

2016-2017

MEMORANDUM of UNDERSTANDING

Between

School Districts

And

The Bureau of Career and Technical Education

For

Participation in the

BCTE Technical Assistance Program

Technical Assistance Program Commitment

Despite a decade of reform and rising public expenditures for education, little has changed in most high schools to prepare students for the demands of work and further education. Students who enroll in general and career and technical education studies generally do not perform well on Pennsylvania standardized tests (i.e., Keystone Exams). Career and technical education students need just as much rigorous coursework, encouragement, and instructor and counselor guidance as students who plan to enter a four-year college or university.

The technical assistance that is provided through this effort will assist career and technical centers and school districts by offering these sites multiple resources at minimal cost. *The costs assumed by the School District would be travel and substitute costs.*

Purpose

The purpose of this Technical Assistance Program (TAP) is to significantly raise the academic and technical achievement of all students at the CTC and School Districts which take advantage of this opportunity. Through this program, PDE will assist career and technical centers and school districts with raising student performance on the Keystone Exams and occupational end-of-program assessments. Each participating CTC and School District agree to align their Perkins local plan activities for increasing student achievement with the TAP activities, and participate in all professional development activities provided by BCTE.

Goal

The baseline year for the Keystone Exams is 2012-2013. The academic targets are based on the state's level of proficiency in the baseline year. The targets are Literature, 44%, and Algebra I, 30%. Progress is defined as, a 5 percentage point increase over the state's baseline in students achieving proficiency on the *Literature Keystone Exam* and a 6 percentage point increase over the state's baseline in students achieving proficiency on the *Algebra I Keystone Exam*.

In addition, progress is defined as a 2 percentage point increase over the school's baseline in students achieving proficiency on the *end-of-program occupational* assessment.

TAP Activities

All TAP activities are optional this year in that there are no required activities for any cohort of schools. Sites for each TAP workshop are chosen based on the schools that indicate their participation in that workshop on this Memorandum of Understanding. By placing a check next to an activity on this Memorandum of Understanding, you are assuring your school's participation in that activity.

**Memorandum of Understanding
with
Warren County Career Center
2016-2017
Technical Assistance Program (TAP) Activities**

Directions: Place a check next to an activity on this Memorandum of Understanding and you will assure your school's participation in that activity.

 Needs Assessment Visit

The Southern Region Education Board (SREB) will conduct up to three one-day Needs Assessment Visits (TAVs). These will be **one-day** visits that include a desk audit of school data, walkthrough classroom observations in CTE classes and a selection of core academic classes, and interviews of key stakeholder groups, concluded by an exit conference at the end of the same school day. A report of findings will be provided.

X

NOCTI Pre Assessments and Study Guides

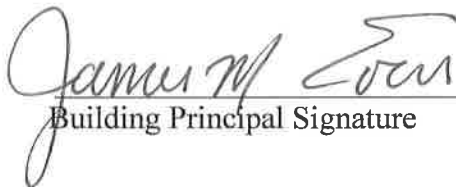
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Pennsylvania Inspired Leadership (PIL) through PACTA

X

Job-Embedded Professional Learning School Coaching Visits to Support Implementation of High-Quality Career Pathways

A total of two days of on-site leadership coaching/professional learning will be provided. The coach will utilize a 1+1 professional development model, with interim specific work that the school should complete by the time of the second consultation day. The facilitated professional learning will be collaboratively designed to differentiate the coaching support to meet each individual schools' needs as the school moves toward implementing career pathways.


Building Principal Signature

7-19-16

Date

Superintendent Signature

Date

Joint Operating Committee Chair Signature

Date

Director, Pennsylvania Department of Education
Bureau of Career and Technical Education

Date