

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
FEBRUARY 29, 2016; 6:00 P.M.
CENTRAL ADMINISTRATIVE OFFICES, BOARDROOM**

COMMITTEE MEMBERS PRESENT:

Mr. Arthur Stewart, Committee Chair/Board Vice-President
Mr. John Anderson, Committee Member
Ms. Marcy Morgan, Committee Member
Dr. Norbert Kennerknecht, Director of Buildings and Grounds

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Ms. Donna Zariczny, Board President
Mr. Joseph Colosimo, Board Member
Mr. Thomas Knapp, Board Member
Mr. Michael Zamborik, Board Member
Ms. Ruth Huck, Board Secretary
Dr. William Clark, Superintendent
Mr. Amy Stewart, Executive Director
Mr. Jim Grosch, Director
Mr. Gary Weber, Director
Ms. Patty Hawley, Director

Ms. Rhonda Decker, Supervisor
Mr. Rick Gignac, Supervisor
Mr. Brian Collopy, Administrator
Mr. Mike Kiehl, Administrator
Ms. Sue Turner, Supervisor
Ms. Melissa McLean, Recording Secretary
Mr. Josh Cotton, *Times Observer*
Mr. Andy Close, *Times Observer*
Approx. 45 Public

1. Opening Activities

1.1 Call to Order

The meeting was called to order at 6:06 p.m. by Chairperson Mr. Arthur Stewart.

1.2 Public Comment

Ms. Becky Yeager presented students from the All County Jr. Musical. The 2016 All County Jr. Musical is "Disney's High School Musical, Jr." and will be performed at the Struther's Library Theatre from March 10-12, 2016 at 7:00 p.m. with a 2:00 p.m. matinee on March 12. Students from all areas of the school district are represented in the musical which began rehearsals in January of 2016. The students from the All County Jr. Musical presented a musical number.

2. Old Business

None

3. New Business

3.1 Receipt of PDE Approval of PlanCon G for Additions & Alterations to WAHS (WCSD #1301)

Discussion:

PlanCon G approval for the project known as the Additions & Alterations to Warren Area High School was recently received from the Pennsylvania Department of Education. As

per the instructions that accompanied the approval the letter should be entered into the minutes of the next Board meeting.

Action:

Forward motion to March 14, 2016 Board Meeting.

Motion:

That the Board of School Directors acknowledges the receipt of PlanCon G approval from the Pennsylvania Department of Education for the project known as the Additions & Alterations to Warren Area High School (WCSD #1301, PDE #3811) and enters them into the minutes.

3.2 Easement for Telephone Pole at 25 Conewango Avenue

Discussion:

Penelec has requested an easement agreement for 25 Conewango Avenue which will allow for the installation of a transformer to support the data center and other future uses at the Anderson Building.

Action:

Forward motion to March 14, 2016 Board Meeting.

Motion:

That the Board of School Directors, pending solicitor's review, approves the Easement Agreement with Penelec for 25 Conewango Avenue, Warren.

3.3 Carpet Installation for Board Room

Discussion:

South One Supply & Home Center, Inc. recently purchased carpet for a larger job, and has additional carpet which they can sell to the District at a cost savings. Carpeting the Board Room will assist in sound control. The room is utilized for Board meetings, District training purposes, and other presentations throughout the year.

Action:

Forward motion to March 14, 2016 Board Meeting.

Motion:

That the Board of School Directors approves the purchase of carpet from South One Supply & Home Center Inc. for the Central Office Multipurpose Room in the amount of \$4,280.00.

4. Informational Items

4.1 Board Initiatives / Project Reports

WAHS Project (WCSD #1301) Update:

- Contracts are signed and executed.
- Contractors are on site and work as commenced.

4.2 Work Order Reports

4.3 Discussion: Visit to Butler County VoTech

Discussion:

Interested Board members and Administration will tentatively visit the Butler County VoTech School on April 13, 2016.

4.4 Beaty Roofing & WCSD Maintenance Vehicles

Discussion:

Administration presented a slideshow of pictures of the inside of the Beaty-Warren Middle School, depicting the evidence of roof leaks. The roof warranty on BWMS has expired since the completion of the renovation project, and the school will need a new roof in the near future. It is estimated that this will cost between 1.1-1.4 million dollars.

The WCSD's Maintenance Vehicle Fleet is aging. Currently 9 out of the 12 vehicles have over 100,000 miles on them. The oldest is from 1999 and has 200,000 miles on it. Additionally, 2 of the 3 vehicles in the snowplow fleet will not pass inspection and will need to be replaced.

These items will be addressed by Administration in the upcoming budget process.

4.3 Utilities Reports

5. Other

None

6. Closing Activities

6.1 Next Meeting

March 28, 2016, following CIT at Central Office.

6.2 Executive Session

None

6.3 Adjournment

Meeting adjourned at 6:26 p.m.