

CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE
MINUTES

August 29, 2016

CENTRAL ADMINISTRATIVE OFFICE

COMMITTEE MEMBERS PRESENT:

Mr. John Werner, Chair
Mr. Joseph Colosimo – via phone conference
Mr. Michael Zamborik

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Ms. Donna Zariczny	Mr. Eric Mineweaser	Ms. Liz Kent
Mr. Arthur Stewart	Mr. Brian Collopy	Ms. Marcia Madigan
Mr. Thomas Knapp	Mr. Rick Gignac	Mr. Kelly Martin
Mr. Paul Mangione	Mr. Mike Kiehl	Ms. Mary Ann Mead
Ms. Marcy Morgan	Ms. Sue Turner	Ms. Ann Ryan
Mr. John Anderson	Ms. Ruth Huck	Mr. Glenn Smith
Ms. Amy Stewart	Ms. Ericka Alm	Ms. Misty Weber
Mr. Gary Weber	Ms. Amy Beers	Mr. Shannon Yeager
Ms. Rhonda Decker	Mr. James Case	Ms. Kim Yourchisin
Mr. James Grosch	Mr. Jim Evers	Ms. Melissa McLean
Dr. Patricia Hawley	Mr. Jeff Flickner	Mr. Brian Ferry (Times Observer)
Mr. Chris Byham	Ms. Jennifer Hobbs	One member of the public

1. Opening Activities

1.1 Call to Order

The meeting was called to order by Mr. John Werner, Chair at 6:54 p.m.

1.2 Public Comment - None

2. Old Business – None

3. New Business

3.1 **2016-2017 IU5 ESL Services Contract**

Discussion: Dr. Patricia Hawley informed the committee that this contracted service through the IU is new. Services provided will assist the district with some of the requirements for ESL program and regulation services.

Action: Forward motion to August 29th Special Board meeting.

Motion: The Board of Education approves the 2016-2017 IU5 ESL Services Contract, as presented.

3.2 iPad Purchase - System 44 Next Generation

Discussion: Dr. Hawley noted the iPad purchase promotes opportunities for students receiving MTSS Tier III instructional interventions to engage in skills practice using System 44 Next Generation software, a supplemental curriculum we are piloting.

Action: Forward motion to August 29th Special Board meeting.

Motion: The Board of Directors approves the iPad Purchase (System 44 Next Generation), as presented.

3.3 2016-2017 Beacon Light Custer City Agreement

Discussion: The Beacon Light Custer City Agreement provides educational services outside of the home district for special education students. There are no changes in billing or terms from the previous year.

Action: Forward motion to August 29th Special Board meeting.

Motion: That the Board of Directors approves the 2016-2017 Beacon Light Custer City Agreement, as presented.

3.4 RES Software Renewal

Discussion: RES Software is infrastructure software that allows the Technology Department to make changes to a centralized platform. This software is used in conjunction with Microsoft and Citrix's platform of server technologies to deliver the applications, printers, files and access necessary for district operation.

Action: Forward motion to August 29th Special Board meeting.

Motion: That the Board of School Directors approves the quote from RES Software for renewal of one year for \$24,000.30.

3.5 EduLink Agreement Amendment

Discussion: The amendment to the EduLink Agreement is for the purpose of adding access to an attachment module to the system the District will use for the teacher evaluation and observation system. This will make the evaluation system more efficient to use and more meaningful for the teachers.

Action: Forward motion to August 29th Special Board meeting.

Motion: That the Board of School Directors approves the attached Amendment to the Agreement with EduLink Inc. for the licensing fee to add the Attachment Module to the existing agreement for the electronic teacher evaluation portal (PA-ETEP).

3.6 **Planned Instructions - Reading 6, Reading 7, and Reading 8**

Discussion: A team consisting of administrators and teachers, including reading teachers, made revisions this summer to the Reading 6, 7, and 8 planned instructions.

Action: Forward motion to August 29th Special Board meeting.

Motion: That the Board of School Directors approves the revisions to the Reading 6, Reading 7 and Reading 8 Planned Instructions.

3.7 **Middle Level Planned Instructions**

Discussion: The revisions to these planned instructions were to have consistency in regard to the unit of credit and data system information for middle level courses. No content revisions were made to any of the planned instructions.

Action: Forward motion to August 29th Special Board meeting.

Motion: That the Board of School Directors approves the revisions to the Middle Level Planned Instructions as presented.

3.8 **Request for New Position**

Discussion: This agenda item is a request for a new position, an itinerant elementary instructor at WAEC to teach Kindergarten. Administrators distributed elementary enrollment figures for Board members. The figures were current as of the present day. It was noted that EES has a large fifth grade class and ELA and Math have been split into three sections to reduce the number of students in those curricular areas. Administration is closely monitoring this and all classes for numbers to determine if any additional changes will need made. Updated numbers will be available at the September 12th Board meeting.

Question was asked about the Dean of Students position that was posted. It was noted that this was never brought forth as a request for a new position which raised the question of funding it. Superintendent Stewart responded that a purposeful position cut was made at

another school and this position would be funded in place of it. The concept of trying this type of position has been discussed in the past and administration felt this was a good time to do it. There is a solid job description and a significant need at WAEC due to the number of students in regard to transportation and routine discipline issues. This will allow an instructor that may desire an administrative position in the future an opportunity to venture into the administrative realm. Mrs. Stewart noted that the union is in support of the position.

Action: Forward motion to August 29th Special Board meeting.

Motion: That the Board of School Directors approve a new Itinerant Elementary Instructor position beginning with the 2016/2017 school year.

3.9 Cyber Memorandum of Understanding

Discussion: Mr. Weber noted that this MOU between the District and the Warren County Education Association for virtual courses is a standard MOU. The union had no problem with it as presented.

Action: Forward motion to August 29th Special Board meeting.

Motion: That the Board of School Directors approves the Cyber Memorandum of Understanding as presented.

3.10 Consortium Agreement with NCS Pearson, Inc.

Discussion: There was no discussion.

Action: Forward motion to August 29th Special Board meeting.

Motion: That the Board of School Directors approves the attached consortium agreement with NCS Pearson, Inc.

4. Informational Items - No informational items were discussed.

4.1 WCCC Bureau of Career & Technical Education Approved Program Evaluation Correction Plan and Status Update - 2015-2016

Mr. Evers reported the WCCC 339 Action Plan has been put in place. The final report from PDE was received and several items need to be dealt with as a corrective action plan. All of the issues that were noted have been, or will be, addressed and submitted. Mr. Weber commended Mr. Evers on reaching out and determining improvements to be made, as well as highlighting what has been done well.

4.2 Central Office Administrators' and Principals' Reports

Mrs. Decker, Dr. Hawley, Mr. Mineweaser and principals from each school addressed the committee to highlight the strengths and progress that was made during the 2015-2016 school year, correlating it to Board goals that were set. Everyone was very pleased with gains that have been made and the positive impact that the professional development has had. There was considerable data and information distributed. Committee members appreciated the information and positively reacted to the uniform theme that the focus is on improving education for all and not just teaching to the test. They were thanked for their hard work and want the appreciation to be passed on to teachers as well.

5. Other - None

6. Closing Activities

6.1 Next Meeting – Monday, September 26, 2016 following PACCA.

6.2 Executive Session - None

6.3 Adjournment

The meeting adjourned at 8:22 p.m.