

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
MARCH 28, 2016; FOLLOWING CIT
CENTRAL ADMINISTRATIVE OFFICES, BOARDROOM**

COMMITTEE MEMBERS PRESENT:

Mr. Arthur Stewart, Committee Chair/Board Vice-President
Mr. Michael Zamborik, Committee Member Pro Tem
Mr. Paul Mangione, Committee Member Pro Tem
Dr. Norbert Kennerknecht, Director of Buildings and Grounds

COMMITTEE MEMBERS ABSENT:

Mr. John Anderson, Committee Member
Ms. Marcy Morgan, Committee Member

OTHERS PRESENT:

Mr. Joseph Colosimo, Board Member
Mr. Thomas Knapp, Board Member
Ms. Ruth Huck, Board Secretary
Dr. William Clark, Superintendent
Mr. Amy Stewart, Executive Director
Mr. Jim Grosch, Director
Mr. Gary Weber, Director
Ms. Patty Hawley, Director

Mr. Brian Collopy, Administrator
Mr. Mike Kiehl, Administrator
Mr. Matt Jones, Administrator
Ms. Sue Turner, Supervisor
Ms. Melissa McLean, Recording Secretary
Mr. Josh Cotton, *Times Observer*
No Public Present

1. Opening Activities

1.1 Call to Order

The meeting was called to order at 6:18 p.m. by Chairperson Mr. Arthur Stewart. Ms. Marcy Morgan and Mr. John Anderson were absent. Mr. Michael Zamborik and Mr. Paul Mangione served as Committee Members Pro Tem.

1.2 Public Comment

None

2. Old Business

None

3. New Business

3.1 Work Order for Beaty-Warren Middle School Roof Replacement

Discussion:

The proposed work order would be for design and construction supervision for the Beaty-Warren Middle School roof replacement. The project will be bid with alternates.

Action:

Forward motion to April 11, 2016 Board meeting.

Motion:

That the Board of School Directors approves a work order to Buchart Horn Inc., in an amount not to exceed the DGS Fee Schedule, for design and construction supervision for the project known as the Beaty-Warren Middle School Roof Replacement.

3.2 Work Order for Sewer Treatment Plant Study & Test

Discussion:

This work order will look at adjusting the flow and other factors at the Sewer Treatment Plant at Eisenhower Middle/Senior High School.

Action:

Forward motion to April 11, 2016 Board meeting.

Motion:

That the Board of School Directors approves a work order to Deiss & Halmi Engineering, in an amount not to exceed the DGS Fee Schedule, for the study & test of the Sewer Treatment Plant.

3.3 Work Order for Fiber Backbone for Youngsville Elementary/Middle School

Discussion:

Youngsville Elementary/Middle School was one of the first schools in the WCSD to have fiber installed. The fiber in the building is currently operating at 1GB/sec and should be closer to 10GB/sec. This work order covers the design and construction supervision for the replacement of the fiber backbone.

Action:

Forward motion to April 11, 2016 Board meeting.

Motion:

That the Board of School Directors approves a work order to the H.F. Lenz Company, in an amount not to exceed the DGS Fee Schedule, for design and construction supervision for the project known as the Fiber Backbone for Youngsville Elementary/Middle School.

3.4 Work Order for Server Farm HVAC

Discussion:

This work order is for the design of the HVAC equipment needed for temperature control in the server room at the Anderson Building.

Action:

Forward motion to April 11, 2016 Board meeting.

Motion:

That the Board of School Directors approves a work order to the H.F. Lenz Company, in an amount not to exceed the DGS Fee Schedule, for design and construction supervision for the project known as the Server Farm HVAC.

4. Informational Items

4.1 Board Initiatives / Project Reports

Discussion:

The WAHS Alterations & Additions project (WCSD #1301) is underway. Metal studs have arrived at the job site, the concrete at the front entrance has been removed and Ardex has been poured.

Administration provided a review under Item 5 – Other, regarding how the Architect and Administration selected the necessary colors for the WAHS project.

4.2 Work Order Reports

Discussion:

None.

4.3 Utilities Reports

Discussion:

None.

4.4 Kitchen Equipment Bid (for Warren Area High School)

Discussion:

Administration is working on a bid/purchasing list for the proposed kitchen equipment to be included as part of the Warren Area High School Alterations & Addition project (WCSD #1301). Information will be included under “Other” on the agenda for the April 2016 Board meeting.

Board Member Zamborik inquired about a dishwasher for Eisenhower Middle/High School. Administration reviewed the Qualified Zone Academy Bond (QZAB) improvements at EMHS, to include: geothermal heating and cooling, rainwater collection system, solar elements, and a pulper to reduce waste going into a landfill. The pulper in the kitchen at EMHS saves the District money, and the environment.

4.5 Vehicle Fleet Information

Discussion:

Administration is developing specifications for a Bucket Truck, Snow Plow, Dump truck and van. When the specifications are complete, they will be put out for bid, and recommendations presented to the Board at a future meeting.

4.6 Emergency “Go Buckets”

Discussion:

The State Police recommend that each classroom be equipped with basic emergency supplies: 5 gallon bucket with lid, water, paper towels, duct tape, flashlight, first aid kit, etc. Local area businesses were given the opportunity to provide quotes for the necessary items. Quotes are due on April 4, 2016. Information will be included under “Other” on the agenda for the April 2016 Board meeting. Administration will continue to look for grants and other programs to cover the cost of these, and other safety items, when appropriate.

4.7 Other

Discussion:

None.

5. Other

5.1 Tour of Vacant WCSD Properties

Discussion:

For those Board members interested in visiting the WCSD's vacant properties, a time will be scheduled in the future.

6. Closing Activities

6.1 Next Meeting

April 25, 2016, following CIT at Central Office.

6.2 Executive Session

An Executive Session was held at the conclusion of the evening, for the purposes of discussing Real Property matters.

6.3 Adjournment

Meeting adjourned at 6:37 p.m.