

**WARREN COUNTY SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**SPECIAL MEETING MINUTES**  
**MONDAY, JUNE 13, 2016**

**1. Opening Activities**

**1.1 Call to Order**

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 7:00 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

**1.2 Pledge of Allegiance**

Mrs. Zariczny led the Pledge of Allegiance.

**1.3 Roll Call**

Present:

Mr. Thomas Knapp  
Mr. Paul Mangione  
Mrs. Marcy Morgan  
Mr. Arthur Stewart

Mr. John Werner  
Mr. Michael Zamborik  
Mrs. Donna Zariczny

Roll Call

Absent:

Mr. John Anderson

Mr. Joseph Colosimo

Others Present:

Mrs. Amy Stewart, Executive Director; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mr. Gary Weber, Director of Curriculum, Instruction and Assessment; Dr. Patricia Hawley, Director of Pupil Services; Mrs. Rhonda Decker, Supervisor of Elementary Education; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Ms. Kiley Fisher, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mr. Paul Leach, Technology Specialist; Mr. Richard Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mrs. Amy Stimmell, Principal; Ms. Ann Ryan, Principal; Mrs. Amy Beers, Principal; Ms. Kimberly Yourchisin, Principal; Mr. Shannon Yeager, Principal; Mr. Brian Reynolds, Assistant Principal; Mr. Jeff Flickner, Principal; Mr. Kelly Martin, Principal; Mrs. Shelly Wagner, Assistant Principal; Mr. James Case, Assistant Principal; and approximately 10 members of the public in the audience.

**1.4 Reading of the Mission Statement - Mrs. Marcy Morgan**

*The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.*

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mrs. Amy Stewart, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

1.5 Reading of the WCSD/PSBA Principles of Governance & Leadership – Mr. Arthur Stewart

Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. The actions taken by the Board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...

Plan Thoughtfully

- By adopting and implementing a collaborative comprehensive planning process, including regular reviews
- By setting annual goals that are aligned with the comprehensive plan
- By developing a financial plan that anticipates both short and long-term needs
- By formulating a master facilities plan conducive to teaching and learning

1.6 Recognitions & Presentations

1. Industry Clubs – Jesse DeLoof

Jesse DeLoof, School-to-Work Coordinator, explained that the Industry Clubs give seventh and eighth graders exposure to industries, careers, and local jobs located within the county. Seventy-five students took part in the clubs this year. Field trips, guest speakers, and curriculum are set up for the clubs in the areas of interest requested by the students. The students participated in an expo giving presentations on their activities through the year at JCC. The Eisenhower Industry Club won first place at the Expo for its presentation. Mr. Shots, the advisor for Eisenhower, had thirteen students participate.

2. Recognition of Retirees

Amy Stewart recognized those who are retiring from the Warren County School District during the 2015-2016 school year – Marian Aranyos, Gary Bish, Caryl Decker, Mary Ferry, Gretchen Greathouse, Marcia Harrington, Alexis McAvoy, Barbara McAvoy, James Mechling, Pamela Nasman, Ruth Nelson, Alice Nichols, Cynthia Nuhfer, Denise Pearson, Andrew Perlstein, Christine Toole, Mae Arnold, Elizabeth Ruonocore, Eugene Crosby, Dirk Finley, Karen Johnson, Stacy Jones, Ellen, Koontz, Jack Pierce, Jeffrey Pierson, Nancy Uber, and Barbara Zawacki.

1.7 Public Comment

There was no public comment.

1.8 Agenda Adoption

Agenda Adoption  
Approved  
7-0-0

**MOTION:** That the Board of School Directors adopts the agenda dated June 13, 2016.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

1.9 Approval of Minutes – May 9, 2016

May 9, 2016  
Minutes  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the regular meeting minutes dated May 9, 2016.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

1.10 Approval of Special Meeting Minutes – May 31, 2016

**MOTION:** That the Board of School Directors approves the special meeting minutes dated May 31, 2016.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, Michael Zamborik, Donna Zariczny

Abstain: John Werner

May 31, 2016  
Special Meeting  
Minutes  
Approved  
6-0-1

1.11 Financial Reports

**MOTION:** That the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Motion by John Werner, second by John Werner.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Financial Reports  
Approved  
7-0-0

2. President's Statement

2.1 Reports & Information

1. IU5 - Mr. Paul Mangione  
Mr. Mangione reported that George Trantor will be stepping down as board president for IU5.
2. PSBA Liaison - Mr. Joseph Colosimo  
There was no report.
3. Career Center Advisory - Mrs. Marcy Morgan, Mr. Michael Zamborik  
Mr. Zamborik requested that materials be distributed to the staff.

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
1.	June 27, 2016	6:00 p.m.	Physical Plant & Facilities Committee  Personnel/Athletics & Co-Curricular Activities Committee  Curriculum, Instruction, & Technology Committee  Finance Committee	Central Office - Russell
2.	June 27, 2016	7:00 p.m.	Special Meeting	Central Office - Russell

3.	July 11, 2016	7:00 p.m.	Board Meeting (Tentative) Mrs. Zariczny announced this meeting is cancelled.	Central Office - Russell
4.	TBA	TBA	Goal Setting	TBA
5.	July 25, 2016	8:00 p.m.	Special Meeting	Central Office - Russell

Since most board members could make Goal Setting on all of the dates proposed in August, Mrs. Zariczny announced board members would be informed of the exact date via email.

Mr. Stewart announced the PPF Committee would be meeting tomorrow at 9:00 a.m. at the Warren County Career Center to tour District property where ash trees are located, including the Eisenhower.

2.3 IU5 Representative

IU5 Representative  
Approved  
7-0-0

**MOTION:** That the Board of School Directors appoints Paul Mangione to serve as the Warren County School District representative on the Northwest Tri-County Intermediate Unit Board of Directors for the new term beginning July 1, 2016 and ending June 30, 2019.

Motion by Marcy Morgan, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.4 Appointment of PSBA Voting Delegates

PSBA Delegates  
Approved  
7-0-0

**MOTION:** That the Board of School Directors appoints Donna Zariczny, Marcy Morgan and Ruth Huck to serve as voting delegates to the 2016 PSBA Delegate Assembly meeting Saturday, October 15, 2016, and the PSBA Leadership Conference October 13-15, 2016.

Motion by Arthur Stewart, second by Thomas Knapp.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.5 Announcements

Mrs. Zariczny announced there would be an executive session at 7:30 p.m. to discuss litigation and a confidential student matter.

The meeting reconvened at 8:00 p.m.

2.6 Other

Mrs. Zariczny wanted Board members to be aware the agenda contains a motion regarding a training opportunity for local law enforcement officers in Bradford which deals with active shooter incident responses. Half of the funding is being provided by private donations and the District is expected to provide the other half of the funding, \$1,800, allowing four police officers to attend.

Mrs. Zariczny announced that Arthur Stewart penned an op-ed piece regarding pension reform. She also requested the Board's permission to send this paper to both the Pennsylvania Association of Rural and Small Schools and the Pennsylvania School Boards Association. The Board approved sending this by common consent. Mr. Stewart also stated he had given the piece to Robert Patchen at Warren Times Observer.

### 3. Superintendent's Reports and Recommendations

#### 3.1 General Comments – Mrs. Amy Stewart

Mrs. Stewart presented a memo to the Board regarding the organization of a Strike Response Planning Committee.

Mr. Stewart requested that the ten largest county employers be invited to participate on this committee.

#### 3.2 Committee Reports

#### 3.3 Other

### 4. New Business - Consent Agenda

#### 4.1 Consent Agenda

**MOTION:** That the Board of School Directors approves the consent agenda with the exception of item 4.29.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Consent Agenda  
Approved  
7-0-0

#### 4.2 Renewal of Postage Meter Contract for the Central Office – FIN - Mr. Paul Mangione

**MOTION:** That the Board of Education approves the renewal of the postage meter contract.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Renewal of  
Postage Meter  
Contract – CO  
Approved  
7-0-0

#### 4.3 Letter of Engagement - Felix & Gloekler, P.C. - Single Audit for the year ended June 30, 2016 – FIN - Mr. Paul Mangione

**MOTION:** That the Board of School Directors approves the fees and conditions for professional services as set forth in the Letter of Engagement from Felix & Gloekler, P.C. for the single audit for the fiscal year ended June 30, 2016.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Felix & Gloekler  
Letter of  
Engagement  
Single Audit  
Approved  
7-0-0

4.4 Letters of Engagement - Felix & Gloekler, P.C. - PlanCon J Audits for the Beaty, Sheffield, and Eisenhower Projects – FIN – Mr. Paul Mangione

Felix & Gloekler  
Letter of  
Engagement –  
PlanCon J  
BWMS, SAES,  
EES  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the fees and conditions for professional services as set forth in the Letters of Engagement from Felix & Gloekler, P.C. to audit the schedules for Project Accounting Based on final costs (J02 and J03) and the Financial Reports (J04) for the Beaty project for the period July 1, 2012, through June 30, 2016; the Sheffield project for the period April 1, 2013, through December 31, 2014; and the Eisenhower project for the period January 1, 2013, through November 30, 2014.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.5 Letter of Engagement - Stapleford & Byham, LLC – FIN - Mr. Paul Mangione

Letter of  
Engagement –  
Stapleford &  
Byham  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the fees and conditions for professional services as set forth in the Letter of Engagement from Stapleford & Byham, LLC.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.6 Jefferson DeFrees Family Center Food Service Contract – FIN - Mr. Paul Mangione

Jefferson DeFrees  
Food Service  
Contract  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the Jefferson DeFrees Family Center Food Service Contract for a period of one (1) year as presented.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.7 Insurance Renewals – FIN - Mr. Paul Mangione

Insurance  
Renewals  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the attached insurance renewal coverage types, coverage limits, and premium amounts to be provided by Calvert Pearson Insurance Group, Inc. (Keystone Insurers Group) and Sundahl & Co., Inc., and authorizes the Board President, the Board Secretary, and the administration to execute the associated policies and any other documentation required to implement the policies.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.8 PSBA Value Pass – FIN - Mr. Paul Mangione

**MOTION:** That the Board of School Directors approves the purchase of PSBA's Board Development Value Pass Program in the amount of \$13,534.52 for the 2016-2017 fiscal year.

PSBA Value Pass  
Approved  
7-0-0

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.9 Budget Transfers in Preparation of 2015-2016 Audit – FIN - Mr. Paul Mangione

**MOTION:** That the Board of School Directors directs and authorizes the Director of Business Services, after June 30, 2016, to make budget transfers applicable to the 2015-2016 fiscal year, as necessary, in preparation of the 2015-2016 annual audit, with the understanding that all such transfers shall be presented to the Board for approval/ratification at a subsequent meeting.

Budget Transfer  
in Preparation of  
Audit  
Approved  
7-0-0

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.10 Cybersoft Technologies, Inc - ParentOnline Service Agreement – FIN - Mr. Paul Mangione

**MOTION:** That the Board of School Directors approves the ParentOnline Service Agreement between Cybersoft Technologies, Inc and the Warren County School District as presented.

Parent Online  
Service  
Agreement  
Approved  
7-0-0

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.11 Student and Athletic Accident Insurance Renewal - Bollinger, Inc. – FIN - Mr. Paul Mangione

**MOTION:** That the Board of School Directors approves the Student and Athletic Insurance coverage for the 2016-2017 school year.

Student Accident  
Insurance –  
Bollinger, Inc.  
Approved  
7-0-0

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.12 Head Start Food Service Contract – FIN - Mr. Paul Mangione

**MOTION:** That the Board of School Directors approves the Head Start Food Service Contract for a period of one (1) year as presented.

Head Start Food  
Service Contract  
Approved  
7-0-0

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.13 Budget Transfer - \$3,750.00 – FIN - Mr. Paul Mangione

Budget Transfer -  
\$3,750.00  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approve the Resolution and Budget Adjustment in the amount of \$3,750.00.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.14 Budget Transfer – FIN - Mr. Paul Mangione

Budget Transfer  
\$2,193.33  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the Resolution and Budget Transfer in the amount of \$2,193.33.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.15 Copier Paper Reverse Auction – FIN - Mr. Paul Mangione

Copier Paper  
Purchase  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the Reverse Action Award for copier paper in the amount of \$34,602.90.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.16 Race to the Top Agreement Amendment – CIT – Mr. John Werner

Race to the Top  
Agreement  
Amendment  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approve the attached Race to the Top - Phase 3 (RTT3) Use of Funds Agreement Amendment.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.17 SimSpray Standard Training Bay – WCCC – CIT – Mr. John Werner

SimSpray  
Standard Training  
Bay  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approve the purchase of a SimSpray Standard Training Bay for the Career Center per the attached quotation from Allegheny Educational Systems, Inc.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.18 Certificated Personnel Report – PACCA – Mr. Thomas Knapp

**MOTION:** That the Board of School Directors approves the Certificated Personnel Report.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Certificated  
Personnel Report  
Approved  
7-0-0

4.19 Support Personnel Report – PACCA – Mr. Thomas Knapp

**MOTION:** That the Board of School Directors approves the Support Personnel Report.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Support  
Personnel Report  
Approved  
7-0-0

4.20 Informational Report – PACCA – Mr. Thomas Knapp

**MOTION:** That the Board of School Directors approves the Informational Report.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Informational  
Report  
Approved  
7-0-0

4.21 Co-Curricular Supplemental Contracts – PACCA – Mr. Thomas Knapp

**MOTION:** That the Board of School Directors approves the Co-Curricular Supplemental Contracts.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Co-Curricular  
Supplemental  
Contracts  
Approved  
7-0-0

4.22 Athletic Supplemental Contracts – PACCA – Mr. Thomas Knapp

**MOTION:** That the Board of School Directors approves the Athletic Supplemental Contracts.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Athletic  
Supplemental  
Contracts  
Approved  
7-0-0

4.23 Applications2U/WCSD Data Center Project Contract Update- Timeline modifications – CIT – Mr. John Werner

**MOTION:** That the Board of School Directors approves the Addendum to the Warren County School District Data Center Migration Statement of Work with respect to Applications2U, as presented.

Motion by Thomas Knapp, second by Marcy Morgan.

Applications2u/W  
CD Data Center  
Contract  
Approved  
7-0-0

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.24 NetBrain Software – CIT – Mr. John Werner

NetBrain Software  
Licensing  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the proposed quote from NetBrain for \$31,830.00 which includes the first year of maintenance and permanent licensing.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.25 Cisco Network Replacement Purchase – CIT – Mr. John Werner

Cisco Network  
Replacement  
Purchase  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approve the quote from OASystems based on COSTARS totaling \$348,380 for the installation and configuration of critical networking equipment in our school buildings.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.26 Wide Area Network Contract to add Allegheny Valley Elementary School – CIT – Mr. John Werner

Wide Area  
Network Contract  
to AVES  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the agreement and SLA from WestPA.net to provide Wide Area Network services between the building formerly known as “Allegheny Valley Elementary School” and 25 Conewango Avenue through January of 2017 for the cost of \$862 per month and a one time non-recurring fee of \$1000.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.27 GRANT: 2016-17 Beef and Veal Grant – CIT – Mr. John Werner

Beef & Veal Grant  
Submission  
Approved  
7-0-0

**MOTION:** That the Board of School Directors instructs the administration to submit an application to the Pennsylvania Beef Council for each Warren County School District building with a Family and Consumer Science instructor interested in receiving beef and/or veal products for use in instruction.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

- 4.28 Beacon Light Behavioral Health Systems & Adult Residential Services Letter of Agreement – CIT – Mr. John Werner

**MOTION:** The Board of Directors approves the Beacon Light Behavioral Health Systems & Adult Residential Services Letter of Agreement.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Beacon Light  
Behavioral Health  
Systems Letter of  
Agreement  
Approved  
7-0-0

- 4.29 Consortium Agreement with NCS Pearson, Inc. Residential Services Letter of Agreement – CIT – Mr. John Werner

*Removed for separate action.*

- 4.30 21st Century Community Learning Centers Grant, Evaluation Contract for Cohort 8 – CIT – Mr. John Werner

**MOTION:** That the Board of School Directors approves a contract between the Warren County School District and Keystone Research Corporation (KSRC) for grant-mandated evaluation services related to Cohort 8 of the 21st Century Community Learning Centers grant. The amount of the contract shall not exceed \$30,000.00, and will address grant activities for the period of January 6, 2016 through December 31, 2018.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

21<sup>st</sup> Century  
Community  
Learning Centers  
Evaluation  
Contract for  
Cohort 8  
Approved  
7-0-0

- 4.31 iPads K-2 – CIT – Mr. John Werner

**MOTION:** That the Board of School Directors approves the purchase of iPads for K-2 in the amount of \$364,541.50 per the attached documentation.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

iPads K-2  
Purchase  
Approved  
7-0-0

- 4.32 Head Start Lease Agreements for Allegheny Valley Elementary and Youngsville High School – PPF – Mr. Arthur Stewart

**MOTION:** That the Board of School Directors approves the Head Start Lease Agreement for space usage at Allegheny Valley Elementary and Youngsville High School as presented.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Head Start Lease  
Agreements for  
AVES & YHS  
Approved  
7-0-0

**5. Items Removed for Separate Action**

- 5.1 (4.29) Consortium Agreement with NCS Pearson, Inc. Residential Services Letter of Agreement – CIT – Mr. John Werner

Consortium  
Agreement with  
NCS Pearson,  
Inc.  
Tabled  
7-0-0

**MOTION:** That the Board of School Directors approves the attached consortium agreement with NCS Pearson, Inc.

Motion by Jack Werner, second by Marcy Morgan.

Mr. Werner withdrew his motion and Mrs. Morgan agreed.

**MOTION:** That the Board of School Directors table the Consortium Agreement with NCS Pearson Inc., Residential Services Letter of Agreement.

Motion by Jack Werner, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

**6. Future Business for Committee Review**

1. Mr. Mangione requested to know what the emergency contingency plans are for transportation in the event of a local emergency like last week's tornado. He requested an update from administration as to what communications took place with contractors.
2. Mrs. Morgan requested a report on how things are going at Youngsville Elementary/Middle School with the special programs.

**7. Other**

- 7.1 Policy Number 3020, titled - Assignment & Transfer - First Reading

Policy #3020  
Assignment &  
Transfer  
First Reading  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves changes to Policy Number 3020, titled Assignments and Transfers on first reading.

Motion by Thomas Knapp, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

- 7.2 Policy Number 10510, titled - Discipline Code - Second Reading

Policy #10510  
Discipline Code  
Second Reading  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves on second reading changes to Policy Number 10510, titled - Discipline Code as presented.

Motion by John Werner, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

7.3 Policy 10620, titled - Student Search - First Reading

**MOTION:** That the Board of School Directors approves changes to Policy Number 10620, titled - Student Search on first reading.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Policy 10620  
Student Search  
First Reading  
Approved  
7-0-0

7.4 Bollinger Enterprises, Inc. – 2016-2017 Agreement – FIN – Mr. Paul Mangione

**MOTION:** That the Board of Directors approves the agreement with Bollinger Enterprises for community based instruction and vocational evaluation services during the 2016-2017 school year.

Motion by Arthur Stewart, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Bollinger  
Enterprises, Inc  
2016-2017  
Agreement  
Approved  
7-0-0

7.5 Award for Youngsville Elementary/Middle School Fiber Backbone Project (WCSD #1603) – PPF – Mr. Arthur Stewart

**MOTION:** That the Board of School Directors approves a contract to Keystone Electric in the amount of \$16,900.00 for the Base Bid for the project known as the Youngsville Elementary/Middle School Fiber Backbone Project (WCSD #1603).

Motion by Arthur Stewart, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Award for  
Youngsville  
Elementary/Middle  
School Fiber  
Backbone  
Approved  
7-0-0

Mr. Stewart asked for Roberts Rules of Order to be suspended to discuss item 7.6. The rules were suspended by common consent.

Dr. Kennerknecht explained the bidding process, timing, and the reason for not getting more bids, as well as, the inconsistencies in the alternate bids. There were enough inconsistencies that he recommended rejecting all bids.

Roberts Rules of order were reinstated.

7.6 Award for Beaty-Warren Middle School Roof Replacement Project (WCSD #1602) – PPF – Mr. Arthur Stewart

**MOTION:** That the Board of School Directors rejects all bids for the project known as the Beaty-Warren Middle School Roof Replacement (WCSD #1602).

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

BWMS Roof  
Replacement Bids  
Rejected  
7-0-0

7.7 Award for Anderson Building Emergency Generator project (WCSD #1606) – PPF – Mr. Arthur Stewart

Anderson Building  
Emergency  
Generator Bid  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves a contract to Scobell for plumbing/HVAC in the amount of \$25,365.00 and Blackhawk Neff, Inc. for electrical in the amount of \$66,480.00 for the project known as the Anderson Building Emergency Generator project and HVAC (WCSD #1606).

Motion by Arthur Stewart, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Roberts Rules of Order were suspended by common consent to discuss the budget.

Roberts Rules of Order were reinstated.

7.8 Final Budget Approval 2016-2017 – FIN – Mr. Paul Mangione

Final Budget 2016-  
2017  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the attached Final Budget with a 1.5 mill increase for the 2016-2017 fiscal year as presented.

Motion by John Werner, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

7.9 Homestead/Farmstead Resolution

Homestead/Farmstead  
Resolution  
Approved  
7-0-0

**MOTION:** That the Board of School Directors adopts the Homestead and Farmstead Exclusion Resolution with a 1.5 mill increase for the 2016-2017 fiscal year as presented.

Motion by Marcy Morgan, second by Thomas Knapp.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

7.10 2016-2017 Annual Tax Levy and Resource Allocation Resolution

Annual Tax Levy &  
Resource Allocation  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the 2016-2017 Annual Tax Levy and Resource Allocation Resolution with a 1.5 mill increase as presented.

Motion by Thomas Knapp, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

7.11 Act 93 Salary Structure

Act 93 Salary  
Structure  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the Act 93 Certificated/Non-Certificated salary structure for the 2016-2017 school year, as presented.

Motion by John Werner, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

7.12 Consent and Waiver of Conflict of Interest

**MOTION:** That the Board of School Directors approves the Consent and Waiver prepared by the Knox Firm, as presented.

Motion by Arthur Stewart, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

Abstain: Donna Zariczny

Consent &  
Waiver of  
Conflict of  
Interest  
Approved  
6-0-1

7.13 RAIDER Solo Engagement Training

**MOTION:** That the Board of School Directors instructs the administration to fund one-half of the registration costs related to RAIDER Solo Engagement Training for local law enforcement officers. Up to four officers shall be covered than through the district's contribution, which shall not exceed \$1,800.00.

Motion by John Werner, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

RAIDER Solo  
Engagement  
Training  
Approved  
7-0-0

7.14 Settlement Agreement – Student 10

**MOTION:** That the Board of School Directors approves the settlement agreement for student #10 as presented.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Settlement  
Agreement –  
Student 10  
Approved  
7-0-0

7.15 Resolution for Excusal from School Attendance

**MOTION:** That the Board of School Directors adopts the Resolution #16-06-04 - excusal from school attendance as presented.

Motion by Arthur Stewart, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Resolution for  
Excusal from  
School  
Attendance  
Approved  
7-0-0

7.16 Knox Law Contingency Fee Agreement

**MOTION:** That the Board of School Directors approves the Contingency Fee Agreement with the Knox Law firm as presented.

Motion by Thomas Knapp, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Knox Law  
Contingency Fee  
Agreement  
Approved  
7-0-0

Administration made the Board aware that the purchase of furniture for the WAHS was slated to be brought forward at the special meeting at the end of the month, but made a recommendation to hold off on that purchase in light of the current burn rate

and budget deficit. The purchase will be brought forward in the 2016/2017 fiscal year.

7.17 Administrative Assignment Change

Administrative  
Assignment  
Change –  
Eric Mineweaser  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the administrative assignment change as presented.

Motion by Marcy Morgan, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

**8. Closing Activities**

8.1 Public Comment

There was no public comment.

8.2 Executive Session

There was no executive session at this time.

8.3 Adjournment

**MOTION:** It was moved by Thomas Knapp and seconded by Marcy Morgan that the meeting be adjourned.

The meeting adjourned at 9:05 p.m.

Respectfully Submitted,

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Ruth A. Huck, Board Secretary