas Knapp  
Mr. Paul Mangione (via phone)  
Mrs. Marcy Morgan

Mr. Arthur Stewart  
Mr. John Werner  
Mr. Michael Zamborik  
Mrs. Donna Zariczny

Roll Call

Others Present:

Dr. William Clark, Superintendent; Mrs. Amy Stewart, Executive Director;  
Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services;  
Mr. James Grosch, Director of Business Services; Mr. Gary Weber, Director of Curriculum, Instruction and Assessment; Ms. Patricia Hawley, Director of Pupil Services; Mrs. Rhonda Decker, Supervisor of Elementary Education; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Josh Cotton, Times Observer;  
Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mr. Brian Collopy, Technology Coordinator;  
Mr. Richard Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities;  
Mrs. Suzanne Turner, Human Resource Supervisor; Mrs. Misty Weber, Principal;  
Mrs. Melissa McLean, Information Specialist; Mrs. Louise Tharp, WCEA President;  
and approximately 10 members of the public in the audience.

1.04 Reading of the Mission Statement - Mrs. Marcy Morgan

*The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.*

1.05 Reading of the WCSD/PSBA Principles of Governance & Leadership - Mr. Arthur Stewart

*Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. The actions taken by the Board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...*

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mrs. Amy Stewart, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

*Plan Thoughtfully*

- *By adopting and implementing a collaborative comprehensive planning process, including regular reviews*
- *By setting annual goals that are aligned with the comprehensive plan*
- *By developing a financial plan that anticipates both short and long-term needs*
- *By formulating a master facilities plan conducive to teaching and learning*

1.06 Public Comment

There was no public comment.

**2. New Business**

2.01 Charter School Payments

**MOTION:** That, for any invoice received from a charter school on or before January 25, 2016, the Board of School Directors authorizes the District to pay those portions of charter school payments subject to being withheld by the District pursuant to the motion approved by Board at item 2.06 of its September 28, 2015, with the understanding that any invoice received from a charter school after January 25, 2016, will be evaluated for payment based on the status of state subsidies at such time.

Charter School  
Payments  
Approved  
9-0-0

Motion by John Werner, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.02 PlanCon G Submission to PDE for Warren Area High School Alterations & Additions (WCSD #1301, PDE #3811)

**MOTION:** That the Board of School Directors approves PlanCon Part G, Project Accounting Based on Bids, for submission to PDE for the project known as the Warren Area High School Alterations and Additions, WCSD #1301, PDE #3811.

PlanCon G  
Submission -  
WAHS  
Approved  
9-0-0

Motion by Thomas Knapp, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.03 PlanCon H Submission to PDE for Warren Area High School Alterations & Additions (WCSD #1301, PDE #3811)

**MOTION:** That the Board of School Directors approves PlanCon H, Project Financing, for submission to PDE for the project known as the Warren Area High School Alterations & Additions (WCSD #1301, PDE #3811).

PlanCon H  
Submission -  
WAHS  
Approved  
9-0-0

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.04 PlanCon F Approval from PDE for Warren Area High School Alterations & Additions (WCSD #1301, PDE #3811)

**MOTION:** That the Board of School Directors acknowledges receipt of the PlanCon Part F approval from PDE relative to the project known as the Warren Area High School Alterations & Additions (WCSD #1301, PDE #3811), which evidence said approval, be entered into the minutes of this meeting.

PlanCon F PDE  
Approval  
Acknowledged  
9-0-0

Motion by Joseph Colosimo, second by Thomas Knapp.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan,  
Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.05 Computer Replacement Purchase

**MOTION:** That the Board of School Directors approves the purchase of 716 computers and monitors for the amount of \$419,576 to GovConnection through the COSTARS state contract pricing program.

Computer  
Replacement  
Purchase  
Approved  
9-0-0

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan,  
Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.06 Warren Area Elementary Center VOIP Phone Replacement Equipment

**MOTION:** That the Board of School Directors approves the quote from OASystems for \$38,759.50 to cover hardware and three years of maintenance on a phone system replacement for Warren Area Elementary Center.

Warren Area  
Elementary  
Center VOIP  
Phone  
Replacement  
Equipment  
Approved  
9-0-0

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan,  
Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.07 Warren Area Elementary Center VOIP Phone Services

**MOTION:** That the Board of School Directors approves the agreement from Zito Media Communications to install and configure SIP trunk data services for Warren Area Elementary Center totaling \$917.50 until June 30, 2016.

Warren Area  
Elementary  
Center VOIP  
Phone Services  
Approved  
9-0-0

Motion by Joseph Colosimo, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan,  
Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Mrs. Zariczny asked that Roberts Rules of Order be suspended to hear from Highmark and Warren General Hospital representatives who presented a joint grant award in the amount of \$50,000 to support athletic trainers for Warren County School District. Warren General Hospital CEO, Richard Allen, stated the hospital is willing to augment the program with medical professionals to make the program work.

Roberts Rules were reinstated.

2.08 Grant Funding - Athletic Trainer

**MOTION:** That the Board of School accepts grant funding from Warren General Hospital in the amount of \$50,000 to help offset the costs of an Athletic Trainer Program.

Athletic Trainer  
Grant Funding  
Accepted  
9-0-0

Motion by Thomas Knapp, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan,  
Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.09 Request for Athletic Trainer Funding

Athletic Trainer  
Funding  
2015-2016 School  
Year  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves allocating \$25,000 for support of an Athletic Trainer Program beginning February 1, 2016, for the 2015-2016 school year.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.10 New Position – Athletic Trainer

New Position  
Athletic Trainer  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves a new position for an Athletic Trainer.

Motion by Thomas Knapp, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.11 Cyber Program Agreement – Bradford School District

Cyber Program  
Agreement  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves the Cyber Program agreement with Bradford Area School District as presented.

**Public Comment**

There was no public comment.

Motion by Arthur Stewart, second by John Werner.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

**3. Closing Activities**

Mrs. Zariczny announced there would be an executive session at the conclusion of the committee meetings to discuss personnel, legal, and property matters.

3.01 Adjournment

It was moved by Arthur Stewart, seconded by Mrs. Morgan that the meeting be adjourned.

The meeting adjourned at 7:40 p.m.

Respectfully Submitted,

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Ruth A. Huck, Board Secretary