

CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE  
**MINUTES**

September 26, 2016  
CENTRAL ADMINISTRATIVE OFFICE

COMMITTEE MEMBERS PRESENT:

Mr. John Werner, Chair  
Mr. Joseph Colosimo  
Mr. Michael Zamborik

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Ms. Donna Zariczny	Mr. Jim Grosch
Ms. Amy Stewart	Mr. Eric Mineweaser
Mr. Chris Byham	Mr. Brian Collopy
Mr. Paul Mangione	Mr. Rick Gignac
Ms. Marcy Morgan	Mr. Glenn Smith
Mr. John Anderson	Ms. Ann Ryan
Dr. Norbert Kennerknecht	Ms. Sue Turner
Mr. Gary Weber	Ms. Ruth Huck
Ms. Rhonda Decker	Ms. Melissa McLean
Dr. Patricia Hawley	Members of the Public
Mr. Brian Ferry (Times Observer)	

1. Opening Activities

1.1 Call to Order

The meeting was called to order by Mr. John Werner, Chair at 6:10 p.m.

1.2 Public Comment - None

2. Old Business – None

3. New Business

3.1 **Graduating Class of 2016**

**Discussion:** The purpose of the graduation list is to acknowledge the graduates and have the list become part of the Board minutes for archiving of the names.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors acknowledges the students listed on the Graduating Class of 2016 have successfully completed the requirements to graduate and have received a diploma from the Warren County School District.

### **3.2 WCCC General Advisory Committee and Occupational Advisory Committee**

**Discussion:** It was suggested the lists be reviewed and updated as some of the individuals had incorrect information regarding titles and/or business affiliation. An updated list will be provided for the Board meeting.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors approves the lists as presented.

### **3.3 PDE Bureau of Career & Technical Education Approved Program Evaluation Correction Plan 2015-2016**

**Discussion:** None

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors approves the PDE Bureau of Career and Technical Education Approved Program Evaluation Correction Plan, 2015-2016.

### **3.4 Journalism I, II, and III Planned Instruction**

**Discussion:** None

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors approves the revisions to the attached planned instructions as presented.

### **3.5 2016-2017 Northwest Tri-County IU5, WCSD & Warren State Hospital Agreement**

**Discussion:** The Letter of Agreement provides expectations and structure for operation of the WCSD public special education program in the Warren State Hospital, contracting with IU5 for services to meet the obligations for services for admitted youth, 18-21 years of age.

Dr. Hawley stated the old agreement was between IU5 and Warren State Hospital but the new agreement is between the District and IU5, as it should be.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** The Board of Education approves the 2016-2017 Northwest Tri-County IU5, WCSD & Warren State Hospital Agreement, as presented.

### 3.6 SunGard K-12 eSchoolPlus Contract Addendum

**Discussion:** The addendum to our existing agreement is to purchase software and services that will enable teachers of Kindergarten and grade one to convert grades from grade books into the standards on the report cards. Kindergarten and grade one are based on competencies and standards (Proficiency, Developing, Needs Improvement).

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors approves the SunGard K-12 contract addendum for eSchoolPlus as presented.

### 3.7 Aimsweb Training Service Agreement

**Discussion:** Dr. Hawley noted that the agreement was previously approved on April 11, 2016. The agreement was revised to reflect a change in the date of the professional development.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** The Board of Education approves the aimsweb Training Service Agreement, as presented.

### 3.8 GRANT: Supplemental Equipment Grant

**Discussion:** Mr. Matt Jones reported this is a formula grant from PDE. WCCC would like to purchase a lathe and shop press to replace aging equipment. The agreement has already been awarded to the District but the dollar amount has not yet been determined. There are no matching fund requirements with this opportunity.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors instructs the administration to assist the staff of the Warren County Career Center in pursuing funding for equipment via the Supplemental Equipment Grant offered by the Pennsylvania Department of Education.

### 3.9 GRANT: Competitive Equipment Grant

**Discussion:** WCCC would like to purchase lathes and shop presses to replace aging equipment. This is a matching fund grant. The proposed award would be \$43,000 and WCSD would provide \$52,000. The District would have to assume additional costs as the items were not budgeted, possibly using 16/17 Perkins Grant monies or contingency funds.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors instructs the administration to submit an equipment proposal to the Career and Technical Education Equipment Grant offered through the Pennsylvania Department of Education for four (4) lathes and two (2) shop presses.

### 3.10 GRANT: Pennsylvania Association of School Retirees (PASR) Classroom Grant

**Discussion:** The Warren/Forest Chapter of the Pennsylvania Chapter of the Pennsylvania Association of School Retirees (PASR) is offering grant funding to assist school employees in purchasing materials, supplies or learning opportunities for students. Two (2) grants of \$150.00 each will be available to the Warren County School District employees. This grant opportunity is available to all WCSD employees.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors instructs the administration to assist interested WCSD staff with the completion and submission of a PASR grant, in support of allowable projects, for the 2016-17 school year.

### 3.11 GRANT: P-3 Stipend Grant for YEMS

**Discussion:** The Youngsville Elementary Middle School Team is proposing an effort designed to foster a seamless transition between early childhood educational settings and the school district. Only teams who have attended a Pennsylvania P-3 Governor's Institute and completed and submitted a team action plan are eligible for consideration.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors instructs the administration to assist the YEMS team in submitting P-3 Stipend grant.

### 3.12 GRANT: 2016-17 TANF Grant for SAMHS JETS Competition

**Discussion:** Sheffield Area Middle/High School is seeking permission to apply for \$600 in Temporary Assistance for Needy Families (TANF) funding. Grant monies must be used for Science, Technology, Engineering, and Math (STEM) projects. SAMHS proposes using the grant funding to fund its JETS (Junior Engineering Technical Society) team.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors instructs the administration to submit an application to the Greater Erie Community Action Committee (GECAC) for a 2016-17 TANF Youth Program Grant in the amount of \$600 to support the JETS team at Sheffield Area Middle/High School.

### 3.13 GRANT: S. Knox Harper Grant

**Discussion:** The Northern Allegheny Conservation Association (NACA) offers S. Knox Harper Grants for environmental educators. We have had many grants accepted in the past. Past activities proposed and/or funded include: field trips to area locations for trout release, birding, and conservation projects, as well as a Green Day field trip to a local farm.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors instructs the administration to work with interested WCSD teachers to submit applications to the S. Knox Harper grant program.

### 3.14 GRANT: RAIDER First Responder Training Grant

**Discussion:** The District has partnered with local funders to send local first responders to ALICE RAIDER training. The District will be paying \$2,450 for the full amount of sending three local officers to the training, and submitting a grant request to the Community Foundation of Warren County for the foundation's share of the training costs, or \$1,225.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors instructs the administration to apply to the Community Foundation of Warren County for \$1,225, which represents its share of the incurred RAIDER training expense.

### 3.15 GRANT: School Garden Grant

**Discussion:** The School Garden Grant program provides a \$2,000 monetary grant to support an edible educational garden on the grounds of a K-12 school. A general question was asked regarding how the teachers are informed about grant opportunities. Mr. Matt

Jones sends emails through the WCSD email system to all employees to provide information and details on how to apply for the specific grant opportunity.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors instructs the administration to assist interested buildings in applying for a School Garden grant.

### 3.16 Copier Additions

**Discussion:** The quote presented is from Usherwood Office Technology to add two additional copiers to the current lease agreement.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors approves the quote and schedule adjustment from Usherwood Office Technology to add 2 copiers to the current lease for the remainder of the term of 58 months at a rate of \$362.26 per month.

## 4. Informational Items

- 4.1 myON Presentation – Warren County School District is piloting myON as part of the K-12 Reading Focus Group initiative and MTSS interventions at Eisenhower Elementary (K-5) and Beaty-Warren Middle School (grades 6-8). Dr. Hawley, with assistance from Mr. Mark Sweet and Mr. Roger Tubbs, presented an interactive session to show the committee members some of the highlights of this literacy environment. Joseph Miller, a student that used the program last year, was also present to share his experience with it. Mr. Sweet had recommended SplashTop, an application that allows teachers to control the SmartBoards from an iPad or device anywhere in the classroom that allows students to interact from their seats. The District has purchased licenses that are used during the day.
- 4.2 High School Reform Overview – Mr. Gary Weber presented an update on the status of high school reform. Social/emotional, curriculum/instruction/assessment, and leadership are three core components incorporated throughout the plan. A handout outlining the 16 goals and 57 strategies and action items that have been developed was distributed. Mastery of content replaces seat time, which is one of the philosophical shifts of the reform. Aligning the middle school and high school schedules has been a big piece of the plan. Now that the framework is in place the team will hone in on the master schedule piece, which impacts credits to graduate. One way to increase class time in the schedule is to look at a 7 period schedule and have longer periods. This would provide more flexibility for options for students throughout the District. Mr. Weber will come back to the Board with specific recommendations in the next few months.

5. Other

- Mr. Zamborik reported he had information from *Modern Machine Shop* relative to SkillsUSA which he gave to Mrs. Amy Stewart.
- Mrs. Kim Angove commented on the frustrations she has had regarding master schedules and the difficulties her children have had in scheduling classes at schools that are declining in enrollment. Her hope is that with high school reform there will be more flexibility and a district-wide approach will offer course opportunities in each building at different times, allowing students more options.

6. Closing Activities

- 6.1 Next Meeting – Monday, October 24, 2016 at 6:00 p.m.
- 6.2 Executive Session - None
- 6.3 Adjournment

The meeting adjourned at 7:28 p.m.