**WARREN COUNTY SCHOOL DISTRICT**

**BOARD OF SCHOOL DIRECTORS**

**SPECIAL MEETING MINUTES**

**MONDAY, AUGUST 29, 2016**

1. Opening Activities

1.1 Call to Order

The special meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 8:20 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.2 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

1.3 Roll Call

Present:

Roll Call

Mr. John Anderson Mr. Arthur Stewart

Mr. Joseph Colosimo Mr. John Werner

Mr. Thomas Knapp Mr. Michael Zamborik

Mr. Paul Mangione Mrs. Donna Zariczny

Mrs. Marcy Morgan

Others Present:

Mrs. Amy Stewart, Superintendent; Mr. Gary Weber, Director of Administrative Support Services; Mr. James Grosch, Director of Business Services; Mrs. Rhonda Decker, Director of Curriculum, Instruction and Assessment; Dr. Patricia Hawley, Director of Pupil Services; Mr. Eric Mineweaser, Supervisor of Secondary Education;   
Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Brian Ferry, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Brian Collopy, Technology Coordinator; Mr. Richard Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor;   
Mrs. Melissa McLean, Information Specialist, and there were no members of the public in the audience.

1.4 Reading of the Mission Statement – Mr. John Werner

***The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.***

1.5 Reading of the WCSD/PSBA Principles of Governance and Leadership – Mr. Paul Mangione

***Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve.  The actions taken by the Board ultimately have both short and long-term impact in the classroom.  Therefore, school directors collectively and individually will...***

***Evaluate Continuously***

* ***Utilize appropriate data to make informed decisions***
* ***Use effective practices for the evaluation of the superintendent***
* ***Assess student growth and achievement***
* ***Review effectiveness of the comprehensive plan***

1.6 Public Comment

There was no public comment.

**Executive Session -** Mrs. Zariczny announced the Board held an executive session at   
5:30 p.m. prior to the start of the committee meetings to discuss an employee grievance.

2. New Business

2.1 Certificated Personnel Report

**MOTION:** That the Board of School Directors approves the Certificated Personnel Report.

Certificated Personnel Report

Approved

8-0-1

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: John Anderson, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Abstain: Joseph Colosimo

2.2 Support Personnel Report

**MOTION:** That the Board of School Directors approves the Support Personnel Report.

Support Personnel Report

Approved

9-0-0

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.3 Informational Report

**MOTION:** That the Board of School Directors approves the Informational Report.

Informational Report

Approved

9-0-0

Motion by Thomas Knapp, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.4 Volunteer Report

**MOTION:** That the Board of School Directors approves the Volunteer Report.

Volunteer Report

Approved

8-0-1

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, Michael Zamborik, Donna Zariczny

Abstain: John Werner

2.5 Athletic Supplemental Contracts

Athletic Supplemental Contracts

Approved

9-0-0

**MOTION:** That the Board of School Directors approves the Athletic Supplemental Contracts as presented.

Motion by John Werner, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Dental Services Agreement –

Dr. Joseph Pikna,

Approved

9-0-0

2.6 Dental Services Agreement - Dr. Joseph Pikna, DMD

**MOTION:** That the Board of School Directors approves the Dental Services Agreement between the Warren County School District and Joseph J. Pikna, DMD as presented.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Cyber Memorandum of Understanding

Approved

9-0-0

2.7 Cyber Memorandum of Understanding

**MOTION:** That the Board of School Directors approves the Cyber Memorandum of Understanding as presented.

Motion by Thomas Knapp, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

iPad Purchase – System 44 Next Generation

Approved

9-0-0

2.8 iPad Purchase - System 44 Next Generation

**MOTION:** The Board of Directors approves the iPad Purchase (System 44 Next Generation), as presented.

Motion by John Werner, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.9 Beacon Light Custer City Agreement - 2016-2017

Beacon Light Custer City Agreement

2016-2017

Approved

9-0-0

**MOTION:** That the Board of Directors approves the 2016-2017 Beacon Light Custer City Agreement, as presented.

Motion by John Werner, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.10 IU5 ESL Services Contract - 2016-2017

**MOTION:** The Board of Education approves the 2016-2017 IU5 ESL Services Contract, as presented.

IU5 ESL Services Contract

Approved

9-0-0

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.11 Planned Instructions - Reading 6, Reading 7, and Reading 8

**MOTION:** That the Board of School Directors approves the revisions to the Reading 6, Reading 7 and Reading 8 Planned Instructions.

Planned Instruction

Reading 6, 7, & 8

Approved

9-0-0

Motion by John Werner, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.12 EduLink Agreement Amendment

**MOTION:** That the Board of School Directors approves the attached Amendment to the Agreement with EduLink Inc. for the licensing fee to add the Attachment Module to the existing agreement for the electronic teacher evaluation portal (PA-ETEP).

EduLink Agreement Amendment

Approved

9-0-0

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.13 Middle Level Planned Instructions

**MOTION:** That the Board of School Directors approves Middle Level Planned Instruction as presented.

Middle Level Planned Instructions

Approved

9-0-0

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.14 Vehicle Routes and Drivers 2016-2017

**MOTION:** That the Board of School Directors approves the vehicle routes and drivers for the 2016-2017 school year.

Vehicle Routes & Drivers 2016-2017

Approved

9-0-0

Motion by John Werner, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.15 Request for New Position

Request for New Position

Approved

9-0-0

**MOTION:** That the Board of School Directors approves a new Itinerant Elementary Instructor position beginning with the 2016/2017 school year.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.16 Consortium Agreement with NCS Pearson, Inc.

Consortium Agreement – NCS Pearson, Inc.

Approved

9-0-0

**MOTION:** That the Board of School Directors approves the attached consortium agreement with NCS Pearson, Inc.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.17 Superintendent Update

Mrs. Stewart reviewed with the Board her comments from the last meeting regarding a shift in the teachers’ payroll schedule due to the strike notice being issued. Since then the teachers withdrew their strike notice on Monday, August 15th, but the District could not execute pay for teachers on August 19th with that short of notice. Payroll does not happen with a push of a button; it takes a considerable amount of time, and there are deadlines with the bank. If the deadlines cannot be met, payroll cannot happen. The District is working to pay the teachers as quickly as possible. The first pay for 2016-2017 was paid on Friday, August 26th. The second pay was in the process of being prepared when WCEA issued a letter on August 23rd indicating the timeline of payment was characterized as a ‘lockout.’ Discussions with legal counsel indicated the district does not have to comply with the September 2nd payroll; however, the payroll department is working to get all employees on the same pay schedule. It is operationally inefficient to run two separate payrolls. On August 30th administration will have a better idea if it will be able to meet the deadlines for the second payroll distribution on September 2nd.

Mrs. Zariczny stated that after talking with legal counsel, the District, rather than discussing the legality of whether or not the District should be paying teachers four weeks in advance of them reporting to work, we would rather spend the time and energy trying to resolve the contract. The District believes the parties are very close to a deal. The last session went into the early morning hours and was productive for both sides. The District wants to settle a fair contract which provides a greater percentage of increase to the teachers than any of the other bargaining groups, and the District wants students to be in school with no disruptions. If the District can get payroll completed in a timely fashion and teachers paid on Friday, it would benefit everyone. The District is in no way creating a lockout situation as stated in the letter. A written response will be sent to the Union Representative in response to the letter received from WCEA.

Mrs. Stewart stated it is an exciting and busy time. The District is ready for the start of school with trainings planned, and new teachers hired.

2.18 Grievance #2015/16-04

Grievance #2015/16-04

Denied

7-0-2

**MOTION:** That the Board of School Directors denies Grievance #2015/16-04.

Motion by Marcy Morgan, second by Mr. Knapp.

Final Resolution: Motion Passed

Yes: John Anderson, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik, Donna Zariczny

Abstain: Joseph Colosimo, Arthur Stewart

3. Closing Activities

3.1 Adjournment

**MOTION:** It was moved by Marcy Morgan and seconded by Mr. Zamborik that the meeting be adjourned.

The meeting adjourned at 8:50 p.m.

Respectfully Submitted,

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Ruth A. Huck, Board Secretary