

**PHYSICAL PLANTS AND FACILITIES COMMITTEE  
MINUTES  
JUNE 27, 2016; 6:00 P.M.  
CENTRAL ADMINISTRATIVE OFFICES, BOARDROOM**

**COMMITTEE MEMBERS PRESENT:**

Mr. Arthur Stewart, Committee Chair/Board Vice-President  
Ms. Marcy Morgan, Committee Member  
Mr. Michael Zamborik, Committee Member Pro Tem  
Dr. Norbert Kennerknecht, Director of Buildings and Grounds

**COMMITTEE MEMBERS ABSENT:**

Mr. John Anderson, Committee Member

**OTHERS PRESENT:**

Mr. Joseph Colosimo, Board Member  
Mr. Thomas Knapp, Board Member  
Mr. Paul Mangione, Board Member  
Mr. Jack Werner, Board Member  
Ms. Ruth Huck, Board Secretary  
Mr. Amy Stewart, Acting Superintendent  
Mr. Jim Grosch, Director  
Mr. Gary Weber, Director  
Dr. Patty Hawley, Director  
Ms. Rhonda Decker, Supervisor

Mr. Brian Collopy, Administrator  
Mr. Mike Kiehl, Administrator  
Mr. Matt Jones, Administrator  
Mr. Rick Gignac, Administrator  
Ms. Sue Turner, Supervisor  
Ms. Liz Kent, Principal  
Mr. Kelly Martin, Principal  
Ms. Melissa McLean, Recording Secretary  
Ms. Kiley Fischer, *Times Observer*

**1. Opening Activities**

**1.1 Call to Order**

The meeting was called to order at 6:04 p.m. by Chairperson Mr. Arthur Stewart. Mr. John Anderson was absent. Mr. Michael Zamborik served as Committee Member Pro Tempore.

**1.2 Public Comment**

No public comment.

**1.3 Arborist Presentation**

Mr. John Saff, Vice President of Generations Forestry in Kane, PA presented to the Committee regarding the effects of the Emerald Ash Borer on the District's forested areas. Mr. Saff, Board members and Administrators had previously toured the Warren Area Campus and the Eisenhower K-12 Campus to determine the effect the effect that this evasive parasite will have, as well as to consider the options available to the WCSD.

It is Mr. Saff's recommendation that the WCSD use a proactive approach to mitigate future issues and consider removing trees at both the Warren and Eisenhower campuses. There are also safety issues to consider at the Eisenhower campus as the Ash trees are close to pathways frequented by the students and the public.

Committee will send a recommendation to the Board Meeting on July 11, 2016, pending solicitor's review, to approve contracts for the two aforementioned properties. Committee requests that Administration also consider possible educational opportunities for students regarding this topic.

**Physical Plants and Facilities Committee Meeting suspended at 6:36 p.m. to be reconvened after Personnel, Athletics and Co-Curricular Activities.**

**Physical Plants and Facilities Committee Meeting reconvened at 8:15 p.m.**

## **2. Old Business**

### **2.1 Discussion/Update: Vacant Facilities**

Discussion:

None.

## **3. New Business**

### **3.1 QZAB Submission Authorization**

Discussion:

None. Item moved to Special Board meeting held on June 27, 2016 prior to PP&F Committee meeting.

Action:

Item approved at Special Board meeting held on June 27, 2016 prior to PP&F Committee meeting.

Motion:

That the Board of School Directors authorizes the administration to investigate whether any Qualified Zone Academy Bond (QZAB) allocations are feasible and further authorizes the administration to submit the appropriate paperwork in the event that funds are available.

### **3.2 Field Naming Memorial – Eisenhower Middle/High School**

Discussion:

None. Item moved to Special Board meeting held on June 27, 2016 prior to PP&F Committee meeting.

Action:

Item approved at Special Board meeting held on June 27, 2016 prior to PP&F Committee meeting.

Motion:

That the Board of School Directors approves naming the Eisenhower Middle/High School girls softball field on the Eisenhower campus – “Lucile F. Leathers Memorial Field.”

### **3.3 Approval of PlanCon J for Beaty-Warren Middle School Renovations (WCSD #1103)**

Discussion:

Item approved at Special Board meeting held on June 27, 2016 prior to PP&F Committee meeting.

Action:

None.

Motion:

That the Board of School Directors certifies that the attached PlanCon J materials are approved for submission to the Pennsylvania Department of Education for the project known as the Beaty-Warren Middle School Renovations (WCSD #1103, PDE #3639).

**4. Informational Items**

**4.1 Board Initiatives / Project Reports**

Discussion:

The WAHS Alterations & Additions project (WCSD #1301) is underway and progressing according to schedule. Phase I and kitchen demolition is complete. The glass front is beginning installed on the exterior of the building.

**5. Other**

None

**6. Closing Activities**

**6.1 Next Meeting**

July 25, 2016, following CIT at Central Office.

**6.2 Executive Session**

Committee recessed at 8:18 p.m. for an Executive Session, held for the purposes of discussing real property matters and personnel. Meeting reconvened at 8:42 p.m.

**6.3 Adjournment**

Meeting adjourned at 8:42 p.m.