

BUDGETARY TRANSFER REQUEST FORM

Warren County School District


Ann Ryan

Individual Requesting
Transfer of Funds:

Date: 5/26/2016

Building: Beaty-Warren Middle School

Budget
Year: 2015-2016

Budget
Request
#1

The amount of funds requested for transfer from this account indicates more funds are available than required this year.

This is the current "budget," amount not the current balance amount.

From(Cr):						
	BUN #	Acct #	Account Description	Amount of Transfer Requested	Current Budget Amount	Adjusted Budget After Transfer
1	0111100002106000	432	REPAIRS & MAINT - EQUIP	\$ 295.76	\$ 3,420.00	\$ 3,124.24
2	0123800002106000	535	POSTAGE	\$ 276.00	\$ 521.00	\$ 245.00
3	0122500002106000	610	GENERAL SUPPLIES	\$ 175.00	\$ 420.00	\$ 245.00
4	0122500002106000	640	TEXTBOOKS/PERIODICALS	\$ 104.15	\$ 500.00	\$ 395.85
5	0111100002106000	750	INSTRUCTIONAL EQUIP ADDL	\$ 780.32	\$ 1,500.00	\$ 719.68
6	0111100002106000	810	BWMS SECON	\$ 562.10	\$ 1,000.00	\$ 437.90
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
			TOTAL CREDITS	\$ 2,193.33	\$ 7,361.00	\$ 5,167.67

Budget
Request
#1

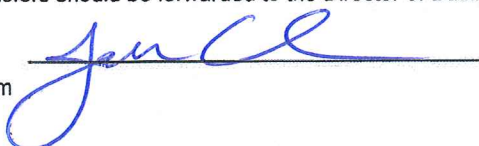
The amount of funds requested for transfer to this account indicates more funds are needed than estimated for this year.

This is the current "budget," amount not the current balance amount.

To (Db):						
	BUN #	Acct #	Account Description	Amount of Transfer Requested	Current Budget Amount	Adjusted Budget After Transfer
1	0123800001106000	535	POSTAGE	\$ 801.17	\$ 346.00	\$ 1,147.17
2	0111100002106000	610	GENERAL SUPPLIES	\$ 947.60	\$ 19,000.00	\$ 19,947.60
3	0123800002106000	610	GENERAL SUPPLIES	\$ 410.03	\$ 1,633.00	\$ 2,043.03
4	0111100002106000	760	EQUIPMENT REPLACEMENT	\$ 34.53	\$ 1,000.00	\$ 1,034.53
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
			TOTAL DEBITS	\$ 2,193.33	\$ 21,979.00	\$ 24,172.33

Directions: This form is to be submitted by the individual who has "budget oversight responsibility" and the authority to transfer funds in accordance with Board Policy. When it is determined that a specific budget account requires additional funds beyond those originally budgeted to meet approved/planned expenditures, a request may be made to transfer funds from a budget account that has "excess funds" available from what was estimated in the budget. Questions on any requested budget transfers should be forwarded to the Director of Business Services.

CENTRAL OFFICE APPROVAL:



DATE: 5/31/16

ACT2 Budgetary Transfer Request Form

5/27/2016