

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES
MONDAY, FEBRUARY 8, 2016

1. Opening Activities

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 7:06 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.2 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. Joseph Colosimo
Mr. Thomas Knapp
Mr. Paul Mangione
Mrs. Marcy Morgan

Mr. John Werner
Mr. Michael Zamborik
Mrs. Donna Zariczny

Roll Call

Absent:

Mr. John Anderson

Mr. Arthur Stewart

Others Present:

Dr. William Clark, Superintendent; Mrs. Amy Stewart, Executive Director; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mr. Gary Weber, Director of Curriculum, Instruction and Assessment; Ms. Patricia Hawley, Director of Pupil Services; Mrs. Rhonda Decker, Supervisor of Elementary Education; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Josh Cotton, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mr. Brian Collopy, Technology Coordinator; Mr. Richard Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mrs. Amy Stimmell, Principal; Ms. Ann Ryan, Principal; Mr. Kelly Martin, Principal; Mr. Glenn Smith, Assistant Principal; Mrs. Louise Tharp, WCEA Officer; and approximately seven members of the public in the audience.

1.4 Reading of the Mission Statement - Mr. Michael Zamborik

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mrs. Amy Stewart, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

1.5 Reading of the WCSD/PSBA Principles of Governance & Leadership - Mr. John Werner

Principles for Governance and Leadership

Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. The actions taken by the Board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...

- *Communicate Clearly*
- *Promote open, honest and respectful dialogue among the board, staff, and community*
- *Encourage input and support for the district from the school community*
- *Protect confidentiality*
- *Honor the sanctity of executive session*

1.6 Recognitions & Presentations

There were no recognitions or presentations.

1.7 Public Comment

Tom Eaton	Clarendon, PA	Mr. Eaton spoke on behalf of the Clarendon VFW and AMVETS expressing their interest in purchasing the Allegheny Valley Elementary School property for use as a club and apartments for veterans.
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1.8 Agenda Adoption

Agenda Adoption
Approved
7-0-0

MOTION: That the Board of School Directors adopts the agenda February 8, 2016.

Motion by Thomas Knapp, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik, Donna Zariczny

1.9 Approval of Minutes - January 11, 2016 (pp. 1-9)

January 11, 2016,
Minutes
Approved
7-0-0

MOTION: That the Board of School Directors approves the regular meeting minutes dated January 11, 2016.

Motion by Joseph Colosimo, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik, Donna Zariczny

1.10 Approval of Special Meeting Minutes - January 25, 2016 (pp. 10-13)

January 25, 2016,
Special Meeting
Minutes
Approved
7-0-0

MOTION: That the Board of School Directors approves the special meeting minutes dated January 25, 2016.

Motion by Marcy Morgan, second by Thomas Knapp.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik, Donna Zariczny

1.11 Financial Reports (pp. 14-53)

MOTION: That the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Financial Reports
Approved
7-0-0

Motion by Thomas Knapp, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik, Donna Zariczny

2. President's Statement

2.1 Reports & Information

1. IU5 - Mr. Paul Mangione
Mr. Mangione reported the IU5 Board will be meeting on February 16, 2016, to review the budget for 2016-2017.
2. PSBA Liaison - Mr. Joseph Colosimo
There was no report.
3. Career Center Advisory - Mrs. Marcy Morgan, Mr. Michael Zamborik
Mr. Zamborik asked that two pieces of literature be given to Mr. Evers for distribution.

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
1.	February 17, 2016	12:15 p.m.	Board Visitation	WCCC
2.	February 29, 2016	6:00 p.m.	Physical Plant & Facilities Committee Personnel/Athletics & Co-Curricular Activities Committee Curriculum, Instruction, & Technology Committee Finance Committee	Central Office - Russell
3.	March 14, 2016	7:00 p.m.	Board Meeting	Central Office - Russell

2.3 Announcements

- Mrs. Zariczny stated that board members visited Youngsville Elementary and Youngsville High School, and they were pleased to see how well the programs are working.
- A thank you note was received from Kate Kiser for the District allowing her to do her dissertation research in the Warren County School District. Once her writing is complete, she will send a copy to the District.

2.4 Other

3. Superintendent's Reports and Recommendations

3.1 General Comments - Dr. William Clark

- The Backpack program met this week and Hooktown Holidays helped with the breakdown of food pallets to facilitate the packing process in the coming weeks.
- Dr. Clark is looking at setting up dates for the next Back Program golf outing fundraiser.
- Teaching observations are 50-60 percent complete and will continue to finish the work before the end of the year.
- Mrs. Stewart reported that the Bullying policy is being reviewed by the solicitor as a result of the public comments at committee meetings last month. Any recommendations will be brought forth at the February committee meetings.

3.2 Committee Reports (pp. 54-65)

3.3 Other

4. New Business - Consent Agenda

4.1 Consent Agenda

Consent Agenda
Approved
7-0-0

MOTION: That the Board of School Directors approves the consent agenda.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,
Michael Zamborik, Donna Zariczny

4.2 Buzz Felix of Felix & Gloekler to Present 2015 Audit – FIN - Mr. Paul Mangione (pp. 66-122)

Single Audit
Year Ending
June 30, 2015
Accepted
7-0-0

MOTION: That the Board of School Directors accepts the Audit Report as submitted by
Felix & Gloekler, P.C., for the year ended June 30, 2015.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,
Michael Zamborik, Donna Zariczny

4.3 Budget Transfer – FIN - Mr. Paul Mangione (pp. 123-203)

Budget Transfer
\$4,024,694.14
Approved
7-0-0

MOTION: That the Board of School Directors approves the Resolution and Budget
Transfers in the amount of \$4,024,694.14.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,
Michael Zamborik, Donna Zariczny

- 4.4 Proposed 2016-2017 Academic Calendar - PACCA - Mr. Thomas Knapp (p. 204)
MOTION: That the Board of School Directors approves the proposed 2016-2017 Academic Calendar as presented.
Motion by Michael Zamborik, second by Marcy Morgan.
Final Resolution: Motion Passed
Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik, Donna Zariczny
- 4.5 Certificated Personnel Report - PACCA - Mr. Thomas Knapp (pp. 205-206)
MOTION: That the Board of School Directors approves the Certificated Personnel Report.
Motion by Michael Zamborik, second by Marcy Morgan.
Final Resolution: Motion Passed
Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik, Donna Zariczny
- 4.6 Support Personnel Report - PACCA - Mr. Thomas Knapp (pp. 207-208)
MOTION: That the Board of School Directors approves the Support Personnel Report.
Motion by Michael Zamborik, second by Marcy Morgan.
Final Resolution: Motion Passed
Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik, Donna Zariczny
- 4.7 Informational Report - PACCA - Mr. Thomas Knapp (p. 209)
MOTION: That the Board of School Directors approve the Informational Report.
Motion by Michael Zamborik, second by Marcy Morgan.
Final Resolution: Motion Passed
Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik, Donna Zariczny
- 4.8 Volunteer Report - PACCA - Mr. Thomas Knapp (p. 210)
MOTION: That the Board of School Directors approves the Volunteer Report.
Motion by Michael Zamborik, second by Marcy Morgan.
Final Resolution: Motion Passed
Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik, Donna Zariczny
- 4.9 New Bus Drivers - PACCA - Mr. Thomas Knapp (p. 211)
MOTION: That the Board of School Directors approves the list of new bus drivers.
Motion by Michael Zamborik, second by Marcy Morgan.
Final Resolution: Motion Passed

Proposed 2016-
2017 Academic
Calendar
Approved
7-0-0

Certificated
Personnel Report
Approved
7-0-0

Support Personnel
Report
Approved
7-0-0

Informational
Report
Approved
7-0-0

Volunteer Report
Approved
7-0-0

New Bus Drivers
Approved
7-0-0

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,
Michael Zamborik, Donna Zariczny

4.10 Athletic Supplemental Contracts - PACCA - Mr. Thomas Knapp (pp. 212-214)

Athletic
Supplemental
Contracts
Approved
7-0-0

MOTION: That the Board of School Directors approves the Athletic Supplemental Contracts as presented.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,
Michael Zamborik, Donna Zariczny

4.11 Co-Curricular Supplemental Contracts - PACCA - Mr. Thomas Knapp (p. 214a)

Co-Curricular
Supplemental
Contracts
Approved
7-0-0

MOTION: That the Board of School Directors approves the Co-Curricular Supplemental Contracts.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,
Michael Zamborik, Donna Zariczny

4.12 GRANT: AASA-NJPA Helping Kids Program Mini-Grant - CIT - Mr. John Werner (p. 215)

Submission of
AASA-NJPA
Helping Kids
Program Mini-Grant
Approved
7-0-0

MOTION: That the Board of School Directors instructs the administration to submit an application to the AASA/NJPA Helping Kids Urgent Mini-Grant to support the activities of the Kids In Need (KIN) Community Fund.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,
Michael Zamborik, Donna Zariczny

4.13 GRANT: Thomas R. Brown Athletics Grant - CIT - Mr. John Werner (p. 216)

Submission of the
Thomas R. Brown
Athletics Grant
Approved
7-0-0

MOTION: That the Board of School Directors instructs the administration to submit an application on behalf of Warren Area High School to the Thomas R. Brown Athletics Grant program in support of supply needs for various athletic teams.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,
Michael Zamborik, Donna Zariczny

4.14 GRANT: Walmart Community Grant for PA Business Week at Youngsville High School - CIT - Mr. John Werner (p. 217)

Submission of the
Walmart
Community Grant
for PA business
Week at YHS
Approved
7-0-0

MOTION: That the Board of School Directors authorizes the administration to submit a Walmart Community Grant application in support of the PA Business Week activities at Youngsville High School for the 2015-16 school year.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,
Michael Zamborik, Donna Zariczny

5. Items Removed for Separate Action

6. Future Business for Committee Review

7. Other

7.1 Repository Sales (pp. 218-223)

MOTION: That the Board of School Directors approves repository sales for tax parcels WN-008-178800-0288; WN-088-178800-089; and WN-008-17800-077 as presented.

Repository Sales
Approved
7-0-0

Motion by John Werner, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik, Donna Zariczny

7.2 Barber National Institute (BNI) Consulting Agreement Termination (pp. 224-231)

MOTION: That the Board of School Directors authorizes administration to give the required notice to terminate its Consulting Agreement with Barber National Institute (BNI).

Barber National
Institute
Consulting
Agreement
Termination
Approved
7-0-0

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik, Donna Zariczny

7.3 Warren County Career Center Comprehensive Plan (pp. 232-266)

MOTION: That the Board of School Directors authorizes the Administration to advertise the proposed Warren County Career Center Comprehensive Plan for 28 days beginning February 9, 2016.

Warren County
Career Center
Comprehensive
Plan 28-day
Review
Approved
7-0-0

Motion by Michael Zamborik, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik, Donna Zariczny

7.4 Virtual Academy Advertising (pp. 267-268)

MOTION: That the Board of School Directors approves the Contract with LAMAR for advertising space to promote the Warren County School District Virtual Academy from February 22, 2016 through August 7, 2016.

Virtual Academy
Advertising
Approved
7-0-0

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik, Donna Zariczny

7.5 Temporary Employment Agreement (Clerk of the Works – Dennis G. Lamonica) (pp. 269-274)

MOTION: That the Board of School Directors approves the Temporary Employment Agreement (Clerk of the Works) with Dennis G. Lamonica as presented.

Temporary
Employment
Agreement
Dennis Lamonica
Approved
7-0-0

Motion by Thomas Knapp, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,
Michael Zamborik, Donna Zariczny

7.6 New Position – Building Aide – Warren Area Elementary Center (pp. 275-276)

New Position –
Building Aide –
Warren Area
Elementary
Center
Approved
7-0-0

MOTION: That the Board of School Directors approves a new Building Aide
position at Warren Area Elementary Center.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,
Michael Zamborik, Donna Zariczny

7.7 New Position – Elementary Instructor – Sheffield Area Elementary School (pp. 277-278)

New Position –
Elementary
Instructor
Sheffield Area
Elementary
School
Approved
7-0-0

MOTION: That the Board of School Directors approves a new elementary
instructor position at Sheffield Area Elementary School.

Motion by Michael Zamborik, second by John Werner.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,
Michael Zamborik, Donna Zariczny

8. Closing Activities

8.1 Public Comment

There was no public comment.

8.2 Executive Session

Mrs. Zariczny announced there would be an executive session at 7:28 p.m. to discuss
personnel, litigation, and negotiations with no action to follow.

8.3 Adjournment

MOTION: It was moved by Marcy Morgan and seconded by Mr. Zamborik that the
meeting be adjourned.

The meeting adjourned at 7:29 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary