

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING MINUTES
MONDAY, JULY 25, 2016

1. Opening Activities

1.1 Call to Order

The special meeting of the Warren County School District Board of School Directors was called to order by Mrs. Donna Zariczny, President, at 8:45 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.2 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. John Anderson	Mr. Arthur Stewart
Mr. Joseph Colosimo	Mr. John Werner
Mr. Thomas Knapp	Mr. Michael Zamborik
Mr. Paul Mangione	Mrs. Donna Zariczny
Mrs. Marcy Morgan	

Roll Call

Others Present:

Mrs. Amy Stewart, Superintendent; Mr. Gary Weber, Director of Administrative Support Services; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mrs. Rhonda Decker, Director of Curriculum, Instruction and Assessment; Dr. Patricia Hawley, Director of Pupil Services; Eric Mineweaser, Supervisor of Secondary Education; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Brian Ferry, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mr. Brian Collopy, Technology Coordinator; Mr. Richard Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mrs. Misty Weber, Mrs. Louise Tharp, WCEA President; and approximately two member of the public in the audience.

1.4 Reading of the Mission Statement - Mr. Thomas Knapp

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mrs. Amy Stewart, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

- 1.5 Reading of the WCSD/PSBA Principles of Governance and Leadership - Mr. Paul Mangione
Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. The actions taken by the Board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...

Advocate Earnestly

- Promote public education as the keystone of democracy
- Engage the community by seeking input, building support networks, and generating action
- Champion public education by engaging members of local, state and federal legislative bodies

- 1.6 Public Comment

There was no public comment.

2. New Business

- 2.1 Financial Reports (pp. 1-18)

Financial Reports
Approved
9-0-0

MOTION: That the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Motion by Marcy Morgan, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

- 2.2 Repository Sale - FIN Mr. Paul Mangione (pp. 19-20)

Repository Sale
Approved
9-0-0

MOTION: That the Board of School Directors approves the repository sale of Tax Parcel #SH-355-924900-000 located in Sheffield Township per the attached document.

Motion by Joseph Colosimo, second by Thomas Knapp.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

- 2.3 Policy Number 10107, titled - School Attendance Areas - Second Reading (pp.21-24)

Policy # 10107 –
School Attendance
Areas
Second Reading
Approved
9-0-0

MOTION: That the Board of School Directors approves on second reading the changes to Policy Number 10107, titled - School Attendance Areas.

Motion by John Werner, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

- 2.4 Policy Number 10510, titled - Discipline Code - First Reading (pp. 25-35)

Policy #10510 –
Discipline
First Reading
Approved
9-0-0

MOTION: That the Board of School Directors approves on first reading changes to Policy Number 10510, titled - Discipline Code as presented.

Motion by Arthur Stewart, second by Thomas Knapp.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.5 Policy Number 10960, titled - Hazing - First Reading (pp. 36-38)

MOTION: That the Board of School Directors approves on first reading new Policy Number 10960, titled - Hazing on first reading as presented.

Motion by Arthur Stewart, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Policy # 10960 –
Hazing
First Reading
Approved
9-0-0

2.5a Items 2.6 through 2.10

MOTION: That the Board of School Directors approves items 2.6 through 2.10 collectively.

Motion by Arthur Stewart, second by Thomas Knapp.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Items 2.6
through 2.10
Approved
9-0-0

2.6 Policy Number 9135, titled - Curriculum Review Cycle - First Reading (pp. 39-41)

MOTION: That the Board of School Directors approves on first reading changes to Policy Number 9135, titled – Curriculum Review Cycle as presented.

Motion by Arthur Stewart, second by Thomas Knapp.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Policy # 9135 –
Curriculum
Review Cycle
First Reading
Approved
9-0-0

2.7 Policy Number 9151, titled - Graduation Outcomes 2013 and Beyond - First Reading (p. 42)

MOTION: That the Board of School Directors approves on first reading changes to Policy Number 9151, titled – Graduation Outcomes 2013 and Beyond as presented.

Motion by Arthur Stewart, second by Thomas Knapp.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Policy #9151 –
Graduation
Outcomes 2013
Beyond
First Reading
Approved
9-0-0

2.8 Policy Number 9710, titled - Grading of Student Progress - First Reading (pp. 43-44)

MOTION: That the Board of School Directors approves on first reading changes to Policy Number 9710, titled – Grading of Student Progress as presented.

Motion by Arthur Stewart, second by Thomas Knapp.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Policy #9710 –
Grading of
Student Progress
First Reading
Approved
9-0-0

- 2.9 Policy Number 9732, titled - Graduation Requirements – Graduating Class of 2011 and Beyond - First Reading (pp. 45-46)

Policy #9732 –
Graduation
Requirements –
Graduating
Class of 2011
& Beyond
First Reading
Approved
9-0-0

MOTION: That the Board of School Directors approves on first reading changes to Policy Number 9732, titled - Graduation Requirements – Graduating Class of 2011 and Beyond as presented.

Motion by Arthur Stewart, second by Thomas Knapp.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

- 2.10 Policy Number 9145, titled - Graduation Project Guideline – Rescission (pp. 47-51)

Policy #9145 –
Graduation
Project
Guideline
Rescission
Approved
9-0-0

MOTION: That the Board of School Directors approves the rescission of Policy Number 9145, titled – Graduation Project Guideline.

Motion by Arthur Stewart, second by Thomas Knapp.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

- 2.10a Items 2.11 through 2.14

Items 2.11
through 2.14
Approved
9-0-0

MOTION: That the Board of School Directors approves items 2.11 through 2.14 collectively.

Motion by Michael Zamborik, second by Thomas Knapp.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

- 2.11 Certificated Personnel Report - PACCA - Mr. Thomas Knapp (pp. 52-53)

Certificated
Personnel Report
Approved
9-0-0

MOTION: That the Board of School Directors approves the Certificated Personnel Report.

Motion by Michael Zamborik, second by Thomas Knapp.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

- 2.12 Support Personnel Report - PACCA - Mr. Thomas Knapp (pp. 54-55)

Support
Personnel Report
Approved
9-0-0

MOTION: That the Board of School Directors approves the Support Personnel Report.

Motion by Michael Zamborik, second by Thomas Knapp.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

- 2.13 Informational Report - PACCA - Mr. Thomas Knapp (pp. 55-58)

Informational
Report
Approved
9-0-0

MOTION: That the Board of School Directors approves the Informational Report.

Motion by Michael Zamborik, second by Thomas Knapp.

Final Resolution: Motion Passed

- Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny
- 2.14 Volunteer Report - PACCA - Mr. Thomas Knapp (pp. 59-60)
- MOTION:** That the Board of School Directors approves the Volunteer Report.
- Motion by Michael Zamborik, second by Thomas Knapp.
- Final Resolution: Motion Passed
- Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny
- 2.15 Request for New Positions - PACCA - Mr. Thomas Knapp (pp. 61-64)
- MOTION:** That the Board of School Directors approves two new teacher aide positions beginning with the 2016/2017 school year. The positions are as follows:
1. Building Aide - Youngsville Elementary/Middle School
 2. Medical Assistant Aide - Warren County School District
- Motion by John Werner, second by Marcy Morgan.
- Final Resolution: Motion Passed
- Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny
- 2.16 Title IX/504 Coordinator - PACCA - Mr. Thomas Knapp
- MOTION:** That the Board of School Directors appoints Mr. Gary Weber as Title IX/Section 504 Coordinator for the Warren County School District.
- Motion by Thomas Knapp, second by Joseph Colosimo.
- Final Resolution: Motion Passed
- Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny
- 2.16a Items 2.17 through 2.22
- MOTION:** That the Board of School Directors approves items 2.17 through 2.22 collectively.
- Motion by John Werner, second by Michael Zamborik.
- Final Resolution: Motion Passed
- Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny
- 2.17 Consortium Agreement with Connections Learning - CIT - Mr. John Werner (pp. 65-69)
- MOTION:** That the Board of School Directors approves the attached consortium agreement with Connections Learning.
- Motion by John Werner, second by Michael Zamborik.
- Final Resolution: Motion Passed
- Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Volunteer
Report
Approved
9-0-0

Request for
New Positions
Approved
9-0-0

Title IX/504
Coordinator
Approved
9-0-0

Items 2.17
through 2.22
Approved
9-0-0

Consortium
Agreement with
Connections
Learning
Approved
9-0-0

- 2.18 Staff Development for Educators (SDE) Training - On-Site Trainer 9/1/16 - CIT - Mr. John Werner (pp. 70-75)

Staff
Development for
Educators
Training
Dan St. Romain
Approved
9-0-0

MOTION: That the Board of School Directors approves the additional half-day of on-site staff development training with Dan St. Romain on September 1, 2016.

Motion by John Werner, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

- 2.19 Western Psychiatric Institute & Clinic of UPMC Presbyterian Shadyside Agreement - CIT - Mr. John Werner (pp. 76-85)

Western
Psychiatric
Institute & Clinic
of UPMC
Presbyterian
Shadyside
Agreement
Approved
9-0-0

MOTION: That the Board of School Directors approves the services agreement with Western Psychiatric Institute & Clinic of UPMC Presbyterian Shadyside for the 2016-2017 school year as presented.

Motion by John Werner, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

- 2.20 IU5 Agreement - Title I Services at St. Joseph 2016-2017 School Year - CIT - Mr. John Werner (pp. 86-88)

IU5 Agreement
Title I Services
St. Joseph
2016-2017
Approved
9-0-0

MOTION: That the Board of School Directors approves the Letter of Agreement with IU5 to provide Title I Services to the students of St. Joseph School for the 2016-2017 school year.

Motion by John Werner, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

- 2.21 iPads for Title I - CIT - Mr. John Werner (pp. 89-90)

iPads for Title I
Approved
9-0-0

MOTION: That the Board of School Directors approves the purchase of iPads and accessories to be used for Title I students per the attached quotes from GovConnection and Apple Store.

Motion by John Werner, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

- 2.22 Performance PLUS License & Maintenance Renewal - 2016-2017 School Year - CIT - Mr. John Werner (p. 91)

Performance
PLUS License &
Maintenance
Renewal 2016-
2017
Approved
9-0-0

MOTION: That the Board of School Directors approves the quote from Sungard to renew licensing and support for PerformancePlus for the 2016-2017 school year in the amount of \$28,840.

Motion by John Werner, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.22a Items 2.23 through 2.29

MOTION: That the Board of School Directors approves items 2.23 through 2.29 collectively.

Motion by Arthur Stewart, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Items 2.23
through 2.29
Approved
9-0-0

2.23 Change Order for T/D Upgrade at WAHS Alterations & Additions (WCSD #1301) - PPF - Mr. Arthur Stewart (pp. 92-96)

MOTION: That the Board of School Directors approves an electrical change order to Blackhawk Neff Inc. (contract #1301.4) for the project known as the Warren Area High School Alterations & Additions (WCSD #1301), in the amount of \$57,041.25 for work required to make necessary changes to upgrade the fiber optic cables and other network cabling.

Motion by Arthur Stewart, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Change Order
WAHS
Alterations &
Additions
Approved
9-0-0

2.24 Conveyance of Tidioute Ball Field to Tidioute Borough - PPF - Mr. Arthur Stewart

This item was moved to the August 8, 2016, regular board meeting under the consent agenda.

Conveyance
of Tidioute
Ball Field
Moved to the
August 8,
2016,
Regular
Board
Meeting by
common
Consent

2.25 QZAB Application for Warren Area High School - PPF - Mr. Arthur Stewart (pp. 97-98)

MOTION: If the Pennsylvania Department of Education acts favorably on the QZAB application submitted by the Warren County School District for Warren Area High School, the Board hereby certifies that 100 percent of the available project proceeds of the QZAB issue will be used for the renovation, repair or rehabilitation of a public school facility or for equipment to be used at the academy, which support the academic program being proposed, or for up-to-date technology or instructional materials if the intended use can be classified as a capital asset under the Local Government Unit Debt Act (LGUDA). The Board certifies that the information in this application and the attached documentation are true and correct, and that the Board of School Directors authorizes the administration to submit the appropriate paperwork.

Motion by Arthur Stewart, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

QZAB
Application
Certification
for WAHS
Approved
9-0-0

2.26 Site Solutions Letter Authorization for QZAB Application for Warren Area High School - PPF - Mr. Arthur Stewart

MOTION: That the Board of School Directors authorizes the signature of the QZAB CyberLearning Solutions Site License Letter and indicates its intent to proceed pursuant to said letter, but only if the District closes a QZAB issuance and receives QZAB funding for a project at Warren Area High School pursuant to the QZAB Application approved as a part of this evening's agenda.

Site Solutions
Letter of
Authorization
for WAHS
QZAB
Approved
9-0-0

Motion by Arthur Stewart, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

QZAB
Application
Certification
for WCCC
Approved
9-0-0

- 2.27 QZAB Application for Warren County Career Center - PPF - Mr. Arthur Stewart (pp. 99-100)

MOTION: If the Pennsylvania Department of Education acts favorably on the QZAB application submitted by the Warren County School District for the Warren County Career Center, the Board hereby certifies that 100 percent of the available project proceeds of the QZAB issue will be used for the renovation, repair or rehabilitation of a public school facility or for equipment to be used at the academy, which support the academic program being proposed, or for up-to-date technology or instructional materials if the intended use can be classified as a capital asset under the Local Government Unit Debt Act (LGUDA). The Board certifies that the information in this application and the attached documentation are true and correct, and that the Board of School Directors authorizes the administration to submit the appropriate paperwork.

Motion by Arthur Stewart, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Site Solutions
Letter of
Authorization
for WCCC
QZAB
Approved
9-0-0

- 2.28 Site Solutions Letter Authorization for QZAB Application for Warren County Career Center - PPF - Mr. Arthur Stewart

MOTION: That the Board of School Directors authorizes the signature of the QZAB CyberLearning Solutions Site License Letter and indicates its intent to proceed pursuant to said letter, but only if the District closes on a QZAB issuance and receives QZAB funding for a project at the Warren County Career Center pursuant to the QZAB Application approved as a part of this evening's agenda.

Motion by Arthur Stewart, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Timber
Contracts
Approved
9-0-0

- 2.29 Timber Contracts - PPF - Mr. Arthur Stewart (pp. 101-103)

MOTION: That the Board of School Directors approves the Timber Management Agreements with Generations Forestry, Inc., as presented.

Motion by Arthur Stewart, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Virtual
Agreement
Moved to
August 8,
2016
Board
meeting by
Common
Consent
9-0-0

- 2.30 Virtual Service Agreement with Ephrata School District

This item was moved to the August 8, 2016, regular board meeting under the consent agenda.

2.31 Negotiations Update

Mrs. Zariczny gave the status of the negotiations reporting there are two meetings scheduled in August, one on August 17th and the other on August 22nd. She also shared a Warren Times Observer editorial presented inaccurate information urging the Board to treat the teachers fairly. Speaking on behalf of the negotiating team, Mrs. Zariczny said the team is working to be fair, but at this time the two sides are pretty far apart. In light of the Warren Times Observers printed editorial, the Board of School Directors presented a response in the form of a letter to the editor.

MOTION: It was moved by Arthur Stewart that the Board of School Directors adopts the letter to the editor dated July 25, 2016, as the position of the Board of School Directors to be submitted to the Warren Times Observer in the form of a letter to the editor from the Board.

Letter to the Editor Adopted 8-1-0

Public Comment

There was no public comment.

Final Resolution: Motion Passed

Yes: John Anderson, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

No: Joseph Colosimo

2.32 Other

Mrs. Zariczny announced there was an executive session held prior to the start of the special meeting to discuss bargaining unit negotiations and to consult with the solicitor on real property.

3. Closing Activities

3.1 Adjournment

MOTION: It was moved by Mr. Zamborik and seconded by Mrs. Morgan that the meeting be adjourned.

The meeting adjourned at 9:00 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary