

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
JULY 27, 2016; 6:00 P.M.
CENTRAL ADMINISTRATIVE OFFICES, BOARDROOM**

COMMITTEE MEMBERS PRESENT:

Mr. Arthur Stewart, Committee Chair/Board Vice-President
Ms. Marcy Morgan, Committee Member
Mr. Michael Zamborik, Committee Member Pro Tem
Dr. Norbert Kennerknecht, Director of Buildings and Grounds

COMMITTEE MEMBERS ABSENT:

Mr. John Anderson, Committee Member

OTHERS PRESENT:

Ms. Donna Zariczny, Board President
Mr. Joseph Colosimo, Board Member
Mr. Thomas Knapp, Board Member
Mr. Paul Mangione, Board Member
Mr. Jack Werner, Board Member
Ms. Ruth Huck, Board Secretary
Mr. Amy Stewart, Superintendent
Mr. Jim Grosch, Director
Mr. Gary Weber, Director
Dr. Patty Hawley, Director

Ms. Rhonda Decker, Director
Mr. Brian Collopy, Administrator
Mr. Mike Kiehl, Administrator
Mr. Matt Jones, Administrator
Mr. Rick Gignac, Administrator
Ms. Sue Turner, Supervisor
Ms. Misty Weber, Principal
Ms. Melissa McLean, Recording Secretary
Mr. Brian Ferry, *Times Observer*
Approximately 2 Members of the Public

1. Opening Activities

1.1 Call to Order

The meeting was called to order at 6:36 p.m. by Chairperson Mr. Arthur Stewart. Mr. John Anderson was absent. Mr. Michael Zamborik served as Committee Member Pro Tempore.

1.2 Public Comment

No public comment.

2. Old Business

None

3. New Business

3.1 Conveyance of Tidioute Ball Field to Tidioute Borough

Discussion:

Approval of this agreement will formally convey the Tidioute Ball Field to the Tidioute Borough.

Action:

Forward motion to Board Meeting on August 8, 2016 – Consent Agenda.

Motion:

That the Board of School Directors approves the Resolution, and associated Exhibits, with respect to the conveyance of TD-275-165 (commonly known as the Tidioute Ball Field) to Tidioute Borough, as presented.

3.2 Change Order for T/D Upgrade at WAHS Alterations & Additions (WCSD #1301)

Discussion:

This change order addresses improvements necessary to the technical infrastructure planned for the WAHS Alterations & Additions project to provide the facility with the latest improvements to the fiber backbone and cabling.

Action:

Forward motion to Special Board Meeting on July 27, 2016.

Motion:

That the Board of School Directors approves an electrical change order to Blackhawk Neff Inc. (contract #1301.4) for the project known as the Warren Area High School Alterations & Additions (WCSD #1301), in the amount of \$57,041.25 for work required to make necessary changes to upgrade the fiber optic cables and other network cabling.

3.3 Timber Contracts

Discussion:

These agreements are a follow-up to the presentation held at the PPF Committee meeting on June 27, 2016 regarding the Emerald Ash Borer. The District's solicitor has reviewed the agreements and made necessary changes. Agreements provide for a bid sale at the Warren campus, and an independent contractor at the Eisenhower campus.

Action:

Forward motion to Special Board Meeting on July 27, 2016.

Motion:

That the Board of School Directors approves the Timber Management Agreements with Generations Forestry, Inc., as presented.

3.4 QZAB Application for Warren Area High School

Discussion:

The Pennsylvania Department of Education has recently announced the availability of Qualified Zone Academy Bonds (QZAB) and opened the period for applications. Applications are due August 15, 2016. Administration would like to apply for QZAB funding for projects at Warren Area High School and the Warren County Career Center. If the applications are successful, the Board will have additional opportunities to consider the funds before accepting them.

Action:

Forward motion to Special Board Meeting on July 27, 2016.

Motion:

If the Pennsylvania Department of Education acts favorably on the QZAB application submitted by the Warren County School District for Warren Area High School, the Board hereby certifies that 100 percent of the available project proceeds of the QZAB issue will

be used for the renovation, repair or rehabilitation of a public school facility or for equipment to be used at the academy, which support the academic program being proposed, or for up-to-date technology or instructional materials if the intended use can be classified as a capital asset under the Local Government Unit Debt Act (LGUDA). The Board certifies that the information in this application and the attached documentation are true and correct, and that the Board of School Directors authorizes the administration to submit the appropriate paperwork.

3.5 Site Solutions Letter Authorization for QZAB Application for Warren Area High School

Discussion:

A requirement for the QZAB application is that the applying entity must have a partner that will contribute at least 10% of the award amount. The National Education Foundation (NEF) has partnered with the WCSD on previous QZAB issues and is willing to do so again. Providing the QZAB funds are awarded and accepted, the attached is the agreement that the WCSD would have with the NEF.

Action:

Forward motion to Special Board Meeting on July 27, 2016.

Motion:

That the Board of School Directors authorizes the signature of the QZAB CyberLearning Solutions Site License Letter and indicates its intent to proceed pursuant to said letter, but only if the District closes a QZAB issuance and receives QZAB funding for a project at Warren Area High School pursuant to the QZAB Application approved as a part of this evening's agenda.

3.6 QZAB Application for Warren County Career Center

Discussion:

See discussion for Item 3.4.

Action:

Forward motion to Special Board Meeting on July 27, 2016.

Motion:

If the Pennsylvania Department of Education acts favorably on the QZAB application submitted by the Warren County School District for the Warren County Career Center, the Board hereby certifies that 100 percent of the available project proceeds of the QZAB issue will be used for the renovation, repair or rehabilitation of a public school facility or for equipment to be used at the academy, which support the academic program being proposed, or for up-to-date technology or instructional materials if the intended use can be classified as a capital asset under the Local Government Unit Debt Act (LGUDA). The Board certifies that the information in this application and the attached documentation are true and correct, and that the Board of School Directors authorizes the administration to submit the appropriate paperwork.

3.7 Site Solutions Authorization for QZAB Application for Warren County Career Center

Discussion:

See discussion for Item 3.5.

Action:

Forward motion to Special Board Meeting on July 27, 2016.

Motion:

That the Board of School Directors authorizes the signature of the QZAB CyberLearning Solutions Site License Letter and indicates its intent to proceed pursuant to said letter, but only if the District closes on a QZAB issuance and receives QZAB funding for a project at the Warren County Career Center pursuant to the QZAB Application approved as a part of this evening's agenda.

3.8 Master Facilities Plan Recertification

Discussion:

As an informational item, Administration reviewed with the Committee the expiration date for the Master Facilities Plan (June 25, 2016) and the options available to the District. It was determined by the Committee to table this discussion pending the completion of the Board's goal setting session(s).

Action:

Table item until further notice.

Motion:

None.

3.9 Other

Discussion:

None.

Action:

None.

Motion:

None.

4. Informational Items

4.1 Board Initiatives / Project Reports

Discussion:

Administration provided an update and photographic slideshow of the WAHS Alterations & Additions project (WCSD #1301).

4.2 Other

None

5. Other

None

6. Closing Activities

6.1 Next Meeting

August 29, 2016, 6:00 p.m. at Central Office.

6.2 Executive Session

Executive Session held in conjunction with a Board Executive Session to discuss matters of real property.

6.3 Adjournment

Meeting adjourned at 6:522 p.m.