

BUDGETARY TRANSFER REQUEST FORM

Warren County School District

Individual Requesting
Transfer of Funds:

N. Kennerknecht

Date: 3.29.16

Building: CO

Budget

Year: 2015-2016

Budget
Request

#1

From(Cr):

The amount of funds requested for transfer from this account indicates more funds are available than required this year.

This is the current "budget," amount not the current balance amount.

	BUN #	Acct #	Account Description	Amount of Transfer Requested	Current Budget Amount	Adjusted Budget After Transfer
	01.2611.000.00.00.000	521	SUPERVISION OPER & MAINT-FIRE INS	203,383.10	203,383.10	0.00
	01.2611.000.00.00.000	523	SUPERVISION OPER & MAINT-P&L INS	33,551.10	33,551.10	0.00
	01.2620.000.00.00.000	431	PLANT MAINT - BLDGS REPAIR & MAINT	20,000.00	786,502.48	766,502.48
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
TOTAL CREDITS				256,934.20	1,023,436.68	766,502.48

Budget
Request

#1

To (Db):

The amount of funds requested for transfer to this account indicates more funds are needed than estimated for this year.

This is the current "budget," amount not the current balance amount.

	BUN #	Acct #	Account Description	Amount of Transfer Requested	Current Budget Amount	Adjusted Budget After Transfer
	01.2620.000.00.00.000	521	PLANT MAINTENANCE - FIRE INSURANCE	207,000.00	0.00	207,000.00
	01.2620.000.00.00.000	523	PLANT MAINTENANCE-PROP & LIAB INS	29,934.20	0.00	29,934.20
	01.2620.000.00.35.000	422	PLANT MAINTENANCE-ELECT NOT HEAT	20,000.00	0.00	20,000.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
TOTAL DEBITS				256,934.20	0.00	256,934.20

Directions: This form is to be submitted by the individual who has "budget oversight responsibility" and the authority to transfer funds in accordance with Board Policy. When it is determined that a specific budget account requires additional funds beyond those originally budgeted to meet approved/planned expenditures, a request may be made to transfer funds from a budget account that has "excess funds" available from what was estimated in the budget. Questions on any requested budget transfers should be forwarded to the Director of Business Services.

CENTRAL OFFICE APPROVAL:



DATE:

3/31/16

ACT2 Budgetary Transfer Request Form

3/30/2016