

**CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE
MINUTES**

April 25, 2016

CENTRAL ADMINISTRATIVE OFFICE

COMMITTEE MEMBERS PRESENT:

Ms. Marcy Morgan, Chair Pro Tem
Mr. Joseph Colosimo
Mr. Michael Zamborik

COMMITTEE MEMBERS ABSENT:

Mr. John Werner, Chair

OTHERS PRESENT:

Ms. Donna Zariczny
Mr. Arthur Stewart
Mr. Thomas Knapp
Mr. Paul Mangione
Dr. William Clark
Ms. Amy Stewart
Mr. Gary Weber
Mr. James Grosch
Dr. Norbert Kennerknecht
Dr. Patricia Hawley

Ms. Rhonda Decker
Mr. Rick Gignac
Mr. Brian Collopy
Mr. Mike Kiehl
Mr. Matt Jones
Ms. Sue Turner
Ms. Ruth Huck
Ms. Melissa McLean
Mr. Josh Cotton (Times Observer)
Approximately five members of the public

1. Opening Activities

1.1 Call to Order

The meeting was called to order by Ms. Marcy Morgan, Chair Pro Tem at 6:42 p.m. Mr. John Werner, Chair was absent.

1.2 Public Comment

Mitchell Angove, a sophomore student in the District, addressed the Board for the third time relative to the topic of class rank and moving to the Latin system of recognition. He noted that previously the Board indicated they would revisit the topic and possibly incorporate changes or adjustments to the class rank procedure as the High School Reform process is defined. He provided handouts to Board members showing differences between AP and dual enrollment additives and the impact on rank. He stated that in the past the District nominated dual recognitions and he encouraged the Board to use a “Band-Aid” of dual rank again until the issue of equitability is established. He reiterated that he would like the District to move to the Latin system.

2. Old Business – None

3. New Business

3.1 **Gaggle Renewal for 2016-2017 School Year**

Discussion: Gaggle is the current email infrastructure that we use for students and employees.

Action: Forward motion to the Board meeting.

Motion: That the Board of School Directors approves the quote from Gaggle.net for the amount of \$42,750 to continue as the district's email services provider and to utilize their Web2.0 technology solutions for a term of one year as the district migrates to Office365.

3.2 **Email Migration Project to Office365 – Applications2U/Gaggle/Microsoft**

Discussion: We will have dual services initially, as the migration process to the new platform is done over time. The email migration costs are on the front-end; afterwards they will be free. We will be connected to the Cloud and will not have to worry about a server, anti-virus, spam, etc.

Action: Forward motion to the Board meeting.

Motion: That the Board of School Directors approves the migration to Microsoft's Office365 Education Platform by accepting the quote from Gaggle.net for \$8,500 to provide the District's data in the requested format, as well as Applications2U at \$30,000 to perform all technical aspects of the migration project.

3.3 **Cisco Purchase for Wide Area Network Upgrades**

Discussion: This purchase includes a core switch and network modules that are the hub of activity to connect to each location.

Action: Forward motion to the Board meeting.

Motion: That the Board of School Directors approve the quote from OASystems based on COSTARS pricing for a switch totaling \$21,888.00 for the data center and network modules for each school building to achieve the speeds necessary for the Wide Area Network upgrade.

3.4 **Technology Purchases - GovConnection**

Discussion: These purchases include a combination of administrative, Nutrition and

Finance Department computer replacements, poster printer, virtual learning lab workstations, as well as routine replacements, parts, accessories for the Technology Department. The intent is to group everything together to get the best rate possible. It was clarified that the National Gas building, Anderson building, and the Beaty Annex are all the same building.

Action: Forward motion to the Board meeting.

Motion: That the Board of School Directors approves the proposed quote from GovConnection under state contract pricing for the items listed at a cost of \$104,645.78.

3.5 Pearson Quote for GradPoint Licenses

Discussion: The licenses are for virtual programming. The quote had a small discount incorporated and it was explained that this was the company's method of fixing an error on their end.

Action: Forward motion to the Board meeting.

Motion: That the Board of School Directors approve the renewal of GradPoint licenses per the attached quotation. The quote is for a 3 year Pre-Paid promotion. Two years are purchased and the third year is free.

3.6 Blackboard Website Renewal

Discussion: This is our current vendor for our website. They provide storage, access, and website administration tools.

Action: Forward motion to the Board meeting.

Motion: That the Board of School Directors approves the quote from Blackboard Engage for website renewal for a one year term at the cost of \$2,857.97.

3.7 Sophos-Antivirus, Firewall Protection & Mobile Device Management

Discussion: The products have been bundled to get the lowered price for a 3-year term for all three products.

Action: Forward motion to the Board meeting.

Motion: That the Board of School Directors approves the COSTARS quote from OASystems for \$104,841 to renew antivirus, upgrade firewall hardware and add subscription services to utilize their mobile device management solution for a term of 3 years.

3.8 Usherwood Copier Contract

Discussion: The District has had challenges working through a period where previously purchased copy machines that are under lease from a past vendor are not being maintained to District standards. Usherwood has recently bought out the lease from the old vendor and has provided us with a creative solution that will allow the District flexibility and more options for better products as we move forward. The final leasing details, pricing, and documentation describing the terms will be prepared in advance of the May meeting and will be reviewed by the Solicitor.

Action: Forward motion to the Board meeting.

Motion: That the Board of School Directors approves the proposed solution from Usherwood to buy out the existing lease, provide 15 new Canon copiers replacing the top 14 most utilized machines, and adding one at Sheffield Area Elementary Center and combining all existing copiers under a new 5 year lease under the terms of the agreement proposed, based on solicitor's approval.

3.9 EduLink Agreement 2016/17

Discussion: In the last four years we have used Teachscape, funded with Race to the Top monies, for teacher evaluations. PA Electronic Teacher Evaluation Portal (PA-ETEP) is a product that has been well designed by an intermediate unit. It is a better product and more cost efficient than Teachscape.

Action: Forward motion to the Board meeting.

Motion: That the Board of School Directors approve the attached agreement with EduLink Inc. for the licensing fee to access the electronic teacher evaluation portal (PA-ETEP).

3.10 Learning A-Z Quote

Discussion: Learning A-Z was previously purchased by our Board and our teachers really liked it. The product was cut in our budget process a few years ago and the teachers have asked for it back.

Action: Forward motion to the Board meeting.

Motion: That the Board of School Directors approve the purchase of Learning A-Z Licenses, per the attached quotation.

3.11 Handle With Care Agreement

Discussion: Dr. Hawley noted that this is the physical restraint measure used in the

District. The agreement will provide on-site training with a master trainer for 12-15 certified instructors and those instructors will then train the aides and special education instructors. The training is a full day training and each certified trainer can only train 20 individuals at one time. Recertification needs to occur annually.

Action: Forward motion to the Board meeting.

Motion: The Board of Directors approve the 2016-2017 Handle With Care (HWC) Agreement for Crisis Intervention Instructor Training.

3.12 Junior Library Guild

Discussion: The purchase of library books from the Junior Library Guild will include 300 titles for each school over the course of six years. This will put new materials in the libraries for the students. All books will be shelf ready, which includes bar codes, labels and covering. Question was asked whether the schools can tie into the county library system. Mr. Weber noted that we are developing opportunities to get students and technology together with the library.

Action: Forward motion to the Board meeting.

Motion: That the Board of School Directors approve the purchase of library books from the Junior Library Guild, per the attached quotations.

3.13 Study Island Benchmark Program Renewal

Discussion: The District tests the students three times in a year. This benchmark program gives us an opportunity to analyze students throughout the year and predict how we will do on assessments. The students are spending countless hours on the program and the teachers can then use the information in the classroom.

Action: Forward motion to the Board meeting.

Motion: That the Board of School Directors approve the renewal of Study Island Benchmark Program per the attached proposal.

3.14 GRANT: USA Football Equipment Grant for WAHS

Discussion: It was noted that grant opportunities are typically agenda items for the Curriculum, Instruction, and Technology Committee instead of other committees; this is why this topic was not an agenda item on the Athletics Committee

Action: Forward motion to the Board meeting.

Motion: That the Board of School Directors instructs the administration to submit a grant request to USA Football on behalf of the WAHS football team to purchase new uniform pants.

4. Informational Items - None

5. Other

- 5.1 Virtual Academy Video – Mr. Weber debuted the video for the committee and he is excited about the opportunity to roll it out to the public, noting that they are working on putting the video online. The billboards have been up that advertise the program. Discussed the possibility of putting it in movie theaters and maybe even on TV to reach the most public.

Mr. Weber is also working on a report on some of the virtual students that gives a glimpse of the transition of students and how they move through the District.

- 5.2 Mr. Colosimo has been questioned as to whether we provide curriculum regarding the biological and local history of our area, and if not, if it was something that could be looked at for the future. Mr. Weber noted that anytime we can build local science into the curriculum we do. There are topics of local watersheds and habitats that are taught. He will take it back to others to review and see what can be included. Mr. Stewart noted that there is an organization that has a curriculum that several other school districts use that tells of the Kane Hardwoods. It would be a good resource to reach out to.

Mr. Colosimo would like the topic of class rank to be revisited, maybe in a planning session instead of putting it off until it is included in high school reform. He also applauded Mr. Angove for his resolve in coming back to the Board.

- 5.3 Mr. Zamborik gave a report on the Career Center. He noted that there were seven students that progressed to State semi-finals and one student progressed to State finals. He also was pleased to report that a WCCC teacher received the Golden Apple Award.

6. Closing Activities

- 6.1 Next Meeting – Tuesday, May 31, 2016 following PACCA
- 6.2 Executive Session
- 6.3 Adjournment

The meeting adjourned at 7:23 p.m.